

**AGENDA**  
**SEPTEMBER 6<sup>th</sup> , 2016 - 6:00 P.M.**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**

**OPEN MEETING:**

**SALUTE TO THE FLAG:**

**ANNOUNCEMENTS:**

**PRESENTATIONS:**

**PUBLIC HEARINGS: POSTPONED TO 9/20/16 DUE TO ADVERTISING ERROR.**

**PLEASE TAKE NOTICE:** that a Public Hearing of the Village Board of Trustees will be held at the Village Hall, 224 Main Street, Northport, New York at 6:00 o'clock in the evening of the 6th day of September 2016, to consider the following proposed local law:

**LOCAL LAW "D" of 2016**  
**A LOCAL LAW TO AMEND CHAPTER 47 OFFICERS AND EMPLOYEES**  
**ARTICLE V OF CODE OF THE VILLAGE OF NORTHPORT**  
**Criminal History Record Search for Certain Employment**

Section 42-7. Conduct of records search

A. The Village may conduct certain investigations concerning the qualifications of any

Applicant, as are necessary to make an informative evaluation and determination as to the experience and character qualifications, for the following positions:

- (1) Code Compliance Director.
- (2) Assistant Code Compliance Director.
- (3) Building Inspector.
- (4) Northport Police Officer.
- (5) Police Dispatcher.
- (6) Court Clerk.

- (7) Deputy Court Clerk.
- (8) Village Administrator. (Amended 10-5-2010 by L.L. No. 8-2010)
- (9) Village Bay Constable.
- (10) Dockmaster.
- (11) Parking Meter Attendant.
- (12) Parking Meter Officer.
- (13) Highway Superintendent.
- (14) Senior Sewer Plant Superintendent.
- (15) Village Clerk.
- (16) Deputy Village Clerk.
- (17) Treasurer.
- (18) Deputy Treasurer.
- (19) Secretary of the Planning Board.
- (20) Secretary of the Board of Zoning Appeals.
- (21) Traffic Control Officer.
- (22) Traffic Control Specialist.
- (23) Harbormaster.
- (24) Paramedic.
- (25) Fire Marshal
- (26) Parking Meter Collector.

- B. Any applicant for employment for the above referenced positions may be fingerprinted by the New York State Division of Criminal Justice Services or its contractor (currently Morpoho Trust USA) for a full search in order to determine if the applicant has been convicted of any criminal offense.  
(Amended by LL- 2016)
- C. Each applicant shall sign a release authorizing the Village to submit such applicant's fingerprints to the New York State Division of Criminal Justice Services and to receive the results or report of such criminal history record search. Such release, a copy of which shall be supplied to the applicant, shall also advise the applicant that a criminal history record search will be conducted concerning the applicant, and he or she may obtain a copy of his or her criminal history record.
- D. The New York State Division of Criminal Justice Services shall return such criminal history record information as may exist in its files or a statement that

no such relevant information exists. Such report, when received, shall be marked confidential and securely stored and shall not be disclosed to any other person other than the applicant, although the contents of the report may be disclosed to the Village Board of Trustees, the Village Chief of Police and the Village Attorney, as it is necessary to determine character qualifications.

- E. Each case involving a criminal conviction shall be considered on its own merits. An applicant shall not automatically be disqualified or barred from employment solely on the basis of a criminal conviction unless otherwise mandated by law.
- F. All fingerprints supplied by the applicant shall be returned to the applicant upon denial of his or her employment in connection with which such fingerprints were obtained or upon termination.

**PUBLIC PARTICIPATION:**

**BOARD APPROVAL OF WARRANT:**

Fiscal Year 2016/2017 General Fund bills in the amount of \$ 46,362.01  
Fiscal Year 2016/2017 Sewer Fund bills in the amount of \$ 5,049.41  
Fiscal Year 2016/2017 Capital Warrant bills in the amount of \$ 206,583.25  
Fiscal Year 2016/2017 Trust Fund bills in the amount of \$ 1,851.50

**COMMISSIONER REPORTS:**

**CHIEF OF POLICE REPORT:**

**ADMINISTRATOR'S REPORT:**

**NEW BUSINESS:**

**OLD BUSINESS:**

**CORRESPONDENCE:**

**REQUESTS:**

1. Request from Visiting Nurse to hold a dog walk Sunday October 30, 2016.

**RESOLUTIONS:**

**RESOLUTION 2016- 137 ~ APPROVAL OF THE AUGUST 2, 2016 MINUTES**

**WHEREAS:** Copies of the minutes of the August 2, 2016, meeting were sent to the Board for approval, therefore,

**BE IT RESOLVED** that said minutes are approved without reading, at this time.

**RESOLUTION 2016- 138 ~ APPROVAL OF THE AUGUST 16, 2016 MINUTES**

**WHEREAS:** Copies of the minutes of the August 16, 2016, meeting were sent to the Board for approval, therefore,

**BE IT RESOLVED** that said minutes are approved without reading, at this time.

**RESOLUTION 2016 - 139 ~ LOCAL LAW No. 5 OF 2016**

**WHEREAS:** a Public Hearing of the Village Board of Trustees was held at the Village Hall, 224 Main Street, Northport, New York at 6:00 o'clock in the evening of the 6<sup>th</sup> day of September 2016, to consider the following local law, now

**THEREFORE BE IT RESOLVED:** That the Board of Trustees of the Village of Northport hereby adopts the following:

**LOCAL LAW No. 5 OF 2016  
A LOCAL LAW TO AMEND CHAPTER 47 OFFICERS AND EMPLOYEES  
ARTICLE V OF CODE OF THE VILLAGE OF NORTHPORT  
Criminal History Record Search for Certain Employment**

**RESOLUTION 2016 – 140 ~ SERVICE AGREEMENT/ CONTRACT WITH LECSA (EMPLOYEE ASSISTANCE PROGRAM)**

**BE IT RESOLVED:** the Mayor is hereby authorized to sign a two year service agreement with LECSA (employee assistance program) not to exceed the sum of \$3,000. To be paid in two installments September, 2016 and September, 2017.

**RESOLUTION 2016 –141 ~ BUDGET TRANSFER**

**BE IT RESOLVED:** The Village Treasurer is hereby authorized to make the following budget transfers; see Schedule "A"

**RESOLUTION 2016-142 ~ STORMWATER MANAGEMENT PLANNING PROPOSAL**

**BE IT RESOLVED:** The Mayor is hereby authorized to sign a proposal for Stormwater Management Planning Sub Water Shed Assessment dated March 14, 2016 revised

August 10<sup>th</sup>, 2016 with Nelson, Pope & Voorhis, LLC in an amount not to exceed \$12,000.00 for Phase I and not to exceed \$18,000.00 for Phase II.

**RESOLUTION 2016- 143 ~ DASNY GRANT**

**BE IT RESOLVED**, the Mayor is hereby authorized to execute all documents related to the 1.5 million NYS RED grant funding agreement being pass through Suffolk County via the DASNY project ID # 6377 FMS # 149396

The next regular meeting of the Board of Trustees will be on September 20<sup>th</sup>, 2016 at 6:00 p.m.

**A RESOLUTION FOR AN EXECUTIVE SESSION:** if necessary, for personnel and/or litigation matters.

Respectfully submitted,

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Donna M. Koch  
Village Clerk

**Budget Transfers**

<b>9/2/2016 AMOUNT</b>	<b>2016-2017 APPROPRIATION LINE FROM</b>	<b>APPROPRIATION LINE TO</b>	<b>AMOUNT</b>
\$3,000.00	A.1325.0400.0000 TREASURER EXPENSES	A.1380.0400.0000 BANK FEES	\$3,000.00
\$2,000.00	A.1620.0401.0000 VILLAGE HALL UTILITIES	A.1620.0409.0000 VILLAGE HALL BLDG. MISC.	\$2,000.00
\$6,995.57	A.1910.0400.0000 UNALLOCATED INSURANCE	A.1680.0200.0000 COMPUTER EQUIPMENT	\$6,995.57
\$2,696.76	A.1325.0400.0000 TREASURER EXPENSES	A.1680.0200.0000 COMPUTER EQUIPMENT	\$2,969.76
\$3,571.50	A.1990.0400.0000 CONTINGENCY	A.1680.0400.0000 COMPUTER MISC	\$3,571.50
\$800.00	A.3310.0200.0000 TRAFFIC CONTROL EQUIPMENT	A.3310.0400.0000 TRAFFIC CONTROL EXPENSES	\$800.00
\$1,000.00	A.5110.0407.0000 HIGHWAY ATREET SIGNS	A.5110.0409.0000 HIGHWAY MISC	\$1,000.00
\$60.00	A.7140.0420.0000 PARKS AUTO INSURANCE	A.7140.0413.0000 PARKS BEACH EXPENSES	\$60.00
\$20.00	G.8120.0403.0000 SEWER GAS, DIESEL	G.1380.0400.0000 SEWER BANK FEES	\$20.00
\$3,900.00	G.8120.0419.0000 SEWER PUMP STA. MAINTENANCE	G.8120.0400.0000 SEWER LINE REPAIRS	\$3,900.00