

**THE MINUTES
FOR THE SEPTEMBER 4, 2018
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING
6:30 PM.**

PRESENT: Mayor McMullen, Trustees Kehoe, Milligan and Smith, Village Clerk Donna Koch, Village Administrator Tim Brojer, Village Attorney Stuart Besen, Village Treasurer Len Marchese, Police Chief Bill Ricca.

ABSENT: Trustee Maline

ANNOUNCEMENTS:

PRESENTATIONS: The Mayor and Board presented Sandy City Brewery a proclamation for their recent achievement on becoming “Thrillist’s one of the top 32 Breweries in the Country”. Deputy Mayor Kehoe stated this board is very pro-business and a strong Main Street as well as 25A with a an almost zero vacancy rate is good for everyone.

Jim Izzzo, Northport Chamber of Commerce’s Vice President also presented Sand City with a commendation.

Phil Marciano and Sean O’Malley of the auditing firm of Nawrocki Smith presented the Board with their findings of the 2017-2018 audit.

Mr. Marciano stated the Village always gives excellent corporation and thanked Deputy Village Treasurer Laura Kaplan and Payroll Clerk Siobhan Costello for their continued cooperation. Mr. Marciano reported they found no signs of internal weaknesses. The audit report is a clean or unmodified report. The highlights include a total fund balance of 8.1 million dollars of which 2 million is restricted, 1.8 million assigned and 3.5 million unrestricted. Mr. Marciano stated New York State likes municipalities to have a two to three month reserved. The Village currently has a 2.7 month reserve.

HEARING: Continuation of Hearing on 20 James Street: Mr. Brojer and Mr. Besen updated the Board on the conditions at 20 James Street based on an engineering report by Holzmacher LLP. Attending the Monday August 20th meeting was the listing agent and the Attorney for the bank representing the property. (the property has been in foreclosure). Mr. Brojer stated the bank took immediate action and had a eight foot plywood wall erected around the perimeter of the property. By the September 4th, meeting we hope to have an engineering report on the interior of the building. The hearing was

continued to the September 4, 2018 meeting.

PUBLIC HEARINGS: no public hearing this evening.

PUBLIC PARTICIPATION: Effie Huber questioned if the table for political statement in front of the Post Office last week was allowed. Mr. Besen responded it is a first amendment right and the Village can not prohibit it.

Robyn Bellospirito requested the Board look into more handicapped parking and offering free parking for anyone with a handicapped plaque. In Huntington Village anyone with a handicapped plaque does not have to put money in the meter. Mayor McMullen stated the Village could take that into consideration and asked Mr. Besen to look at the Huntington Law.

Members of the Skidmore Garden Caretakers, questioned why the Village is using fake flowers in the hanging baskets. Mayor McMullen explained that the previous Mayor excepted these hanging pots from a resident. Mr. Brojer stated that the light poles are not strong enough to hold real flower pots. Trustee Kehoe stated the clay pots along the street were very nice and the flowers were donated by Scherer's Nurseries. Then they were decided to be a trip hazard. So, they were removed, only to be replaced by illegal sandwich board signs. The Board stated they would take a look at the hanging baskets over the winter and see what can be done.

BOARD APPROVAL OF WARRANT:

On the motion of Trustee Milligan and seconded by Trustee Kehoe the following bills were approved for payment.

Fiscal Year 2018/2019 General Fund bills in the amount of \$513,182.06

On the motion of Trustee Kehoe and seconded by Trustee Milligan the following bills were approved for payment.

Fiscal Year 2018/2019 Sewer Fund bills in the amount of \$ 20,817.04

On the motion of Trustee Smith and seconded by Trustee Milligan the following bills were approved for payment.

Fiscal Year 2018/2019 Capital Fund bills in the amount of \$34,676.05

On the motion of Trustee Kehoe and seconded by Trustee Smith the following bills were approved for payment.

Fiscal Year 2018/2019 Fire Department bills in the amount of \$9,071.55

COMMISSIONER REPORTS: Trustee Smith reported the Park Department continues with its regular maintenance and are looking into purchasing a new bike rack. Also, a new tire swing will be purchased and installed. The hut at the entrance to Scudder Park has been painted. We have recycled some cobblestone and will use them for the garden Club garden on at Scudder Park. Also, the Parks Committee's next meeting is August 21st, at 6:00 PM. As far as technology we are putting the finishing touches on our RFP for document scanning. The 5 Cat cable is being installed this week for our computer back up. as far as the website we are looking to have a soft launch in September.

Trustee Kehoe reported that Level G Parking Consultants want to have a meeting Tuesday the 21st to go over some of his ideas for parking in the Village. Also, Quick Rides started in Huntington and it was a tremendous success.

Trustee Milligan reported the first phase of the sewer extension onto Bluff Point Rd is complete and has been sent off to Suffolk County Health department for their approval. Once approved it will go out to bid. The dock is running excellent. The new pump out boat is working out very well.

Mayor McMullen reported the Highway Department has cleaned up 80 Ocean Ave. and has helped out at 20 James Street. They are cleaning storm drains, picking up carboard and metal. They are working on asphalt and the sweeper has been out. The new sweeper should be here by the end of August.

CHIEF OF POLICE REPORT:

In July of 2018 the Northport Police Department responded to 509 calls for service, issued 257 summonses and made 11 arrests.

On July 2, 2018 an 18-year-old Northport man was arrested for Criminal Possession of Marijuana for possessing two and a half ounces of marijuana as a result of a traffic stop. The Subject who claimed to have no job, was also in possession of \$756 cash, a digital scale and empty zip lock bags commonly used for packaging marijuana. The subject was obviously planning on selling the marijuana, but unlike with narcotics, there is no charge for possession with intent to sell with regards to marijuana. His two companions in the vehicle had smaller amount of marijuana in their possession.

The 2018 Northport Fire Department Fair took place July 9-14, 2018 without incident.

ADMINISTRATOR'S REPORT: Mr. Brojer reported Laurel Ave and Ocean Ave should be paved by the end of the month. He is having a problem with cooperation from National grid to get service to the new house on laurel Ave. if they don't install the gas before we pave they will have to wait 3 years. They have been made aware of this issue, many times.

TREASURER’S REPORT: everything was said during the audit report.

NEW BUSINESS: 1. Fire Alarms. The Mayor announced the Village is looking to update the code as to how to handle false alarm fire alarms.

OLD BUSINESS: no old business this evening.

CORRESPONDENCE: a thank you letter from the Officer in Charge of Asharoken police sent a thank you for all the help and cooperation for the 4th of July fireworks.

REQUESTS: Request from Visiting Nurse to hold their annual Dog walk. The Board approved this request.

RESOLUTIONS:

On the motion of Trustee Milligan and seconded by Trustee Kehoe the following resolution was unanimously approved.

RESOLUTION 2018 -129~ JULY 17, 2018 MINUTES

BE IT RESOLVED: The minutes of the July 17, 2018, meeting are hereby accepted.

On the motion of Trustee Kehoe and seconded by Trustee Milligan the following resolution was put to a roll call vote:

Trustee Smith ~ Yes

Trustee Milligan ~ Yes

Trustee Kehoe ~ Yes

Mayor McMullen ~ Yes

RESOLUTION 2018-130 ~ AUDIT FINDINGS

BE IT RESOLVED: The Northport Board of Trustees hereby accepts the findings of the 2017-2018 audit of the Village of Northport’s General Fund and the Northport Village Justice Fund performed by Nawrocki Smith, LLC.

On the motion of Trustee Milligan and seconded by Trustee Smith the following resolution was unanimously approved.

RESOLUTION 2018 –131~ PARAMEDIC

BE IT RESOLVED: Nicholas Komodikis, has been approved pending the completion of background check, for hire as paid Paramedic in the Incorporated Village of Northport, and

WHEREAS: each Paramedic will work no more than 17.5 hours a week at a rate of pay of \$25.00 per hour.

On the motion of Trustee Smith and seconded by Trustee Milligan the following resolution was unanimously approved.

RESOLUTION 2018 –132 ~ PARAMEDIC

BE IT RESOLVED: Nathaniel Bialek, has been approved pending the completion of background check, for hire as paid Paramedic in the Incorporated Village of Northport, and

WHEREAS: each Paramedic will work no more than 17.5 hours a week at a rate of pay of \$25.00 per hour.

On the motion of Trustee Milligan and seconded by Trustee Smith the following resolution was unanimously approved.

RESOLUTION 2018- 133 ~ DISBURSEMENT

BE IT RESOLVED: The Board approves Treasurer Len Marchese to cash out 36 hours of unused vacation time.

On the motion of Trustee Milligan and seconded by Trustee Kehoe the following resolution was unanimously approved.

RESOLUTION 2018- 134 ~ DECLARATION OF SURPLUS PROPERTY

WHEREAS: The Police Chief has determined that the following equipment which is the property of the Incorporated Village of Northport be deemed surplus:

2012 four door Chevy Tahoe VIN 1GNSK2E02CR188714

SO THEREFORE BE IT RESOLVED: That this equipment is hereby declared surplus property and the Village Clerk is hereby authorized to conduct a sealed bid auction of this property and is further authorized to convey title of this equipment to the highest bidder of this auction.

On the motion of Trustee Smith and seconded by Trustee Milligan the following resolution was unanimously approved.

RESOLUTION 2018 – 135 ~ SERVICE AGREEMENT/ CONTRACT WITH LECSA (EMPLOYEE ASSISTANCE PROGRAM)

BE IT RESOLVED: the Mayor is hereby authorized to sign a two year service agreement with LECSA (employee assistance program) not to exceed the sum of \$3,000. To be paid in two installments September, 2018 and September, 2019.

On the motion of Trustee Milligan and seconded by Trustee Smith the following resolution was unanimously approved.

RESOLUTION 2018 – 136 ~ CREATE WELLNESS PROGRAM ACCOUNT

BE IT RESOLVED, that the Village Treasurer is hereby authorized to create a parks and

recreation account entitled wellness programs, and

FURTHER RESOLVED: The Treasurer is authorized to transfer \$5000.00. from the contingency account number 1990.0400 into the newly created wellness programs account, and

FURTHER RESOLVED: authorizes the Mayor to execute a professional service agreement approved by the Village Attorney, for wellness classes provided at the various Village facilities, and further authorizes the Village to establish a Northport Village resident fee for such classes of \$5.00 per-person per class and a \$10.00 per-person per class non-village resident fee.

On the motion of Trustee Milligan and seconded by Trustee Smith the following resolution was unanimously approved.

RESOLUTION 2018 – 137 ~ TIRE SWING REPLACEMENT

BE IT RESOLVED: The Village Treasurer is hereby authorized to transfer \$2000.00 from the contingency account number 1990.0400 the into parks equipment account number 7140.0200 and

FURTHER RESOLVED that the village administrator is authorized to purchase a tire swing replacement to be installed by village staff at a cost not to exceed \$2,000.

On the motion of Trustee Kehoe and seconded by Trustee Smith the following resolution was unanimously approved.

RESOLUTION 2018 – 138 ~ WEBSITE FUNDING

BE IT RESOLVED: The Village Treasurer is hereby authorized to transfer from the contingency account number 1990.0400 the amount of \$500.00 into the information technology misc expenses account number 1680.0400 to provide funding for the Northport Village website.

On the motion of Trustee Milligan and seconded by Trustee Smith the following resolution was unanimously approved.

RESOLUTION 2018-139 ~ SET PUBLIC HEARING ON PROPOSED LOCAL LAW “F” OF 2018.

PLEASE TAKE NOTICE: a public hearing of the Board of Trustees of the Village of Northport will be held on September 4, 2018 at 6:30 in the evening in the Northport Village Hall 224 Main Street to consider proposed local law “F” of 2018.

**PROPOSED LOCAL LAW “F” OF 2018
A LOCAL LAW TO AMEND CHAPTER 239 “SEWERS” OF THE CODE OF THE
VILLAGE OF NORTHPORT**

On the motion of Trustee Kehoe and seconded by Trustee Milligan the following resolution was unanimously approved.

RESOLUTION 2018-140 ESCOPE SOLUTIONS

BE IT RESOLVED: The Mayor is hereby authorized to sign a proposal from EScope Solutions 54 Old Dock Rd. Yaphank, to run Cat5 e cabling in an amount not to exceed \$5000.00

The next regular meeting of the Board of Trustees will be on September 4, 2018, at 6:30 P.M

A RESOLUTION FOR AN EXECUTIVE SESSION: if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Donna M. Koch, Village Clerk