

VILLAGE of NORTHPORT

INCORPORATED IN 1894

224 Main Street, Northport, New York 11768, 631-261-7502, fax: 631-261-7521

Department of Buildings, Housing, and Code Enforcement

PLUMBING PERMIT APPLICATION REQUIREMENTS

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

MANDATORY SUBMISSIONS FOR ACCEPTANCE:

*OWNER SIGNATURE on application *OWNER TAX BILL *PLUMBER

NOTARIZED SIGNATURE *ESTIMATED COST OF WORK

NO BLANK CHECKS WILL BE ACCEPTED – PAY UPON ISSUE OF PERMIT

*Riser diagram – for rough plumbing **DRAWN BY PLUMBER** *Gas schematic

– for all gas work **DRAWN BY PLUMBER** *LOAD LETTER for new & existing

work with proposed meter size *MFR. SPECIFICATIONS of CHIMNEY LINER

for GAS CONVERSIONS *MFR. SPECIFICATIONS for ALL GAS-FIRED

APPLIANCES

*PLUMBER'S LICENSE (FROM town of Huntington or Suffolk County)

*PLUMBER'S INSURANCE CERTIFICATES:

Proof of Liability \$2M/1M

Proof of Workmen's Comp/Disability on NYS Worker's Comp Board form
Or State Fund (naming Village of Northport as certificate holder)

*ELECTRICIAN'S LICENSE (Suffolk County only) OR

PLUMBER'S LIMITED ELECTRICAL LICENSE *ELECTRICIAN'S

INSURANCE CERTIFICATES:

Proof of Liability \$2M/1M

Proof of Workmen's Comp/Disability on NYS Worker's Comp Board form
Or State Fund (naming Village of Northport as certificate holder)

***PERMIT EXPIRES AFTER ONE (1) YEAR**

SAMPLE PLUMBER'S FINAL LETTER
NEEDED TO OBTAIN A CERTIFICATE OF COMPLETION

PLUMBER'S LETTERHEAD

Date:

To: Incorporated Village of Northport

Re: Homeowner's Name

Address

Permit #

Descript. of Work

To Whom It May Concern:

This is to certify that all plumbing and/or gas work done at the above location conforms to New York State & Local Codes.

PLUMBER'S SIGNATURE
Plumber's Name -printed
Plumber's License # #

HOMEOWNER'S SIGNATURE
Homeowner's Name - printed

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Contractors' Insurance Information

THE FOLLOWING FORMS ARE REQUIRED FOR LIABILITY,
WORKERS' COMPENSATION, AND DISABILITY INSURANCE

1. LIABILITY INSURANCE WILL BE ACCEPTED ON THE ACORD FORM

2. WORKERS' COMPENSATION INSURANCE

Accepted on one of the following forms only*

Form C-105.2-Certificate of NY State Workers' Compensation Insurance Coverage

Form GSI-105.2 (2/02) Certificate of Participation in Workers' Compensation Group Board approved self-insurance

Form U-26.3-NY State Insurance Fund Certificate of Workers Compensation Insurance

3. DISABILITY INSURANCE

Accepted on the following form only*

Form DB-120.1-Certificate of Insurance Under the New York State Disability Benefits

Form DB-155 - Board-approved self-insured employers must obtain this form from Board's Self-Insurance Office

Certificate Holder:

Inc. Village of Northport

224 Main Street

Northport, NY 11768

EXEMPTION FORM — NEW FORM CE-200 For each and every new or renewed permit a signed and dated form with a certificate number must be submitted.

Note: Form CE-200 Is an affidavit for New York Entities with No Employees and Certain Out of State Entities, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage Is Not Required

Any questions can be directed to:

New York State Workers Compensation Board

220 Rabro Drive Suite 100

Hauppauge, New York 11788 866-681-5354

Website: www.wcb.ny.gov

CERTIFICATIONS ARE ONLY ACCEPTED ON INDIVIDUAL FORMS

*With valid expiration dates

**INC. VILLAGE OF NORTHPORT
PLUMBING PERMIT APPLICATION**

Name of Owner (Please Print)

Application # _____

Address of Premises

Received _____ Approved _____

Owners Phone Number

Section _____ Block _____ Lot _____

Fee _____

Address of Owner (if different)

C of C _____

Residence _____ Business _____ New _____ Alteration _____

Total _____

Name of Plumber

License Number

ESTIMATED COST OF WORK

Plumber's Address

Plumbers Phone Number

\$ _____

ROUGH OUT PLUMBING

GAS WORK

LOCATION	1ST	2ND	3RD	4TH
WATER CLOSETS				
BIDETS				
URINALS				
LAVATORIES				
BATHTUBS				
SHOWERS				
KITCHEN SINKS				
DISHWASHERS				
BAR SINKS				
LAUNDRY TUBS				
WASHING MACHINES				
SLOP SINKS				
FLOOR DRAINS				
INDIRECT WASTES				
DRINKING FOUNTAINS				
HOSE BIBBS				
BACKFLOW DEVICES				
ROOF DRAINS				
MAIN WATER SVC				
HOT WATER SUPPLY				
CESSPOOL CONNECTION				

LOCATION	1ST	2ND	3RD	4TH
BOILER				
BOILER INSERT				
F.W.A. FURNACE				
HVAC				
HWH				
DRYER				
STOVE				
FIREPLACE				
F.P. INSERT				
BBQ				
POOL HEATER				
GENERATOR				
OTHER				
GAS CONVERSION				

Total Number of Plumbing Fixtures: _____

Total Number of Gas Fixtures: _____

Sworn to me this _____ day of 20____

I, _____, a plumber,
operating under license # _____
of _____ hereby acknowledge
that it is unlawful to use solder with content in excess of
two-tenths of one percent (0.20%) on joints in the potable
water supply, and I hereby declare that I will perform in
accordance with that requirement.

Plumber Signature

Owners Signature

ALL PERMITS EXPIRE ONE YEAR FROM DATE OF ISSUE

Village of Northport

INCORPORATED 1894
224 MAIN STREET
P.O. BOX 358
NORTHPORT, NEW YORK 11768
631-261-7502

For utility notifications dial
toll free

1-800-272-4480

CALL BEFORE YOU DIG-IT' S THE
LAW

NYS Industrial Code Rule 53 Mandates 2-10

business days notice prior to excavation

ATTENTION: WATER TEST IS REQUIRED ON ALL NEW WASTE PIPING INSTALLATIONS! MERCURY TEST OR
PRESSURE TEST IS REQUIRED ON ALL GAS AND PROPANE INSTALLATIONS!

1. APPLICATION: completely filled out including name of owner, owner's phone number, address of premises, nearest cross street
address of owner if different, plumber's name, license number, address & phone number.

- indicate the BUILDING PERMIT #, if applicable, in space provided.
- indicate in the boxes provided the fixtures being installed. Be sure that every item of plumbing work is included to avoid
needing to amend the permit later.
- mfr. specifications for chimney liner for gas conversions. - mfr. specifications for all gas fired appliances - copy of electrician's
license (Suffolk County Only)/insurance certificates
- Proof of liability insurance \$2.m/1 .M
- Use space provided under "Other" to include vent stacks or other fixtures not itemized, including meter bar. - GAS
INSTALLATIONS - indicate what appliances are being installed and include tees being installed for future
connections.
- Application is to be signed at the bottom by a Town Huntington or Suffolk County licensed plumber, include License #, and
notarized. If the plumbing work is existing, or done by the resident homeowner the homeowner must sign and have notarized.

NOTE: Gas Installation is to be done (and signed for) by a Huntington or Suffolk County Licensed Plumber only!

2. RISER DIAGRAM is to be provided noting pipe diameters & material.
FOR GAS - supply diagram noting location & size of piping to the meter.

3. FEES

\$100.00 for the first two plumbing fixtures or drainage work \$30.00 for each
additional fixture

Water Closet (Toilet)

Bidet

Urinal

Lavatory (Sink)

Bathub

Shower

Bar Sink

Laundry Tub

Slop Sink

Floor Drain

Indirect Waste

Drinking Fountain

Backflow Device

Roof Drain

Main Water Service

Cesspool Connection

Hot Water Boiler

Kitchen Sink

Vent Stack

(Other)

GAS: \$100.00 for the first two (2) appliances or tanks (includes a Test)

\$50.00 for each additional appliance or tank

\$50.00 Fee for a reinspection visit or a failed Test.

\$50.00 for each future tee connection. (No charge for the first Test at the time of the future
connection) one future only - no future on boilers

OTHER

Fire Suppression: See Village Code Section 147-2D(1)

Fire Sprinkler: \$1.00 per head, Min. \$100.00

Plumbing Permit # will be assigned after completion of the above. A copy of the Plumbing Permit is provided to the plumber or
Homeowner, if applicable. No work is to start until Permit is issued.

The owner shall indemnify and hold the municipality harmless and defend against any claim of liability or loss including the
cost of defense for personal injury or property damage resulting from or arising directly or indirectly out of or resulting from the
permit holders' operations within the municipality, including losses arising out of the negligent acts or omissions of the contractor, its
servants or agents, and any subcontractors; its servants or agents

BLANK CHECKS ARE NOT ACCEPTED. PERMIT FEE DETERMINED AFTER APPUCATION REVIEW. FEE DUE
UPON ISSUE OF PERMIT.