VILLAGE *of* NORTHPORT
INCORPORATED IN 1894

224 Main Street, Northport, New York 11768, 631-261-7502, fax: 631-261-7521

Department of Buildings, Housing, and Code Enforcement

PLUMBING PERMIT APPLICATION REQUIREMENTS

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

MANDATORY SUBMISSIONS FOR ACCEPTANCE:

*OWNER SIGNATURE on application
*OWNER TAX BILL
*PLUMBER NOTARIZED SIGNATURE
*ESTIMATED COST OF WORK
NO BLANK CHECKS WILL BE ACCEPTED – PAY UPON ISSUE OF PERMIT

*Riser diagram – for rough plumbing **DRAWN BY PLUMBER**
*Gas schematic – for all gas work **DRAWN BY PLUMBER**
*LOAD LETTER for new & existing work with proposed meter size
*MFR. SPECIFICATIONS of CHIMNEY LINER for GAS CONVERSIONS
*MFR. SPECIFICATIONS for ALL GAS-FIRED APPLIANCES

*PLUMBER'S LICENSE (FROM town of Huntington only)
*PLUMBER'S INSURANCE CERTIFICATES:
Proof of Liability $2M/1M
Proof of Workmen's Comp/Disability on NYS Worker's Comp Board form
Or State Fund (naming Village of Northport as certificate holder)

*ELECTRICIAN'S LICENSE (Suffolk County only) OR
PLUMBER'S LIMITED ELECTRICAL LICENSE
*ELECTRICIAN'S INSURANCE CERTIFICATES:
Proof of Liability $2M/1M
Proof of Workmen's Comp/Disability on NYS Worker's Comp Board form
Or State Fund (naming Village of Northport as certificate holder)

***PERMIT EXPIRES AFTER ONE (1) YEAR.**

SAMPLE PLUMBER'S FINAL LETTER

NEEDED TO OBTAIN A CERTIFICATE OF COMPLETION

PLUMBER'S LETTERHEAD

Date:

To: Incorporated Village of Northport

Re: Homeowner's Name
Address
Permit #
Descript. of Work

To Whom It May Concern:

This is to certify that all plumbing and/or gas work done at the above location conforms to New York State & Local Codes.

PLUMBER'S SIGNATURE
Plumber's Name -printed
Plumber's License # #

HOMEOWNER'S SIGNATURE
Homeowner's Name - printed

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Contractors' Insurance Information

THE FOLLOWING FORMS ARE REQUIRED FOR LIABILITY, WORKERS' COMPENSATION, AND DISABILITY INSURANCE

1. LIABILITY INSURANCE WILL BE ACCEPTED ON THE ACORD FORM

2. WORKERS' COMPENSATION INSURANCE

Accepted on one of the following forms only*
Form C-105.2-Certificate of NY State Workers' Compensation Insurance Coverage
Form GSI-105.2 (2/02) Certificate of Participation in Workers' Compensation Group Board approved self-insurance
Form U-26.3-NY State Insurance Fund Certificate of Workers Compensation Insurance

3. DISABILITY INSURANCE

Accepted on the following form only*
Form DB-120.1-Certificate of Insurance Under the New York State Disability Benefits
Form DB-155 - Board-approved self-insured employers must obtain this form from Board's Self-Insurance Office

Certificate Holder:
Inc. Village of Northport
224 Main Street
Northport, NY 11768

EXEMPTION FORM — NEW FORM CE-200 For each and every new or renewed permit a signed and dated form with a certificate number must be submitted.

Note: Form CE-200 Is an affidavit for New York Entities with No Employees and Certain Out of State Entities, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage Is Not Required

Any questions can be directed to:
New York State Workers Compensation Board
220 Rabro Drive Suite 100
Hauppauge, New York 11788
866-681-5354
Website: www.wcb.ny.gov

CERTIFICATIONS ARE ONLY ACCEPTED ON INDIVIDUAL FORMS

***With valid expiration dates**

INC. VILLAGE OF NORTHPORT
PLUMBING PERMIT APPLICATION

_____
Name of Owner (Please Print)

Application #_____

Received _____ Approved_____

_____
Address of Premises

_____
Owners Phone Number

Section_____Block_____Lot_____

Fee _____

C of C _____

Total _____

_____
Address of Owner (if different)

Residence_____Business_____New _____Alteration_____

_____ _____
Name of Plumber License Number

_____ _____
Plumber's Address Plumbers Phone Number

ESTIMATED COST OF WORK

$_____

ROUGH OUT PLUMBING

LOCATION	1ST	2ND	3RD	4TH
WATER CLOSETS				
BIDETS				
URINALS				
LAVATORIES				
BATHTUBS				
SHOWERS				
KITCHEN SINKS				
DISHWASHERS				
BAR SINKS				
LAUNDRY TUBS				
WASHING MACHINES				
SLOP SINKS				
FLOOR DRAINS				
INDIRECT WASTES				
DRINKING FOUNTAINS				
HOSE BIBBS				
BACKFLOW DEVICES				
ROOF DRAINS				
MAIN WATER SVC				
HOT WATER SUPPLY				
CESSPOOL CONNECTION				

GAS WORK

LOCATION	1ST	2ND	3RD	4TH
BOILER				
BOILER INSERT				
F.W.A. FURNACE				
HVAC				
HWH				
DRYER				
STOVE				
FIREPLACE				
F.P. INSERT				
BBQ				
POOL HEATER				
GENERATOR				
OTHER				
GAS CONVERSION				

Total Number of Plumbing Fixtures:_____
Total Number of Gas Fixtures:_____

Sworn to me this _____day of 20_____

I, _____, a plumber, operating under license # _____ of _____hereby acknowledge that it is unlawful to use solder with content in excess of two-tenths of one percent (0.20%) on joints in the potable water supply., and I hereby declare that I will perform in accordance with that requirement.

_____ _____
Plumber Signature Owners Signature

ALL PERMITS EXPIRE ONE YEAR FROM DATE OF ISSUE

Village of Northport

INCORPORATED 1894

224 MAIN STREET
P.O. BOX 358
NORTHPORT, NEW YORK 11768
631-261-7502

For utility notifications dial toll free
1-800-272-4480

CALL BEFORE YOU DIG-IT'S THE LAW

NYS Industrial Code Rule 53 Mandates 2-10 business days notice prior to excavation

ATTENTION: WATER TEST IS REQUIRED ON ALL NEW WASTE PIPING INSTALLATIONS! MERCURY TEST OR PRESSURE TEST IS REQUIRED ON ALL GAS AND PROPANE INSTALLATIONS!

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1. APPLICATION: completely filled out including name of owner, owner's phone number, address of premises, nearest cross street address of owner if different, plumber's name, license number, address & phone number.

- indicate the BUILDING PERMIT #, if applicable, in space provided.
- indicate in the boxes provided the fixtures being installed. Be sure that every item of plumbing work is included to avoid needing to amend the permit later.
- mfr. specifications for chimney liner for gas conversions.
- mfr. specifications for all gas fired appliances
- copy of electrician's license (Suffolk County Only)/insurance certificates
- Proof of liability insurance $2.m/1.M
- Use space provided under "Other" to include vent stacks or other fixtures not itemized, including meter bar.
- GAS INSTALLATIONS - indicate what appliances are being installed and include tees being installed for future connections.
- Application is to be signed at the bottom by a Town Huntington licensed plumber, include License #, and notarized. If the plumbing work is existing, or done by the resident homeowner the homeowner must sign and have notarized.

NOTE: Gas Installation is to be done (and signed for) by a Huntington Licensed Plumber only!

2. RISER DIAGRAM is to be provided noting pipe diameters & material.
FOR GAS - supply diagram noting location & size of piping to the meter.

3. FEES
$30.00 for the first two plumbing fixtures or drainage work
$10.00 for each additional fixture

Water Closet (Toilet)	Bar Sink	Backflow Device
Bidet	Laundry Tub	Roof Drain
Urinal	Slop Sink	Main Water Service
Lavatory (Sink)	Floor Drain	Cesspool Connection
Bathtub	Indirect Waste	Hot Water Boiler
Shower	Drinking Fountain	
Kitchen Sink	Vent Stack	(Other)

GAS: $50.00 for the first two (2) appliances or tanks (includes a Test)
$10.00 for each additional appliance or tank
$50.00 Fee for a reinspection visit or a failed Test.
$10.00 for each future tee connection. (No charge for the first Test at the time of the future connection) one future only - no future on boilers

OTHER
Fire Suppression: $25.00
Fire Sprinkler: $ .50 per head, Min. $50.00 Commercial
Min. $25.00 Residential

Plumbing Permit # will be assigned after completion of the above. A copy of the Plumbing Permit is provided the plumber (or Homeowner, if applicable. No work is to start until Permit is issued.

The owner shall indemnify and hold the municipality harmless and defend against any claim of liability or loss including the cost of defense for personal injury or property damage resulting from or arising directly or indirectly out of or resulting from the permit holders operations within the municipality, including losses arising out of the negligent acts or omissions of the contractor, its servants or agents, and any subcontractors, its servants or agents

BLANK CHECKS ARE NOT ACCEPTED. PERMIT FEE DETERMINED AFTER APPLICATION REVIEW.
FEE DUE UPON ISSUE OF PERMIT.