**THE MINUTES**

**FOR THE FEBRUARY 5, 2019**

**MEETING OF THE BOARD OF TRUSTEES**

**OF THE INCORPORATED VILLAGE OF NORTHPORT**

 **REGULAR MEETING**

**6:30 PM.**

**PRESENT:** Deputy Mayor Kehoe, Trustees Maline, Milligan and Smith, Village Clerk Donna Koch, Village Attorney Stuart Besen, Village Administrator Tim Brojer, Treasurer Len Marchese, Police Chief Bill Ricca.

**ABSENT:** Mayor McMullen

**ANNOUNCEMENTS:** no announcements.

**PRESENTATIONS:** no presentations.

**PUBLIC HEARINGS:**

Continuation of the Public Hearing on 20 James St. On the motion of Trustee Milligan and seconded by Trustee Smith the hearing was continued. Mr. Brojer explained that they have met with the Bank (owner) engineers and are now waiting for the bank to approved the engineer’s proposals. One being to demo then rebuild the house. On the motion of Trustee Maline and seconded by Trustee Smith the hearing was continued.

Continuation of the Public Hearing on 165 Fort Salonga Rd. on the motion of Trustee Milligan and seconded by Trustee Smith the hearing was opened. Mr. Brojer reported the gas is turned off at the house but National Grid won’t pull out the pipe without the owners of the property’s permission. At this time there is no proof of ownership. The property is in foreclosure. Mr. Besen stated the only way at this time to get National Grid to pull the pipe is with a court order. On the motion of Trustee Maline and seconded by Trustee Milligan the hearing was continued.

**PUBLIC PARTICIPATION:**

Effie Huber asked for police enforcement long Bayview Ave early in the morning (6:00am -6:30am). The same cars speed through the stop sign every morning.

Mr. Sabia questioned if the theatre has permission to put road cones out on Main Street every time there is a show. He questioned why does the Village let this go on? Chief Ricca stated the Village has always given him lie way in order to facilitate the valet parking during show times. Mr. Sabia was also concerned with the proliferation of U-turns taking place on Main Street and feels the practice should be eliminated. Chief Ricca stated U-turns are only permissibly in front of the fire house.

Ralph Notaristefano, addressed the Board stating today was a beautiful day in the Village and it was mobbed. Mr. Notaristefano, stated he had presented a traffic study to the Board at the last meeting and felt at this time he has done all he could. He will turn over all his information to the Village.

**BOARD APPROVAL OF WARRANT:**

On the motion of Trustee Smith and seconded by Trustee Maline the following bills were approved for payment.

**Fiscal Year 2018/2019 General Fund bills in the amount of $ 103,173.32**

On the motion of Trustee Milligan and seconded by Trustee Maline the following bills were approved for payment.

**Fiscal Year 2018/2019 Sewer Fund bills in the amount of $ 17,432.99**

**COMMISSIONER REPORTS:**

Trustee Maline reported they have set up interviews next week for the Part time Building and part time plans examiner. He would like to discuss it in executive session in which there may be action.

Trustee Smith introduced Soke Droual, who will be conducting self-defense class as part of the wellness program. Forms are available on the Villages website. From the technology perspective we are looking to go live on February 15th, for our tax program. Also the first load of boxes have gone to the scanner. He parks department has been working with the highway during the winter months. As for as the 125th anniversary the committee is looking at two fund raisers one for rain gardens and one for oyster beds in the harbor. One fund raiser will be customized bricks, we would like to put in down at the entrance to the park, roughly a 700 square foot section. Also, we are looking into a beer and oyster festival. In order to install the oyster beds, we need permission from the Town of Huntington, we met with them last week and it looks positive.

Trustee Milligan reported, he had attended a workshop hosted by the Town of Huntington Harbormasters for the purpose of getting everyone on board with a program the Town is trying to put in place. They want to permit all moored boats, including boats in Northport Harbor. Boats are being abandon in both harbors and they felt by permitting moorings, and insurance being a requisition of that permit, the abandon boats would be easier to identified.

Deputy Mayor Kehoe reported the Village is still looking into the land at the corner of Elwood D and 25A. the property is 2.4 acres and would be used with the Village of Asharoken, the School District and the Town of Huntington Highway and Town of Huntington Maritime service. Also, the Business Development Committee will be looking into reigning in the sandwich boards signs which have gotten out of control.

**CHIEF OF POLICE REPORT:** In January of 2019 the Northport Police Department responded to 367 calls for service, issued 142 summonses and made 8 arrests.

Detective Peter Howard was presented with an Excellent Police Duty award after he recovered stolen art work that was taken from a Main Street shop. The shop owner decided not to press charges, but Howard conducted an extensive investigation viewing video, interviewing members of the public and surveilling the location. He was able to identify two suspects, confronted them and recovered the painting.

A Church Street resident wrote to commend Sergeant Herfurth and Police Officers Kerekes and Sagistano for their assistance when a water pipe broke in their home during the recent cold spell.

**ADMINISTRATOR’S REPORT:** Mr. Brojer reported**,** as far as the sewer expansion project, the contractors are looking to start the beginning of March**.**

**TREASURER’S REPORT:** no report this evening.

**NEW BUSINESS:** no new business was discussed this evening.

**OLD BUSINESS:** no old business was discussed this evening.

**CORRESPONDENCE:** no correspondence.

**REQUESTS:** no requests.

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**RESOLUTIONS:**

On the motion of Trustee Milligan and seconded by Trustee Maline the following resolution was unanimously approved.

**RESOLUTION 2019 – 13 ~ APPROVAL OF THE JANUARY 15, 2019 MINUTES**

**BE IT RESOLVED:** The minutes of the January 15, 2019 meeting are hereby accepted.

On the motion of Trustee Maline and seconded by Trustee Milligan the following resolution was unanimously approved.

**RESOLUTION 2019 –14 ~ ELECTION INSPECTORS**

**BE IT RESOLVED:** that the Board of Trustees of the Incorporated Village of Northport hereby appoints, pursuant to Section 15-116 of the Election Law, the following Inspectors of Election for each of the three Village Election Districts to preside at all Village Elections in such districts until their successors are appointed; each Inspector shall receive compensation at the rate of $12.50 per hour;

|  |  |  |
| --- | --- | --- |
| **Election District No. 1** | **Election District No. 2** | **Election District No. 3** |
| Maureen O’Brien (Chairperson) | Dorothea Walsh(Chairperson)  | Maryln Barker (Chairperson) |
|  Kathryn Llewellen  | Janet Hayes | Linda Grace |

**AND BE IT FURTHER RESOLVED:** That the Board of Trustees of the Incorporated Village of Northport hereby appoints, Georgina Cavagnaro and Joy Nygren to serve as Election Inspectors/Computer Operators.

**AND BE IT FURTHER RESOLVED:** That Georgina Cavagnaro and Joy Nygren will receive their regular days’ pay and an additional 9 hours in compensation time.

On the motion of Trustee Maline and seconded by Trustee Milligan the following resolution was unanimously approved.

**RESOLUTION 2019- 15 ~ GFOA TRAINNING**

**BE IT RESOLVED:** Deputy Treasurer Laura Kaplan and Payroll Administrator Siobhan Costello are hereby approved to attend GFOA training in Albany New York March 26th ~ 29th, 2019 in an amount not to exceed $1000.00

On the motion of Trustee Milligan and seconded by Trustee Smith the following resolution was unanimously approved.

**RESOLUTION 2019-16 ~ UNITED BANK & FIFTH THIRD BANK**

 **BE IT RESOLVED:** The Treasurer, is hereby authorized to do business with United Bank and Fifth Third Bank 38 Fountain Square Plz, Cincinnati, OH 45202

The following resolution was pulled from the agenda.

**RESOLUTION 2019-17~ NYCOM WINTER LEGISLATION**

**BE IT RESOLVED**: Deputy Mayor Tom Kehoe is hereby authorized to attend the NYCOM Winter Legislation meeting February 10 ~12 in Albany, NY. In an amount not to exceed $600.00

On the motion of Trustee Maline and seconded by Trustee Milligan the following resolution was unanimously approved.

**RESOLUTION 2019 –18 ~ BUDGET TRANSFER**

**BE IT RESOLVED:**  The Village Treasurer is hereby authorized to make the following budget transfers, (see schedule A)

On the motion of Trustee Maline and seconded by Trustee Smith the following resolution was unanimously approved.

**RESOLUTION 2019- 19 ~ DISBURSEMENT**

**BE IT RESOLVED:** The Board approves Deputy Village Treasurer Laura Kaplan to cash out 5 days (35 hours) of unused vacation time.

On the motion of Trustee Maline and seconded by Trustee Smith the following resolution was unanimously approved.

**RESOLUTION 2019-20 ~ KVS MAINTENANCE AGREEMENT**

**BE IT RESOLVED:** The Treasurer is hereby authorized to sign a technical and maintenance support agreement with Springbrook (KVS) in an amount not to exceed $6,098.37

On the motion of Trustee Maline and seconded by Trustee Milligan the following resolution was unanimously approved.

**RESOLUTION 2019-21 ~ BENCOR**

**BE IT RESOLVED:** Police Chief William Ricca is hereby authorized to deposit unused accrual time into the Bencor Retirement Fund, and

**BE IT FURTHER RESOLVED:** The Mayor is authorized to sign an amended agreement with Bencor allowing the Treasury Department staff to also contribute funds to said account.

The next regular meeting of the Board of Trustees will be on February 19th, 2019 at 6:30 P.M

**A RESOLUTION FOR AN EXECUTIVE SESSION:** if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Donna M. Koch

Village Clerk

SCHEDULE A

|  |  |  |  |
| --- | --- | --- | --- |
| **INC VILLAGE OF** | **2018-2019** |  |  |
|  **NORTHPORT** |  |  |  |
| **Budget Transfers**  | **2/5/2019** |  |  |
|  |  |  |  |
| **AMOUNT** | **APPROPRIATION LINE** | **APPROPRIATION LINE** | **AMOUNT** |
|  | **FROM** | **TO** |  |
|  |  |  |  |
| $50.00 | A.1910.0400 | A.1010.0400 | $50.00 |
|  | INSURANCE | TRUSTEE EXPENSES |  |
|  |  |  |  |
| $857.00 | A.1110.0111 | A.1110.0100 | $857.00 |
|  | CONTINGENCY | JUSTICE SALARIES |  |
|  |  |  |  |
| $1,800.00 | A.1110.0111.0001 | A.1110.0100 | $1,800.00 |
|  | PT SALARY | JUSTICE SALARIES |  |
|  |  |  |  |
| $3,100.00 | A.1420.0401 | A.1110.0100 | $3,100.00 |
|  | ASST ATTY | JUSTICE SALARIES |  |
|  |  |  |  |
| $5,500.00 | A.1410.0111 | A.1110.0100 | $5,500.00 |
|  | CLERK P/T SALARY | JUSTICE SALARIES |  |
|  |  |  |  |
| $3,000.00 | A.1410.0111 | A.1325.0400 | $3,000.00 |
|  | CLERK P/T | TREASURER |  |
|  |  |  |  |
| $3,000.00 | A.1410.0111 | A.1410.0400 | $3,000.00 |
|  | CLERK P/T SALARY | CLERK EXPENSES |  |
|  |  |  |  |
| $782.00 | A.1440.0409 | 1440.0112 | $782.00 |
|  | VILLAGE ADMIN | VILLAGE ADMIN |  |
|  | MISC | PD BENEFITS |  |
|  |  |  |  |
| $1,000.00 | A.1640.0101 | A.1640.0409 | $1,000.00 |
|  | GARAGE O/T | GARAGE MISC |  |
|  |  |  |  |
| $1,800.00 | A.1990.0400 | 1980.0401 | $1,800.00 |
|  | CONTINGENCY | MTA TAX |  |
|  |  |  |  |
| $18,000.00 | A.3120.0111 | A.3120.0101 | $18,000.00 |
|  | POLICE TEMP SALARY | POLICE O/T |  |
|  |  |  |  |
| $3,400.00 | A.3120.0412 | A.3120.0101 | $3,400.00 |
|  | POLICE RADIO | POLICE O/T |  |
|  |  |  |  |
| $10,000.00 | A.3120.0211 | A.3120.0101 | $10,000.00 |
|  | E911 GRANT | DISPATCH O/T |  |
|  |  |  |  |
| $3,500.00 | A.3410.0401 | A.3410.0401.0001 | $3,500.00 |
|  | FD UTILITIES | FD SUBSTATION |  |
|  |  |  |  |
| $30.00 | A.3410.0431 | A.3410.0426 | $30.00 |
|  | FIRE PREVENT | FD BOAT |  |
|  |  |  |  |
| $1,000.00 | A.8664.0111.0001 | A.8989.0400 | $1,000.00 |
|  | CODE /FIRE MARSHALL | ARCHES EXP |  |
|  |  |  |  |
| $2,000.00 | G.8120.0101 | G.8120.0400 | $2,000.00 |
|  | SEWERLINE O/T | SEWER LINE REPAIR |  |
|  |  |  |  |
| $1,500.00 | G.8120.0101 | G.8130.0400 | $1,500.00 |
|  | SEWERLINE O/T | SEWER PLANT O/T |  |
|  |  |  |  |
| $2,000.00 | G.8120.0419 | G.8130.0400 | $2,000.00 |
|  | PUMP STA REPAIRS | SEWER PLANT REPAIR |  |
|  |  |  |  |
| $1,500.00 | G.8130.0404 | G.8130.0400 | $1,500.00 |
|  | SEWER CHEMICALS | SEWER PLANT REPAIR |  |
|  |  |  |  |
| $4,000.00 | G.8130.0112 | G.8130.0405 | $4,000.00  |
|  | PD BENEFITS | SLUDGE REMOVAL |  |
|  |  |  |  |
| $5,000.00 | G.8130.0404 | G.8130.0405 | $5,000.00 |
|  | SEWER CHEMICALS | SLUDGE REMOVAL |  |
|  |  |  |  |