

MINUTES
JANUARY 19, 2021 – 6:00 PM.
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING

OPEN MEETING:

SALUTE TO THE FLAG:

ANNOUNCEMENTS:

PRESENTATIONS:

On the motion of Trustee Milligan and seconded by Trustee Smith the presentation was hereby opened:

Police Review Committee Workshop presentation given by Joe Schramm

Synopsis on Police Review Committee Workshop: This committee was formed in compliance with Governor Cuomo’s Executive Order 203. Responsibilities of this committee include reviewing current police policies and procedures, consider actions reflecting diversity and inclusion as well as creating a plan of action. This plan will be offered to the public for review and comment. 2020 Police stats are: 78 arrests/ 16 for DWI. 1518 summons, 579 for parking, 888 for traffic, and 51 for appearance. 5191 calls were taken, 450 aided, 141 for motor vehicle crash, and 20 overdoses. In 2020 the department has 17 officers, 15 reside in the Northport Community (88%), 9 are village residents (53%), and 11 graduated from Northport High School (65%). Getting the communities voice is imperative and to do so a survey sub committee was created to devise a survey that would be random and anonymous at first then it would be available to the public to solicit additional commentary. The objective of this survey was to have a statistically-relevant tool to aid in developing the plan, to determine the community’s general impression of the police and identify areas of concern. The control group of the random survey consisted of bill-paying adults in 11768 zip code selected by third party, business and community leaders, and high school seniors. 500 surveys were mailed and online 211 were sent. The survey was 15 questions 5-minute response time mix of multiple choice and open-ended questions. The mailed survey was given 2-week response time while the online survey response time was 10 days. The satisfaction level found from the survey was 85% safety level was 90% and police interaction and response were 85% positive. The open-ended questions, comments, suggestions and concerns were regarding polices for pop up events/ caravans. The Woodbine Ave. incident (use of weapons and arrests). Complimentary comments about current service and response time. Too much focus on traffic stops on 25A. Increase visibility (street patrols) / more interaction. Building a relationship/ understanding with teens. Finally hire female officers. Some final take away include a solution for pop up and caravan events, expanding current interaction with public and teens, implementing a process of employment “inclusion” by encouraging those with a diverse background to apply (eg. LGBTQ, women, Spanish Speakers) and Expanding existing in-service training curriculum to include ethnic and LGBTQ “cultural training.” It was

also important to include Northport High School Students and get the voices of younger people heard. The survey went out to about 450 students and it was reasonably consistent with earlier surveys. Pie charts were shown giving a visual description of the results from the survey. Going forward the survey is available on the Village Website and the public is invited to participate, it is still anonymous and it will be open until January 31, 2021. 100% of the responses will be reviewed and incorporated into the final report that will be given to the Village Board.

Trustee Kehoe thanks the committee and sub-committee on a great job and great presentation. Trustee Kehoe wanted clarification on how the new responses from the survey posted on the website will skew results. Mr. Schramm says if a great number respond it will be added into the already taken results if it's a very small number it will be included but it will be included as their own control group.

Mayor McMullen reminds everyone that on the February 2, 2021 meeting is when public comments will be taken.

PBA Retirement Incentive presented by Leonard Marchese Village Treasurer

Synopsis of PBA Retirement Incentive: Mr. Marchese the Village Treasurer leads the presentation and says the Village has been working with the PBA for many years and have been actively involved in devising new creative ways to reduce cost of labor and have the residents get the most bang for their buck in regards to PBA contracts. Those contracts have resulted in much lower costs for residents and allowed us to be able to turn over contracts and have a much younger police force which allows for many operational benefits including less injuries, and higher productivity. The current make-up leaves about 6 or 7 senior members of our police force up for retirement. Most of our police officers work their full time which is 32 years before receiving their full pension upon retirement. It is beneficial for the village if we can create a situation with incentives that can allow our senior members to retire early in terms of their maximum retirement age and back fill those jobs with less senior members that are much less costly that are in lower pension tiers and contribute to their health insurance and have more time between the lowest step and highest step. When we met with the PBA this summer many proposals were discussed but what was agreed upon pending Village Board approval. An excel sheet with the breakdown of the proposed plan with specific amounts was shown. Trustee Kehoe asked how are these numbers effected because there is no police academy. Chief Hughes responded stating that months ago they believed there would be no police academy due to budget constraints in Suffolk county. Chief believes they will be putting together a class but we are past the time period where we would be able to qualify someone an eligible candidate for the academy. There is a question mark as to where we would place them but having said that the police academy is not the only way to replace an officer. That is something that will be dictated as we move forward. Trustee Kehoe asks a scenario where if two officers want to retire could we hold them up until we are able to find replacements. Chief Hughes says he believes the PBA and Village devised a clause regarding that exact situation. Trustee Kehoe says he would like to sit down and go through so he can get a better understanding.

PUBLIC HEARINGS:

On the motion of Trustee Milligan and seconded by Trustee Smith the public hearing was opened:

Comments on the Public Hearing:

Village Treasure Len Marchese starts by introducing the tentative budget for the year 2021-2022, as you know it was a challenging budget year in regards to state and county aide. The county cut

our police sales tax revenue money by 50% as well as CHIPS money and other items that are being reduced. We tried to maintain services in the budget it continues to fund all positions and all services. It proposes a tax rate increase of 2% which is under the tax cap. It also allows us to hire two laborers. It does not include funding for additional capital projects but it maintains our reserves levels so once we close out our books if COVID-19 doesn't cause any additional impacts we can appropriate some funding to new projects later into the new year. Trustee Weber asks the different lines for vehicle insurance they all increase at varying rates how do those numbers get derived year after year? Len says we get a break down from our insurance companies and we allocate it throughout departments. This is something we are still working on and this is what our new treasure clerk will be working on. Trustee Weber says he is concerned about beach houses expenses and how this year's budget the expenses went up 50% and why more money will be added to a building that is essentially brand new. Len responds 50% is only a number that we allocated into building improvements like adding a generator to the building or increase the AC unit to a higher flood plain. We can also reallocate the money. Trustee Weber notes Village Hall has public access and needs some upgrades and that is the main concern. Mr. Sabia asks a question specifically directed at the Mayor, that he asked about the AC at the plank house at a meeting last year or two years ago would it need to be moved and he was assured no, so Mr. Sabia is asking the Mayor why now is there money going into it possibly being moved. Mayor McMullen says that was something just thought about but he believes it is at an alright height for the AC but putting a generator is important because we have them in all other buildings. Mr. Sabia asks if we are over \$300,000.00 in that building at this point to which the Mayor says, I don't believe so I can't answer the exact amount off the top of my head.

RESOLUTION 2021 – 11 ~ TENTATIVE BUDGET

To consider the tentative budget for The Village of Northport for the fiscal year March 1, 2021 to February 28, 2022.

On the motion of Trustee Smith and seconded by Trustee Milligan the resolution passed unanimously:

BOARD APPROVAL OF WARRANT:

On the motion of Trustee Kehoe and seconded by Trustee Smith the following bills were approved for payment:

Fiscal Year 2020/2021 General Fund bills in the amount of \$88,607.60

On the motion of Trustee Kehoe and seconded by Trustee Weber the following bills were approved for payment:

Fiscal Year 2020/2021 Sewer Fund bills in the amount of \$26,001.37

On the motion of Trustee Smith and seconded by Trustee Milligan the following bills were approved for payment:

Fiscal Year 2020/2021 Fire Warrant bills in the amount of \$29,266.18

On the motion of Trustee Weber and seconded by Trustee Smith the following bills were approved for payment:

Fiscal Year 2020/2021 Payroll Week (01/15/2021) General Fund in the amount \$283,320.39

On the motion of Trustee Smith and seconded by Trustee Milligan the following bills were approved for payment:

Fiscal Year 2020/2021 Payroll Week (01/15/2021) Sewer Fund in the amount of \$14,440.74

BUSINESS/COMMISSIONERS REPORTS:

TREASURER REPORT:

CHIEF OF POLICE REPORT:

CORRESPONDENCE:

REQUESTS:

Eagle Scout project request from Thomas Serra

NOTICE:

On the motion of Trustee Kehoe and seconded by Trustee Smith the following resolution was unanimously approved:

RESOLUTION: 2021 – 12 ~ APPROVAL OF THE JANUARY 5, 2021 MINUTES

BE IT RESOLVED: The minutes of the January 5, 2021 meeting are hereby accepted.

On the motion of Trustee Kehoe and seconded by Trustee Weber the following resolution was unanimously approved:

RESOLUTION 2021 – 13 ~ PARAMEDIC

BE IT RESOLVED: Emily Edgar is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Emily Edgar will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic.

WHEREAS: Paramedic Emily Edgar will work no more than 17.5 hours a week at a rate of pay of \$26.00 per hour.

On the motion of Trustee Weber and seconded by Trustee Smith the following resolution was unanimously approved:

RESOLUTION 2021 – 14 ~ PARAMEDIC

BE IT RESOLVED: Joseph Galizia is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Joseph Galizia will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic.

WHEREAS: Paramedic Joseph Galizia will work no more than 17.5 hours a week at a rate of pay of \$26.00 per hour.

On the motion of Trustee Milligan and seconded by Trustee Weber the following resolution was unanimously approved:

RESOLUTION 2021 – 15 ~ NEW YORK LOCAL GOVERNMENT RECORDS (LGS1)

BE IT RESOLVED, by the Board of Trustees of the Incorporated Village of Northport that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

BE IT FURTHER RESOLVED that the provisions of this resolution shall take effect immediately.

On the motion of Trustee Milligan and seconded by Trustee Weber the following resolution was unanimously approved:

RESOLUTION 2021 – 16 ~ SOFTWARE UPGRADE WITH KVS AKA SPRINGBROOK

BE IT RESOLVED: That the Village has utilized KVS Financial Systems, aka Springbrook, for over 15 years and, whereas, the Village has standardized accounting policies around such systems and, whereas, the Village chooses to continue use of such systems and, whereas, the cloud-based application provides a more secure environment to host such critical financial systems.

NOW THEREFORE, BE IT RESOLVED: The Village approves the sole source use of Springbrook Financial Systems for the provision of integrated cloud-based software for Village Treasury operations.

BE IT FURTHER RESOLVED: The Mayor is authorized to execute an agreement with Springbrook Financial Systems to migrate current local server-based systems to a cloud based secure system. The initial amount shall not exceed \$23,293.08 for installation and training.

On the motion of Trustee Smith and seconded by Trustee Milligan the following resolution was unanimously approved:

RESOLUTION 2021- 17 ~ HIRING OF PART TIME EMPLOYEE TREASURER DEPARTMENT

BE IT RESOLVED: That Sean Gathman is hereby hired to the part time position in the Treasurer's Dept at a rate of \$18.00 per hour, not to exceed 17.5 hours per week.

On the motion of Trustee Weber and seconded by Trustee Milligan the following resolution was unanimously approved:

RESOLUTION 2021 – 18 ~ PENFLEX SERVICE AGREEMENT

BE IT RESOLVED: That the Mayor is authorized to sign the Penflex Service Award Program Agreement for a two-year period from 11/1/2000 to 10/31/2022 for a fee of \$6700.00 annually.

On the motion of Trustee Smith and seconded by Trustee Milligan the following resolution was unanimously approved:

RESOLUTION 2021 - 19 ~ SUFFOLK COUNTY HAZARD MITIGATION PLAN

WHEREAS, The Village of Northport, has gathered information and has prepared the Suffolk County Hazard Mitigation Plan with the assistance of Suffolk County and the Suffolk County contractor Tetra Tech; and

WHEREAS, The Suffolk County Hazard Mitigation plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, The Village of Northport have reviewed the Plan and the Plan will be updated not less than every five years;

BE IT RESOLVED That the Northport Village Board hereby adopts the Suffolk County Hazard Mitigation Plan as the Northport Village’s Natural Hazard Mitigation Plan and resolves to execute the actions in the Plan.

BE IT FURTHER RESOLVED, this is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

On the motion of Trustee Smith and seconded by Trustee Milligan the following resolution was unanimously approved:

RESOLUTION 2021 – 20 ~ NYS RETIREMENT STANDARD FOR JUDGE BIUNNO

BE IT RESOLVED: That the Village Board of Trustees approves and posts a standard workday for Judge Mary Louise Biunno at 6 hours as per NYS Retirement Systems Standards.

RESOLUTION PULLED

RESOLUTION 2021 – 21 ~ FIRE CONTRACT WITH THE TOWN OF HUNTINGTON

BE IT RESOLVED: The Mayor is hereby authorized to execute an agreement with the Town of Huntington to provide fire protection services for fire protection District No. 1 for a period of one year from January 1, 2021 through December 31, 2021 in the amount of one million five hundred and fifty-seven thousand four hundred and ninety five dollars (\$1,557,495.00) and on such other terms and conditions as may be acceptable to the Village Attorney, subject to the approval of the volunteers of the Northport Fire Department as provided by law, and **WHEREAS**, this is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

On the motion of Trustee Milligan and seconded by Trustee Smith the following resolution was unanimously approved:

RESOLUTION 2021 – 22 ~ BUDGET TRANSFERS

BE IT RESOLVED: The Village Treasurer is hereby authorized to make budget transfers, see Schedule A.

On the motion of Trustee Smith and seconded by Trustee Milligan the following resolution was unanimously approved:

RESOLUTION 2021- 23 ~ FLUPSY

BE IT RESOLVED: The Mayor is authorized to procure services and execute contract for services to Advanced Plastic Fabrications to construct 4 High Density polyethylene plastic FLUPSY boxes in support of the Village Aquaculture program, in the amount not to exceed \$1,520.00.

BE IT FURTHER RESOLVED: This is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

On the motion of Trustee Weber and seconded by Trustee Smith the following resolution was unanimously approved:

RESOLUTION 2021- 24 ~ FLUPSY

BE IT RESOLVED: The Mayor is authorized to procure services and execute contract for services to Advanced Plastic Fabrications to construct 4 High Density polyethylene plastic FLUPSY boxes in support of the Village Aquaculture program, in the amount not to exceed \$1,520.00.

BE IT FURTHER RESOLVED: This is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

On the motion of Trustee Smith and seconded by Trustee Weber the following resolution was unanimously approved:

RESOLUTION 2021- 25 ~ FLUPSY

BE IT RESOLVED: The Mayor is authorized to procure services and execute contract for services to Advanced Plastic Fabrications to construct High Density polyethylene plastic welded joints to construct FLUPSY boxes in support of the Village Aquaculture program, in the amount not to exceed \$710.00.

BE IT FURTHER RESOLVED: This is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

On the motion of Trustee Kehoe and seconded by Trustee Smith the following resolution was unanimously approved:

RESOLUTION 2021 – 26 ~ WELLNESS PROGRAM

BE IT RESOLVED: As a part of the continued Wellness Program, the Mayor is authorized to sign an agreement with Jen Tzimas subject to attorney review for Winter Yoga III at the Presbyterian Church for 10, one-hour sessions, at the rate of \$1500 for the ten sessions and,

FURTHER RESOLVED: The Mayor is also authorized to sign an agreement with the Presbyterian Church to secure use of the Hartt room, for ten, one-hour sessions.

BE IT FURTHER RESOLVED, this is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

On the motion of Trustee Weber and seconded by Trustee Smith the following resolution was unanimously approved:

RESOLUTION 2021 – 27 ~ HIGHWAY/PARKS DEPARTMENT LABORER

BE IT RESOLVED: Erik Englemann is hereby appointed to the position of Laborer for the Incorporated Village of Northport, and

WHEREAS: The Laborer position is a union position, and will be full-time at a rate of pay of \$22.63 per hour with the possibility of overtime. Erik Englemann will be subject to and must pass a full background check as well as complete a 6-month probationary period, as per the **Union Local 342/LISPSE Collective Bargaining Agreement.**

PUBLIC PARTICIPATION: Mayor McMullen reminds everyone if they wish to speak about the Police Review Committee Workshop to please do so at February 2, 2021 meeting. He also reminds everyone the survey will be posted on the website for all to take.

The next meeting of the Board of Trustees will be Tuesday February 2, 2021 at 6:00 PM. *Please note this meeting will be held via Virtual Zoom Conference.*

RESOLUTION FOR AN EXECUTIVE SESSION: if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Georgina Cavagnaro
Deputy Village Clerk