

MINUTES
FEBRUARY 1, 2022 – 6:00 PM
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING

This meeting was held via Zoom video conferencing.

PRESENT: Mayor McMullen, Trustee Milligan, Trustee Kehoe, Trustee Weber, Village Attorney Stuart Besen, Treasurer Len Marchese, Police Chief Chris Hughes, Village Administrator Roland Buzard, Assistant to the Mayor Don Tesoriero, Village Clerk Amy Grandy.

OPEN MEETING: Meeting called to order at 6:06pm by Mayor McMullen

The mayor welcomed everyone to the meeting. He commented on the blizzard over the past weekend and the forecast of another storm predicted for the upcoming weekend.

SALUTE TO THE FLAG: The Pledge of Allegiance was recited.

PROCLAMATIONS: none

ANNOUNCEMENTS: none

PRESENTATIONS: none

REQUESTS: none

PUBLIC HEARINGS:

Continuation of the Public Hearing of Aug.3, 2021 / Oct.5,2021 / Nov.16,2021:

**THE VILLAGE BOARD HEREBY PROPOSES THE FOLLOWING LOCAL LAW
INTRODUCTORY “A” of 2022- PLACEMENT OF STOP SIGNS (formerly J of 2021)**

Proposed addition to Chapter 282 “Vehicles and Traffic” Section 53, schedule V: Stop Intersections.

ADD:

Stop Sign on

Woodbine Ave – Southbound
Woodbine Ave – Northbound

at intersection of

Scudder Ave
Scudder Ave

On the motion of Trustee Kehoe and seconded by Trustee Milligan, the public hearing was opened.

Dan Mastrocco and Steve Uccellini, project managers from J.R. Holzmacher PE LLC presented the findings from the traffic study conducted using an analog (manually counted) approach which counted traffic in both north and south bound directions at the intersection at Woodbine Avenue and Scudder Avenue as well as turning traffic in alternating 15 minute intervals over a period of 4.5 hours on Saturday in the fall while the Farmers Market was being held. They measured vehicle and pedestrian traffic as well as the speed of vehicle and sight lines.

They stated that sight lines were limited due to landscaping and placement of parked cars and that there was a back up of traffic due to left-handed turns.

They stated the guidance from the "Manual on Uniform Traffic Control Devices" recommends stop signs at an intersection with 250 to 300 vehicles per hour on a residential street. This volume they measured was an average of 312 vehicles per hour. They also observed that though the posted speed limit on Woodbine Avenue and Scudder Avenue is 25 mph; most cars exceeded this, although none seemed to be traveling at more than 40mph.

They recommended a few options – one being stop signs that would slow traffic and reduce the likelihood of accidents but could also cause traffic back-ups or pedestrian safety enhancements – such as flashing pedestrian traffic signs which would cost some parking spots and could also cause back-ups. Another recommendation was speed bumps which would be a little more costly but would help reach the goal of enhancing pedestrian safety.

Trustee Kehoe asked if they considered making either of the roads one way during peak times and he asked the effect of the blinking light to the north of that intersection.

Trustee Milligan asked if they considered moving or modifying the crosswalk which was already identified as an issue due to a utility pole which makes the north corner problematic in regards to ADA compliance. Steve Uccellini responded that that was a separate issue since the parking lot and Scudder already have stop signs. He also stated that it is a concern that there is only room for about 10 cars between the existing light and this intersection and a box truck or school bus or a heavy traffic load could cause a problem in this area.

Trustee Weber also expressed concerns that the 3-way blinking light should be evaluated as before any decisions are made for this area. He also suggested a new entrance for the parking lot that squares up the intersection and new crosswalk lines such as the ones done by the Town of Huntington.

Mayor McMullen commented that the blinking light used to be a standing blinking light. He agreed with Trustee Weber about re-aligning the intersections and thought the pedestrian controlled signals would be – such as the flashing signs that were installed by the library and improved crosswalks even if it means eliminating parking spaces for both pedestrian and driver sight lines.

Trustee Kehoe suggested that the incoming board consider setting delivery hours for the business district and limiting commercial access to limit large vehicles in the area. The Mayor agreed and added that that would require another public hearing and code changes

Joe Schram was the first resident to speak. He asked that stop signs be added as soon as possible while other options are considered.

Joe Schmidt spoke next. He thanked Bryan Hart from the Highway department for working to get the power lines off the pole at the south east corner. He stated that he is concerned that the angle of the northbound turn off Scudder of 60 degrees doesn't slow traffic sufficiently. He also stated his support of stop signs as soon as possible.

Joe Sabia thought the survey was flawed since it wasn't done during the busy summer season. He spoke against the stop signs and asked the Mayor to consider the plan previously presented by Chief Hughes. He also expressed his opinion that pedestrians are problematic and he did not think that there were actually any accidents in this area.

Jim Izzo stated that this seemed like a quick fix and that further study should be done.

Josephine Rizzoni referred to a previous traffic and parking study that was more comprehensive and expressed her opinion that the 4.5 hours that Holzmacher spent was insufficient.

Trustee Kehoe then commented that another option could be to have season traffic attendants under the direction of Chief Hughes. Trustee Weber stated that Joe Schmidt's input was especially valuable as he owns a building at that intersection and is in the area frequently. He added that he thought the village could try some other options before adding stop signs and commented that old time pictures show that there used to be people directing traffic and that could have other benefits as well.

Resident Mike Rizzoni then expressed his disfavor of using traffic control people. He stated as a retired police officer, he is very experienced with how difficult traffic control can be and it would not be safe to use seasonal workers.

Mayor McMullen summarized that everyone seemed in favor of some sort of change and recommended that the hearing be adjourned for additional discussion.

On the motion of Trustee Milligan and seconded by Trustee Kehoe, the following public hearing was adjourned to April 19th, 2022 at 6:00pm.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

The representatives from Holzmacher messaged that they had lost their audio connection for most of the commentary section and Mayor McMullen directed Clerk Grandy to send them the audio transcript so they could see what they had missed.

BOARD APPROVAL OF WARRANTS:

On the motion of Trustee Milligan and seconded by Trustee Kehoe, the following warrant was unanimously approved.

Fiscal Year 2021/2022 General Fund bills in the amount of \$204,465.75

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

On the motion of Trustee Kehoe and seconded by Trustee Milligan, the following warrant was unanimously approved.

Fiscal Year 2021/2022 Sewer Fund bills in the amount of \$25,781.93

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

On the motion of Trustee Weber and seconded by Trustee Milligan, the following warrant was unanimously approved.

Fiscal Year 2021/2022 Trust bills in the amount of \$2,437.50

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

On the motion of Trustee Kehoe and seconded by Trustee Weber, the following warrant was unanimously approved.

Fiscal Year 2021/2022 Payroll Week (01/28/2022) General Fund \$248,115.87

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

On the motion of Trustee Weber and seconded by Trustee Milligan, the following warrant was unanimously approved.

Fiscal Year 2021/2022 Payroll Week (01/28/2022) Sewer Fund \$14,728.61

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

The following warrant was added during the meeting due to a late submission by Police Chief Hughes for the expense of striping for the new police vehicle.

On the motion of Trustee Weber and seconded by Trustee Milligan, the following warrant was unanimously approved.

Fiscal Year 2021/2022 General Fund bill in the amount of \$495.00

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

BUSINESS/COMMISSIONERS REPORTS:

Trustee Milligan reported that Northport was recently ranked as the safest city in Ny and the second safest in the United States which he attributed to Chief Hughes and the officers of the Police Department and their focus on community involvement and incredible response times. He stated that this accolade was well deserved. The Mayor concurred and also thanked the other first responders as well as the highway and fire departments and village hall staffs that respond to residents and help the community.

Trustee Weber addressed some old business and responded to Effie Huber's inquiry about the sewer cap at 81 Scudder Ave. He stated that the lateral pipe, trap and cap are the property owner's responsibility but the sewer department checked the cap n question and found it to be in good shape. He then thanked the Highway department for their ongoing efforts in cleaning up the 2' of snow that was received over the weekend. He commented that anyone who leaving the village saw a drastic difference in the quality clean up. He thanked the police and fire departments for being on call as well during the storm which brought very high winds and other dangerous conditions.

TREASURER REPORT: None

CHIEF OF POLICE REPORT: Chief Hughes reported that in July the Police department responded to 385 calls for service, issued 126 summonses and made 13 arrests. He distributed his monthly detail reports to the Mayor and Trustees.

CORRESPONDENCE: None

NOTICES: None

RESOLUTIONS:

On the motion of Trustee Weber and seconded by Trustee Kehoe, the following resolution was unanimously approved.

RESOLUTION: 2021 – 11 ~ APPROVAL OF THE MINUTES

BE IT RESOLVED: The minutes of the January 18th, 2022 meeting are hereby accepted.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
 NOES - none

On the motion of Trustee Weber and seconded by Trustee Milligan, the following resolution was unanimously approved.

RESOLUTION 2022- 12 ~ RESIDENCY WAIVER FOR ELECTION INSPECTORS

BE IT RESOLVED: that the Board of Trustees of the Incorporated Village of Northport hereby waives the village residency requirement for Inspectors of Election pursuant to Section 3-300 of the New York State Village Law notwithstanding any other residency requirements imposed by law and allows the appointment of Inspectors of Election that are residents of Suffolk County.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
 NOES - none

On the motion of Trustee Milligan and seconded by Trustee Weber, the following resolution was unanimously approved without a complete reading.

RESOLUTION 2022 – 13 ~ ELECTION INSPECTORS

BE IT RESOLVED: that the Board of Trustees of the Incorporated Village of Northport hereby appoints, pursuant to Section 15-116 of the Election Law, the following certified Inspectors of Election for each of the three Village Election Districts and as clerical support to preside at all Village Elections until their successors are appointed:

Election Check-in / Clerical: Stace Hansen, Robin Rubel

Election District No. 1: Dorothy Walsh (Chairperson), Janet Hayes

Election District No. 2: Patricia Naples (Chairperson), Francesca Catalanotto

Election District No. 3: Maureen O'Brien (Chairperson), William Ciesla

BE IT FURTHER RESOLVED: That each Inspector shall receive compensation at the rate of \$15.00 per hour;

AND BE IT FURTHER RESOLVED: That the Board of Trustees of the Incorporated Village of Northport hereby appoints Joy Nygren and Janet Price to serve as alternates as successors to the Inspectors of Election, and

BE IT FURTHER RESOLVED: That Joy Nygren and Janet Price will receive their regular day's pay and an additional 9 hours in compensation time if called upon to serve, and

FURTHER RESOLVED: The Village Clerk and Deputy Village Clerk shall act as Chief Election officer and Deputy Election officer and receive nine (9) hours of compensatory time for hours worked in the March 15, 2022 village election, and

FURTHER RESOLVED: said compensatory time will be given in the next payroll cycle.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
 NOES - none

On the motion of Trustee Kehoe and seconded by Trustee Milligan, the following resolution was unanimously approved.

RESOLUTION 2022 – 14 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH PINNER ARCHITECTURE, PLLC, TO PROVIDE ARCHITECTUAL SERVICES RELATED TO ALTERATION AND RENOVATON OF NORTHPORT VILLAGE HALL LOCATED AT 224 MAIN STREET, NORTHPORT, NEW YORK.

WHEREAS: the Village of Northport is desirous to enter into a professional architectural service agreement with Pinner Architecture PLLC., to provide professional architectural services for the renovation and alteration of Northport Village Hall including but not limited to drafting plans, drawings and specifications that include having Northport Village Hall compliant with the Americans with Disabilities Act;

WHEREAS: Pinner Architecture PLLC., possess the qualifications and professional skills training and expertise that are required to perform the work under this professional architectural service agreement;

WHEREAS: the execution of a professional service agreement for the Village is a type II action pursuant to 6 N.Y.C.R.R. Section 617.5 (18) and (21), and therefore no further SRQRA review is required.

BE IT RESOLVED: The Northport Village Board hereby authorizes the Mayor to execute a professional services agreement with Pinner Architecture PLLC., for services outlined in the proposal dated August 4, 2021, at a cost not to exceed \$30,000.00, and authorizes the treasurer to make all appropriations for the purpose of funding the work contained in the proposal and said agreement is subject to attorney review for form and content.

Mayor McMullen commented that Village Hall was originally built in 1973 and there have not been any major updates since. This review would look to make the building and bath rooms ADA compliant, improve the lobby and court room areas and other safety and ventilation systems. Trustee Kehoe asked if this had been put out as a bid and Mayor McMullen responded that professional services like this are not subject to bid. although the actual work would be done thru bids. Trustee Kehoe then recommended that a community group should be convened to evaluate the plans and if a second story should be considered to which mayor McMullen replied that a second story is too cost prohibitive and this is to evaluate a plan to renovate the existing facility. Trustee Weber added that this firm was chosen as specialists in upgrading systems such as HVAC, lighting, filtering and safety features.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

On the motion of Trustee Kehoe and seconded by Trustee Milligan, the following resolution was unanimously approved.

RESOLUTION 2022 – 15 ~ AGREEMENT WITH CAPFINANCIAL PARTNERS, LLC.

WHERE AS: Capfinancial Partners, LLC, d/b/a Captrust provides investment advisory services as it relates to the Village of Northport Length of Service Program (LOSAP) for the Northport Fire Department.

BE IT RESOLVED: The Mayor is hereby is authorized to execute an agreement with Capfinancial Partners, LLC. to advise the Village of Northport regarding investment management and advice to the Northport Village LOSAP fund.

BE IT FURTHER RESOLVED: the Village Board of Trustees has determined that this action is a type II action pursuant to 6 NYCRR part 617.5 (c) 33 and not subject to any further action under SEQRA.

Treasurer Marchese explained that this a compliance document required since the current provider was acquired by another company. Trustee Kehoe commented that when he started with the Board, the LOSAP program was managed by one of the fireman, Bob Qwinn and Mayor McMullen added that when he started on the Board the LOSAP was only 30% funded and the board followed Len Marchese’s advice to step up the funding and the village is now at 71% of funding and should be completely funded in the next few years.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe
ABSTAINED: Weber
NOES - none

On the motion of Trustee Weber and seconded by Trustee Kehoe, the following resolution was unanimously approved.

RESOLUTION 2022 – 16 ~ BUDGET TRANSFERS

BE IT RESOLVED: The Village Treasurer is hereby authorized to make the following budget transfers; see attached Schedule “A”.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
NOES - none

PUBLIC PARTICIPATION:

- The first resident to speak was Donna Koch who complimented the Highway, Police and Fire departments who worked together to help a resident who had fallen and injured himself during the blizzard. She also asked why the warrants were being presented as AP check registers instead of the voucher detail report.
- Blair Beaudet asked if the forensic audit had been completed yet and the Mayor responded that the final report was expected next week. Mr. Beaudet asked if federal funds are received to help pay for the paramedic squad and the Mayor stated he didn't know but would check. Mr. Beaudet then asked if extra paramedics were needed, would we get help from a neighboring town. Trustee Weber responded that all the villages participate in mutual aid is needed.
- Effie Huber asked who controls the gate at the end of Bluff Point to the condos and Mayor McMullen replied that the Highway Department controls it but the Police Department can close it if needed. She then asked why the village paid Holzmacher for a study done for Ft Salonga Road (Starbucks). Trustee Weber replied that Starbucks was required by the planning department to put up a bond to pay for required engineering reviews and the Village paid for the work from those funds.
- Joe Sabia also complimented the Highway Dept on the exemplary clean-up job they did after the blizzard as well as the Police Department for making the village such a safe place and for their responsiveness. He also expressed his displeasure with the quality of the Holzmacher presentation.
- Jim Izzo asked what other options were considered regarding the renovation plans for Village Hall. Mayor McMullen replied that recent renovations were stop gaps and the plan is to bring it up to current code requirements in regard to alarm system, accessibility, and court requirements. He addressed that major renovations would involve moving all the people and equipment out and would be logistically and financial prohibitive.
- Mike Bento echoed the praise for the highway department and the specific attention paid to graded streets as well. He asked details regarding the cost of the LOSAP service fee and how it was managed. Treasurer Len Marchese replied that the fee is 50 bp annually on the total assets under management and that it is actively managed.
- Josephine Rizzoni asked a question regarding the resolution and cost for the pier sub-structure evaluation. Trustee Milligan replied that this project is in progress and he would get back to her with the details on the cost and resolution.

On the motion of Trustee Milligan and seconded by Trustee Weber and unanimously approved, the meeting was adjourned at 7:31pm.

ROLL CALL VOTE: AYES – McMullen, Milligan, Kehoe, Weber
 NOES - none

The next meeting of the Village of Northport Board of Trustees will be Tuesday, February 15th, 2021 at 6:00 PM.

Respectfully submitted,
Amy Grandy, Village Clerk

**Inc. Village of Northport
Budget Transfers Sch A
2/1/2022
Fiscal Year 2021**

AMOUNT	APPROPRIATION LINE FROM	APPROPRIATION LINE TO	AMOUNT
\$ 2,000.00	A.1110.0411	A.1110.0400	\$ 2,000.00
	Justice - Reimb NYS	Justice Contractual Exp	
\$ 9,000.00	A.9901.0900	A.1325.0400	\$ 4,000.00
	Transfer to Other Funds	Treasurer's Expenses	
		A.1410.0400	\$ 5,000.00
		Village Clerk Expenses	
\$ 10,000.00	A.9901.0900	A.1440.0400	\$ 10,000.00
	Transfer to Other Funds	Contractual Expenses	
\$ 4,000.00	A.9901.0900	A.1620.0401	\$ 4,000.00
	Transfer to Other Funds	Village Utilites	
\$ 12,500.00	A.9901.0900	A.1640.0403	\$ 10,000.00
	Transfer to Other Funds	Highway Gas, Diesel Fuel	
		A.1640.0411	\$ 2,500.00
		Repairs to Equipment	
\$ 13,000.00	A.9901.0900	A.1650.0400	\$ 5,000.00
	Transfer to Other Funds	Telephone Bills	
		A.1680.0400	\$ 8,000.00
		Computer Misc Expense	
\$ 2,000.00	A.3120.0120	A.3120.0122	\$ 2,000.00
	Dispatcher Salaries	Dispatcher Overtime	
\$ 200.00	A.3120.0423	A.3120.0424	\$ 200.00
	PD/Dispatch/CG uniforms	Police Uniforms	
\$ 25,000.00	A.3410.0111	A.3410.0100	\$ 40,000.00
	Temp Houseman Salary	Fire Houseman Salaries	
\$ 25,000.00	A.3410.0409	A.3410.0111.0001	\$ 10,000.00

	Fire Department Misc Exp	FD Paramedics P/T Salaries	
\$ 59,000.00	A.9901.0900	A.3410.0401	\$ 8,000.00
	Transfer to Other Funds	Fire Department Utilites	
		A.3410.0241	\$ 1,500.00
		Fire Hose	
		A.3410.0241	\$ 30,000.00
		Fire Department Contract	
		A.3410.0414	\$ 1,000.00
		Fire Department Bldg	
		A.3410.0421	\$ 18,000.00
		Fire Hydrant Rental	
		A.3410.0445	\$ 500.00
		Outside Truck Repair	
\$ 12,000.00	A.5110.0111	A.5110.0101	\$ 12,000.00
	Highway P/T Salaries	Highway Overtime	
\$ 32,000.00	A.9901.0900	A.5110.0409	\$ 30,000.00
	Transfer to Other Funds	Highway Misc Exp	
		A.5110.0407	\$ 1,500.00
		Street Signs and Posts	
		A.5110.0406	\$ 500.00
		Patching & Paving Supply	
\$ 5,000.00	A.5182.0200	A.5182.0400	\$ 10,000.00
	Street Lighting Equip	Street Lights Contractors	
\$ 7,000.00	A.9901.0900	A.5182.0401	\$ 2,000.00
	Transfer to Other Funds	Street Lighting Utilities	
\$ 375.00	A.7180.0200	A.7180.0401	\$ 375.00
	Village Dock Equipment	Dock Electric and Water	
\$ 500.00	A.9901.0900	A.9055.0806	\$ 500.00
	Transfer to Other Funds	Disability Insurance	
\$ 147,000.00	A.9015.0825	A.9901.0900	\$ 147,000.00
	NYS Police Retirement	Transfer to Other Funds	

\$ 3,000.00	G.8130.0401	G.8120.0401	\$ 3,000.00
	Sewer Plant Utilites	Sewer Lines Utilites	
\$ 11,000.00	G.8130.0200	G.8120.0200	\$ 500.00
	Equipment	Equipment	
		G.8130.0404.0001	\$ 100.00
		Sewer Plant Lab	
		G.8130.0405	\$ 10,400.00
		Materials Sludge & Grit Removal	