

# MINUTES

**MARCH 1, 2022 – 6:00 PM**

## **MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF NORTHPORT REGULAR MEETING**

Please note – this meeting was held via Zoom video conferencing.

**PRESENT:** Deputy Mayor/ Trustee Milligan, Trustee Kehoe, Trustee Weber, Village Attorney Stuart Besen, Treasurer Len Marchese, Police Chief Chris Hughes, Village Administrator Roland Buzard, Assistant to the Mayor Don Tesoriero, Village Clerk Amy Grandy

**Absent:** Mayor McMullen

**OPEN MEETING:** Meeting called to order at 6:03pm by Deputy Mayor Milligan

**SALUTE TO THE FLAG:** The Pledge of Allegiance was recited.

**PROCLAMATIONS:** None

**ANNOUNCEMENTS:** Deputy Mayor/Trustee Milligan explained that Mayor McMullen was unable to be at the meeting due to a health situation. Deputy Mayor/Trustee Milligan also mentioned that last year the Board acted to recognize Covid-19 Victims Memorial Day on the first Monday of March which falls on 3/7 this year. He also

**PRESENTATIONS:** None

**REQUESTS:**

Northport Runners Club – Annual Northport Downhill Mile –  
Saturday June 4<sup>th</sup>, 2022 – 9:00 am

Chief Hughes indicated that the PD would be have resources available for this and the request was approved by the Board.

**CORRESPONDENCE:** A letter was received from Oversight Unit of New York Department of State dated Feb. 25,2022 regarding the Notice of Determination of Discontinuance in response to a complaint against a village Code Enforcement Official that was discontinued without prejudice. Deputy Mayor/Trustee Milligan explained the state concluded there was no misconduct or wrong doing and the investigation was closed. He added that Village employees strive to do the right thing and this report supports that.

**NOTICES:** None

**PUBLIC HEARINGS:** None

**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Weber and seconded by Trustee Kehoe, the following warrant was unanimously approved.

Fiscal Year 2021/2022 General Fund bills in the amount of \$130,386.95

ROLL CALL VOTE: AYES –Milligan, Kehoe, Weber  
NOES – none

On the motion of Trustee Weber and seconded by Trustee Kehoe, the following warrant was unanimously approved.

Fiscal Year 2021/2022 Sewer Fund bills in the amount of \$12,139.27

ROLL CALL VOTE: AYES –Milligan, Kehoe, Weber  
NOES – none

On the motion of Trustee Kehoe and seconded by Trustee Weber, the following warrant was unanimously approved.

Fiscal Year 2021/2022 Payroll Week (2/25/22) General Fund \$254,425.08

ROLL CALL VOTE: AYES –Milligan, Kehoe, Weber  
NOES – none

On the motion of Trustee Kehoe and seconded by Trustee Weber the following warrant was unanimously approved.

Fiscal Year 2021/2022 Payroll Week (2/25/22) Sewer Fund \$14,297.78

ROLL CALL VOTE: AYES –Milligan, Kehoe, Weber  
NOES – none

**BUSINESS/COMMISSIONERS REPORTS:**

Trustee Kehoe reported that Outdoor Dining permit application were being amended and would going out soon. He stated that it would be up to the new board to convene a meeting to review the criteria with the potential applicants.

Trustee Weber announced that tomorrow morning he would be holding a press conference at 10am to showcase the new playground at Scudder Park as well as Cow Harbor park and Soper pocket park. This equipment cost \$49,863 and was funded through federal stimulus funds.

He also reported that the Department of Justice settlement that had been worked on by Assistant to the Mayor Don Tesoriero is awaiting the judge's signature. He also reported that the village is in the design phase of the catch basin program funded by a \$200,000 NYS grant that the village will matching. These will be on Church and Main as well as further down to help litigate runoff before it gets to the harbor. He also

announced that the aquaculture permits have been applied and the first round of oyster seedlings would be 150,000 with a plans for a second round of 300,000. He also announced that on Saturday June 4<sup>th</sup> 8am-10am will be “Clean the Bay” day at Scudder and Steers beach as well as Bird Island. Last year it was a family event and 25 bags of garbage were collected.

**TREASURER REPORT:** None

**CHIEF OF POLICE REPORT:** Chief Hughes reported that in February the Police department responded to 354 calls for service, issued 193 summonses and made 12 arrests. He noted that 7 of the 10 arrests were made by Detective Stephen Kerekes and spoke in detail regarding the detective’s investigative work in the Fairview neighborhood vehicle break-ins on the morning of 2/10 where an individual entered 5 unlocked vehicles and stole \$3500 worth of property, cash and credit card. In a few hours, Det. Kerekes investigated and was able to identify and charge the alleged offender with all five cases.

He also added a thank you to Mayor McMullen and the rest of the board for their support, guidance and leadership and wished them all the best. Trustee Milligan commented that that the speed and accuracy of how this issue was handled is another example of why Northport was recently named one of the safest places in the US.

**RESOLUTIONS:**

On the motion of Trustee Weber and seconded by Trustee Kehoe, the following resolution was unanimously approved.

**RESOLUTION: 2022 – 27 ~ APPROVAL OF THE MINUTES**

**BE IT RESOLVED:** The minutes of the Feb. 15th, 2022 meeting are hereby accepted.

ROLL CALL VOTE: AYES –Milligan, Kehoe, Weber  
NOES - none

Note: This resolution was not presented at the meeting due to the absence of a quorum to approve.

**RESOLUTION 2022 – 28 ~ LOSAP**

**WHEREAS,** the Board of Trustees of the Village of Northport has reviewed the list of volunteer members and their earned service credits for 2021 submitted by the Northport Fire Department for application towards their Length of Service Award Program (LOSAP) and,

**BE IT RESOLVED:** the Board of Trustees hereby approves the 2021 Northport Fire Department firefighter service credit record list dated February 8<sup>th</sup>, 2022 and hereby certifies same.

Note: This resolution was not presented at the meeting due to the absence of a quorum to approve.

**RESOLUTION 2022- 29 ~ ACCEPTANCE OF PAYMENT SCHEDULE FOR NORTHPORT FIRE DEPARTMENT PHYSICAL EXAMS**

**WHEREAS**, the Northport Fire Department Board of Fire Commissioners is required to provide physicals for the Northport Fire Department volunteer members to qualify them as fit for duty to serve,

**WHEREAS**, the Board of Fire Commissioners have determined that the proposal offered by Northport Comprehensive Care, 325 Main Street, Northport, NY 11768 as the most comprehensive, cost effective and best option to satisfies the standards set by the Department of Labor and the National Fire Protection Association,

**BE IT RESOLVED:** that the Board of the Trustees of the Village of Northport hereby accepts the recommendation of the Northport Fire Department Board of Fire Commissioners and hereby agrees to and accepts the payment schedule set forth by Northport Comprehensive Care dated January 18<sup>th</sup>, 2022.

On the motion of Trustee Weber and seconded by Trustee Kehoe, the following resolution was unanimously approved.

**RESOLUTION 2022- 30 ~ LITTLE LEAGUE AGREEMENT**

**BE IT RESOLVED:** The Mayor is hereby authorized to sign a one-year agreement with the Larkfield ~ Northport Little League. Approved to form and content by the Northport Village Attorney.

**FURTHER RESOLVED:** the execution of an agreement is a type II action pursuant to 6 NYCRR Section 617.5 (c) 26,32 and is not subject to any further action under SEQRA.

ROLL CALL VOTE:       AYES –Milligan, Kehoe, Weber  
                              NOES - none

Trustee Kehoe asked if the League contributes any money or grass cutting to the upkeep of the fields. Attorney Besen replied that this is the same agreement that we have had for years and they do maintain the clay fields but there is no monetary contribution. Trustee Weber added that they do share their equipment such as tractors with our Parks departments so village equipment does not have to be transported or used on those fields. Their equipment is stored at the fields.

On the motion of Trustee Kehoe and seconded by Trustee Weber, the following resolution was unanimously approved.

**RESOLUTION 2022 – 31 ~ BUDGET TRANSFERS**

**BE IT RESOLVED:** The Village Treasurer is hereby authorized to make the following budget transfers; see attached Schedule “A”.

ROLL CALL VOTE:       AYES –Milligan, Kehoe, Weber  
                              NOES - none

The following resolution was added to the agenda at the meeting.

On the motion of Trustee Weber and seconded by Trustee Kehoe, the following resolution was unanimously approved.

**RESOLUTION 2022 – 32 ~ ELECTION INSPECTOR**

**BE IT RESOLVED:** that the Board of Trustees of the Incorporated Village of Northport hereby appoints, pursuant to Section 15-116 of the Election Law, the following certified Inspector of Election as below to serve at all Village Elections until their successors are appointed:

Election District No. 3: Marilyn Barker (Chairperson)

**BE IT FURTHER RESOLVED:** That the Inspector shall receive compensation at the rate of \$15.00 per hour.

ROLL CALL VOTE:      AYES –Milligan, Kehoe, Weber  
                                      NOES - none

Trustee Kehoe asked if the Board would be going into executive session to discuss the auditor’s report and Treasurer Marchese replied that it wasn’t on the agenda and that a preliminary draft was received but not yet reviewed with the Mayor. Trustee Weber and Trustee Milligan felt that they should wait until the mayor could be involved. Trustee Milligan suggested they review it individually and if needed, a special meeting could be called. Trustee Kehoe added that he felt there were funds being held pending this report and it should be addressed before the new board comes in. Treasurer Marchese agreed.

**PUBLIC PARTICIPATION:**

Resident Phil Weber, Chairman of the Fire Department spoke and thanked the Board for their support of the Fire Department and especially their support of the Huntington Bay and Asharoken contracts. He reported that in 2021 the department answered 1,230 calls of which 845 were ambulance call. In the 1<sup>st</sup> 2 months of 2022, they have answered 184 calls, of which, 133 were ambulance calls. Chairman Weber stated that the department’s 7 year old ambulance is in need of replacement and the request will be put to bid and will be finalized for the next Village Board meeting. Trustee Milligan thanked the Chairman for the job he had done and commented that that every time the department makes a request, Phil has already figured out all the details and how the payments will be done.

Resident Joe Schramm asked if the village had any plans for Covid Remembrance Day and Trustee Milligan replied that it is a national day of Remembrance on the first Monday of March which this year is March 7<sup>th</sup>.

Resident Joe Sabia expressed his concerns on the mid-week playground press conference as well as the continuance of the outside tent at Robke’s and the lack of parking. Trustee Milligan commented that tents were offered to any restaurants that could fit it. It had been slated to end but then with the Omnicom wave, it was continued. He added that the Town of Huntington has expanded their program as well but it would be prudent to start to investigate shutting it down.

Resident Ron Meglio asked about the construction signs by Britannia that were announcing road closures. Trustee Milligan commented that these signs were for work to be done by the state. Village Administrator Roland Buzard added that there was information on our website and that this was the state's continued work on storm drainage and they would not be closing the roadway completely. He added that the scope of work was for water filtering, catch basins and pipe relining.

On the motion of Trustee Kehoe and seconded by Trustee Weber, the meeting was adjourned at 6:34pm.

ROLL CALL VOTE:      AYES –Milligan, Kehoe, Weber  
                                 NOES - none

The next meeting of the Board of Trustees will be Wednesday, March 16th, 2022 at 6:00pm.

Respectfully submitted,  
Amy Grandy, Village Clerk

**Inc. Village of Northport  
Budget Transfers Sch A  
3/1/2022  
Fiscal Year 2021**

AMOUNT	APPROPRIATION LINE FROM	APPROPRIATION LINE TO	AMOUNT
\$ 450.00	A.1110.0411	A.1110.0400	\$ 450.00
	Justice - Reimb NYS	Justice Contractual Exp	
\$ 100.00	A.1325.0100	A.1325.0400	\$ 100.00
	Treasurer Salaries	Treasurer Expenses	
\$ 53.00	A.1420.0400.0002	A.1420.0400	\$ 53.00
	Contractual Expense Consultant	Village Attny	
\$ 3,725.00	A.1440.0400	A.1620.0409	\$ 3,200.00
	Contractual Expense	VH Bldg Misc	
		A.1620.0409.0001	\$ 525.00
		Village Bldgs R&M	
\$ 3,500.00	A.5112.0200.0002	A.1640.0403	\$ 3,500.00
	Equipment	Highway Gas, Diesel Fuel	
\$ 1,600.00	A.5110.0200	A.1650.0400	\$ 1,600.00
	Highway Utilities	Telephone Bills	
\$ 1,500.00	A.1680.0200	A.1680.0400	\$ 1,500.00
	Computer Equipment	Computer Misc Expense	
\$ 800.00	A.1990.0400	A.1990.0400.0001	\$ 800.00
	Contingent Account	Covid19 Expenses	
\$ 200.00	A.5142.0405	A.1640.0409	\$ 200.00
	Supplies, Salt and Sand	Garage/Misc Expense	
\$ 18,025.00	A.3120.0101	A.3120.0122	\$ 2,500.00
	Police Overtime	Dispatcher Overtime	
		A.3120.0112	\$ 525.00
		Police Dispatcher Paid Benefit	

		A.3120.0120	\$ 15,000.00
		Dispatcher Salaries	
\$ 450.00	A.3310.0400	A.3310.0401	\$ 450.00
	Traffic Control Expenses	Traffic Control Utilites	
\$ 10,000.00	A.3410.0111	A.3410.0100	\$ 20,000.00
	Temporary Houseman Salaries	Fire Houseman Salaries	
\$ 41,000.00	A.3410.0200	A.3410.0101	\$ 6,000.00
	Equipment	Fire Houseman Overtime	
		A.3410.0111.0001	\$ 25,000.00
		FD Paramedics PT Salary	
\$ 300.00	A.3410.0409	A.3410.0401	\$ 100.00
	Fire Dept Misc Expenses	Fire Department Utilities	
		A.3410.0444	\$ 200.00
		Substation Expenses	
\$ 20,000.00	A.5110.0101	A.5110.0100	\$ 38,000.00
	Highway Overtime	Highway Salaries	
\$ 10,000.00	A.5110.0200	A.5110.0112	\$ 750.00
	Highway Equipment	Highway Paid Benefits	
\$ 3,000.00	A.5110.0417	A.5142.0101	\$ 40,000.00
	Road, Paint, Tools	Snow O/T Salarie	
\$ 5,000.00	A.5110.0430	A.5110.0406	\$ 600.00
	Hazzard Mitigation	Patching&Paving Supply	
\$ 40,000.00	A.5112.0200.0002	A.5110.0409	\$ 2,000.00
	Equipment	Highway Miscellaneous	
\$ 4,350.00	A.5110.0405	A.5110.0423	\$ 1,000.00
	Sand, Gravel & Stone	Highway Uniforms	
\$ 1,250.00	A.7140.0401	A.5182.0401	\$ 500.00
	Park Electric and Water	Street Lighting Utilities	
		A.7140.0409	\$ 750.00
		Park Miscellaneous Expenses	
\$ 750.00	A.7180.0111	A.7180.0401	\$ 250.00
	Village Dock Equipment	Dock Electric & Water	
		A.7180.0409	\$ 500.00
		Dock Misc Exp	



\$ 110.00	A.7180.0416	A.7180.0401	\$ 110.00
	Pump Out Boat Maint	Dock Electric & Water	
\$ 900.00	A.8020.0400	A.8010.0400	\$ 1,100.00
	Planning Board Exp	Zoning Board Expenses	
\$ 100.00	A.8020.0100	A.8664.0409	\$ 110.00
	Planning Board Sec	Code Enforcement Misc Exp	
\$ 100.00	A.8020.0409		
	Misc Expense		
\$ 110.00	A.8664.0111		
	Code Enforcement PT Sal		
\$ 2,000.00	A.9060.0807	A.9045.0804	\$ 2,000.00
	Medical Insurance	Life, Dental & Optical	
\$ 3,500.00	G.8130.0101	G.8130.0100	\$ 15,000.00
	Overtime	Personal Services	
\$ 3,500.00	G.8130.0419	G.8130.0400	\$ 6,700.00
	Sewer Plant Maintenance	Sewer Plant Repair	
\$ 16,100.00	G.8120.0100	G.8130.0404.0001	\$ 1,250.00
	Personal Services	Sewer Plant Lab	
\$ 2,500.00	G.8130.0404	G.8130.0409	\$ 150.00
	Sewer Plant Chemicals	Misc Expense	
		G.8130.0405	\$ 2,500.00
		Materials Sludge & Grit Removal	