

**MINUTES**  
**APRIL 19, 2020 – 6:00 PM.**  
**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**  
**REGULAR MEETING**

**Meeting held live at Village Hall, 224 Main Street Northport NY 11768 and also available via Zoom.**

Present: Mayor Koch, Deputy Mayor/Trustee Sabia, Trustee Weber, Trustee Pucillo, Trustee Dolan, Village Attorney Ed Gathman, Treasurer Len Marchese, Police Chief Hughes, Village Administrator Roland Buzard, Assistant to the Mayor Don Tesoriero, Village Clerk Georgina Cavagnaro

Zoom Participants: Ben Meyburg, Brett Jones, Chrissy Ruggeri, Donald Blixt, Jacqueline Weber, Jennifer Makaw, Joanne Kountourakis, Josephine & Mike Rizzoni, Katie Vaccaro, Ken Demling, Liz Alexander, Salvatore Manno

**OPEN MEETING:** Meeting called to order @ 6:02pm.

**SALUTE TO THE FLAG:**

**ANNOUNCEMENTS:** Mayor Koch advised it has been a busy week in the Village, been working with PSE&G on repairs to the line, The Village has been dealing with a disgruntled Hawk. Henry Tobin, Chairman of the Board of Architectural & Historic Review will be traveling along with his Rabbi and congregation to Poland to deliver supplies to Ukrainian refugees. The Village commends them on their efforts.

**PRESENTATION:** None

**PUBLIC HEARINGS:**

On the motion of Trustee Sabia and seconded by Trustee Weber hearing was opened. No action was taken. On the motion of Trustee Sabia and seconded by Trustee Dolan hearing was closed with all members in favor.

Continuation of the Public Hearing of Aug.3, 2021 / Oct.5,2021 / Nov.16,2021/ Feb. 1, 2022:

**THE VILLAGE BOARD HEREBY PROPOSES THE FOLLOWING LOCAL LAW  
INTRODUCTORY "A" of 2022- PLACEMENT OF STOP SIGNS (formerly J of 2021)**

Proposed addition to Chapter 282 "Vehicles and Traffic" Section 53, schedule V: Stop Intersections.

ADD:

Stop Sign on

Woodbine Ave – Southbound

at intersection of

Scudder Ave

On the motion of Trustee Sabia and seconded by Trustee Dolan hearing was opened. On the motion of Trustee Sabia and seconded by Trustee Weber hearing was closed with all members in favor.

**TO AMEND LOCAL LAW PROPOSED No. B of 2022 MODIFYING NORTHPORT VILLAGE CODE REGARDING THE TERM OF APPOINTMENT OF THE VILLAGE ATTORNEY**

**WHEREAS:** The Northport Village Board of Trustees has scheduled a public hearing on the 19th day of April, 2022 at 6:00pm at Northport Village Hall, 224 Main Street, Northport, NY 11768 to consider amending Local Law Introductory No. B to consider amending Chapter 17 Attorney section 17-3 (A), and

**WHEREAS:** the scheduling of public hearing to consider a code amendment is not an action pursuant to SEQRA, and no further SEQRA review is required at this time.

THE VILLAGE BOARD HEREBY PROPOSES THE FOLLOWING LOCAL LAW

BE IT ENACTED BY THE VILLAGE BOARD OF THE VILLAGE OF NORTHPORT  
CONSIDER AMENDING VILLAGE LAW ARTICLE 17-3(A)

AS FOLLOWS:

17-3 Term of Appointment; compensation. (1)

A.

The Village Attorney shall be appointed for a term of ~~one year~~ **two years** at the annual meeting of the Board of Trustees of the Village of Northport.

On the motion of Trustee Sabia and seconded by Trustee Pucillo hearing was opened.  
**LOCAL LAW PROPOSED No. C of 2022 MODIFYING NORTHPORT VILLAGE CODE  
CHAPTER 13 BOARD OF ARCHITECTURAL AND HISTORICAL REVIEW §13-5**

**WHEREAS:** The Northport Village Board of Trustees has scheduled a public hearing on the 19th day of April, 2022 at 6:00pm at Northport Village Hall, 224 Main Street, Northport, NY 11768 to consider amending Local Law Introductory No. C to consider amending §13-5

THE VILLAGE BOARD HEREBY PROPOSES THE FOLLOWING LOCAL LAW

AS FOLLOWS:

13-5 Membership; Terms; Training

(A) the Architectural and Historic Review Board shall consist of ~~seven~~ five members and 2 alternates, appointed by the Mayor subject to the approval of the Board of Trustees

**WHEREAS:** the scheduling of public hearing to consider a code amendment is not an action pursuant to SEQRA, and no further SEQRA review is required at this time  
Trustee Weber asked how many alternate board members were on the board, Mayor Koch confirmed there were two alternates.

On the motion of Trustee Sabia and seconded by Trustee Dolan hearing was closed with all members in favor.

**PUBLIC PARTICIPATION:**

First to speak was Blaire Beaudet who questioned new format with public participation, moving forward will public participation be early? Mayor Koch confirmed.

Next to speak were Ron & Linda Meglio. They were inquiring on the status of the code compliance officer. Mayor Koch advised the Village does have a part time code compliance officer and asked if there was a matter they would like to discuss with the board. The Meglios stated they have been working with Village Administrator Roland Buzard and that the prior administration was aware of the ongoing issue with Britannia and the pump out sewer line. The pump out station at Britannia could no longer hold the volume of sewage. As a result, Britannia was given permission to install a graded sewer line which, by the Meglios' interpretation of Village Code, should be underground, below grade. The line runs above ground along the bulkhead, above wetlands, down to the village's easement and goes onto their property. A 4-foot-tall stanchion is in place which overflows raw sewage onto the property. Roland Buzard responded that the Village is working to re-open the pump station at Woodbine Marina, to take some of the flow/load from Britannia and others that utilize the sewer system, and that the Village has updated the alarm system to enable a quicker response. The Meglios stated that they are seeking the boards assistance with this matter. Mayor Koch stated that this was the first they have heard of this issue and will be looking into it. Trustee Weber advised that the board could consult with the Village Engineer, JR Holzmacher, to see how to rectify the situation. Mayor Koch assured the Meglios that the Board would investigate the matter.

**BOARD APPROVAL OF WARRANT:**

On the motion of Trustee Weber and seconded by Trustee Sabia the following warrant was unanimously approved.

Fiscal Year 2021/2022 General Fund bills in the amount of \$17,178.31

On the motion of Trustee Weber and seconded by Trustee Sabia the following warrant was unanimously approved.

Fiscal Year 2022/2023 General Fund bills in the amount of \$273,743.49

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

April 11, 2022 General Utility bills in the amount of \$13,772.80

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

April 19, 2022 General Utility bills in the amount of \$5,493.80

On the motion of Trustee Pucillo and seconded by Trustee Sabia the following warrant was unanimously approved.

Fiscal Year 2022/2023 Sewer Fund bills in the amount of \$2,308.86

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

April 19, 2022 Sewer Utility bills in the amount of \$11,671.52

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fiscal Year 2021/2022 Fire bills in the amount of \$17,649.50

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fiscal Year 2022/2023 Fire bills in the amount of \$39,086.38

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fiscal Year 2022/2023 Payroll Week (4/8/22) General Fund \$243,624.63

On the motion of Trustee Sabia and seconded by Trustee Weber the following warrant was unanimously approved.

Fiscal Year 2022/2023 Payroll Week (4/8/22) Sewer Fund \$14,052.47

**BUSINESS/COMMISSIONERS REPORTS:**

Trustee Dolan has been working with Supervisor of Parks Department Mike Fitzpatrick and prioritizing improvements. Discussions were had on summer employment/hires as well as organizing the village wellness program that takes place in the park. Small scale projects brought forward include maintenance to the gazebo (addressing rust and repainting) and plumbing in some of the buildings. Larger projects proposed were regarding erosion, a sprinkler system by the harbor, and renovating Steers Park to make it more appealing. Also, in regard to the Sexual Harassment Committee, Trustee Dolan has taken a closer look into the Village's Sexual Harassment policies and proposed exploring an employee handbook.

Trustee Pucillo stated he has been working with Chief Hughes on the events coming up in the Village regarding employment and overtime required. Inquiries were made into some training issues. Chief Hughes is putting together the General Orders of the Police Department to address such concerns. Work is underway to ensure that these policies and procedures will be continuously updated and made available to all officers as well as any officer going through the academy. Trustee Pucillo acknowledged the high level of which the Police Department functions and ensured that preparations for the events planned over the summer are going well.

Trustee Weber met this week with the engineers on the Bluff Point Sewer project to finalize plans. Twenty-nine houses will be eliminated from dumping raw sewage indirectly into the

harbor via the septic system which makes this is an extremely important project for the village. Another round of authorizations from the involved homeowners is required before the project can be sent out for bid.

Trustee Weber asked the Board for approval to host the Nate Bruckenthal memorial work out on April 30, 2022 in Village Park in conjunction with the Coastguard Station in Eatons Neck. Nathan passed away on April 24, 2004 in Iraq. Nate was the only coastguardsman killed in the line of duty since the Vietnam war. All members gave approval for this event.

Trustee Sabia expressed his support and sense of urgency in the matter of completing the Bluff Point Sewer Project (making note of the amount of money poured into the project). Trustee Sabia made mention of the difficulties in laying the necessary pipes below Bluff Point Road, citing the pea rock beneath the road as being a halting obstacle. Trustee Weber, Village Administrator Roland Buzard and Trustee Sabia met with the engineers concluding that twenty-nine homes need to have pump stations put on their properties of which taxpayers and grant money will pay for. There are also concerns with the septic system located in Northport Bay Estates. Asharoken and Centerport have leaching fields that contribute to the pollution in Northport Harbor.

Trustee Sabia announced that the Village is undertaking another project in changing the street lighting to LED. This will cut down costs for LED uses less energy, is brighter, and lasts longer.

Trustee Sabia stated PSEG has alleged Suffolk County Water punctured a hole through a line that runs from Reservoir Avenue - Church Street - Ocean Avenue. This will be a three-month project with crews working on repairs around the clock. There will be road delays and alternate routes in place.

In regard to the Highway Department, Trustee Sabia relayed that the Parks Department requested a new Walker mower of which Trustee Sabia has reviewed current in-house equipment and does not feel that the mower is a necessary purchase. Mention was made in possibly needing to acquire a new dump trailer as well as a smaller truck to be used as a garbage truck. Trustee Sabia expressed the potential need for a Safety Officer to overlook Highway personnel to ensure safe operating procedures in the field.

Trustee Weber commented on the money required for the Bluff Point Sewer Project by stating grant money will completely fund it. The pump stations to be installed will not present a tax burden on the public. Trustee Weber clarified that the only tax burden would be in regard to the grant money Suffolk County is giving to homeowners for new private septic systems - the grant money of which is taxable. Trustee Weber also clarified that the poor water quality of the harbor is due to algae and biotoxins, not chemicals.

Trustee Dolan commented on the requested Walker mower by the Highway Department. Through talking with the Parks Department and examining the available equipment, Trustee Dolan understands the new mower could help with efficiency. Trustee Dolan has been looking into cheaper quotes and supports the Parks Department request in acquiring the

mower. Trustee Sabia countered by citing price concerns from the manufacturer and the available backup equipment already owned by the Highway Department that could be used instead.

Mayor Koch was invited to attend the Suffolk County Police Academy Graduation Ceremony to celebrate the graduation of the new, and soon to be, part-time seasonal police officer, Shelby Stillwagon. Mayor Koch attended SCOVA meeting last week. Mayor Koch also discussed with Don Tesoriero in looking into the acquisition of electric vehicles for the village.

Don Tesoriero acknowledged the discussions had with Mayor Koch and added infrastructure needs for the potential new EVs (i.e. charging stations). In regard to future meetings, Don Tesoriero is investigating a platform for livestreaming and saving the meetings online for reference and retrieve. Discussions were had with the town of Huntington to partner and have access to their GIS System to better sync MS4-Stormwater updates to system records. MS4 Q1 reports and annual reports have been submitted. Code Enforcement annual reports have been submitted. The engineering review is underway for the existing dock at the end of Main Street; investigations into acquiring funds for revitalization and construction there are being explored. Regarding the Bluff Point Sewer Project, funds of three million dollars have already been secured. Submission of funds will carry into the Steers Pitt area as well. Additionally, work is underway in onboarding consultants to secure grant funds moving forward.

Village Administrator Roland Buzard discussed coordination with PSEG to setup traffic patterns for work to be done. Another meeting with PSEG, the town of Huntington, and the contractors that will be doing the work is planned. Village Administrator Roland Buzard describes transparency and clarity with PSEG as being an issue concerning the work that needs to be done.

Continued planning is underway for the playground/playground equipment at Steers focusing on pricing, ADA compliance, and protective surfaces within the park areas.

With respect to the work needed to be completed on the village dock, Village Administrator Roland Buzard met with a marine engineer from JPCE to break up the overall project into sections of most damaged to least and address the issues over a period of years rather than all at once. Restoration and budgeting for the project is to begin in the Fall.

The Village Administrator continued with discussions of the Bluff Point Sewer Extension, stating review of the budget and design specifications are ongoing. Additionally, RFPs are being sent out for road improvements and sidewalk repairs.

Trustee Sabia questioned the Village Administrator on the dealings with PSEG and as to why plans were changing after being laid out to which the Village Administrator referred to PSEG's lack of transparency, missing permits and documentation.

Trustee Weber raised a question regarding how the Village will handle the permit fees to which an agreement with the Village Administrator was made in needing to have further discussions as a board on it.

Trustee Sabia referred to the work needed to be completed on the dock, citing nine pilings that needed to be replaced and questioned how that would be done. Village Administrator Roland Buzard described closing off sections as they are being worked on. Restoration in the Fall will start with the most damaged corner.

**TREASURER REPORT:**

Treasurer Marchese disclosed that the annual audit will be worked on over the next several weeks and plans to keep the many projects on track.

**CHIEF OF POLICE REPORT:**

Chief Hughes reported entering the busy season for the Village with many events to take place. Temporary road closures from Church Street to Ocean Avenue to Eatons Neck Road due to repairs performed by PSEG for the Underground Transmission Cable Repair Project.

**CORRESPONDENCE:**

Robke's is requesting to keep tent open. Village Attorney Ed Gathman spoke on code 306-18 which permits outdoor dining on owner's property in a non-enclosure. Representing Robke's, attorney Charles Stein asked for a two-week extension to coordinate actions to be compliant with code. Board approved and the matter is to be revisited at the board meeting on May 3<sup>rd</sup>.

**REQUESTS:**

Long Island Museum in Stony Brook is requesting to exhibit the Village's Edward Lang portrait of Main Street at the *Eyes of an Artist Exhibit* running September 1 – January 20, 2023. Request was approved by the board providing proper insurance was acquired.

Northport Drug & Alcohol Task would like to hold an Overdose Vigil in Village Park on August 31, 2022 from 6:00pm – 9:30 pm. They would also like to hold a Drive-In Movie night on August 19 from 7:00 pm – 11:00 pm. September is Recovery Month and would also like to turn the town purple by putting ribbons around trees. Request was approved contingent on the disclosure of the movie being shown.

Northport High School would like to reserve Village Park and Gazebo on June 23, 2022 from noon to 6:00 p.m. for the Senior Class Pre-Prom Party sponsored by the PTSA. Request was approved by the board and Chief Hughes spoke with the organizers.

**NOTICES:** None

**RESOLUTIONS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION: 2022 – 77 ~ APPROVAL OF THE APRIL 5, 2022 MINUTES**

**BE IT RESOLVED:** The minutes of the April 5, 2022 meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2022 – 78 ~ NYS RETIREMENT STANDARD FOR JUDGE BIUNNO**

**BE IT RESOLVED:** That the Village Board of Trustees approves and posts a standard workday for Judge Mary Louise Biunno, SS XXXX, term of office 7/2020-3/2026, registration number XXXX9840. The results of her Record of Activity is 74.48 hours for a 3 month period and that she be reported 3.65 days for days in months with two pay-periods and 5.47 for days in months with three pay-periods. For years with 27 bi-weekly pay-periods, she should be reported for 3.52 days in months with two pay-periods and 5.27 days in months with three pay-periods as per NYS Retirement Systems Standards.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2022 -79 ~ ENACTING LAW No. 5 of 2022 MODIFYING NORTHPORT VILLAGE CODE REGARDING THE TERM OF APPOINTMENT OF THE VILLAGE ATTORNEY**

**WHEREAS:** the following Local Law was proposed as Introductory Local Law B of 2022 by Resolution 2022-73 on April 5, 2022 and

**WHEREAS:** a Public Hearing was conducted on April 19, 2022 and the public has an opportunity to be heard;

**FURTHER RESOLVED:** this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) 26 and, therefore, no further SEQRA review is required.

**BE IT RESOLVED:** The Board of Trustees of the Village of Northport hereby adopts law No.5 of 2022 modifying Northport Village code regarding the term of appointment of the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2022 – 80 ~ ENACTING LOCAL LAW No.6 of 2022 MODIFYING NORTHPORT VILLAGE CODE CHAPTER 13 BOARD OF ARCHITECTURAL AND HISTORICAL REVIEW §13-5**

**WHEREAS:** the following Local Law was proposed as Introductory Local Law C of 2022 by Resolution 2022-76 on April 5, 2022 and

**WHEREAS:** a Public Hearing was conducted on April 19, 2022 and the public has an opportunity to be heard;

**FURTHER RESOLVED:** this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c)26 and, therefore, no further SEQRA review is required.

**BE IT RESOLVED:** The Board of Trustees of the Village of Northport hereby adopts law No.6 of 2022 modifying Northport Village code regarding the reduction of the number of members of the Board of Architectural and Historical Review from seven to five members.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2022 – 81 ~ COMPENSATION**

**BE IT RESOLVED:** The Board approves Deputy Treasurer Janine D’Orio to earn overtime, as approved by the Mayor and/or Treasurer as necessary for annual audit and other matters until June 1, 2022.

On the motion of Trustee Weber and seconded by Trustee Sabia the following resolution was unanimously approved.

**RESOLUTION: 2022 – 82 ~ AUDIT REPORT**

**BE IT RESOLVED:** The Board of Trustees accepts the forensic audit report prepared by Nawrocki Smith, LLP and dated February 2022 as final.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2022 – 83 ~ AUTHORIZING MAYOR TO SIGN PREVENTATIVE MAINTENANCE CONTRACT**

**BE IT RESOLVED:** The Mayor is hereby authorized to sign Maintenance agreement with Gen Ready Inc. for the Generator located at 20 Beach Avenue, Northport, NY 11768.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2022 – 84 ~ REFUND OF FEES**

**BE IT RESOLVED:** The Board of Trustee authorizes the refund of a fifty-dollar permit fee to Michael Griffin, event was cancelled due to the Covid 19 Pandemic.

On the motion of Trustee Dolan and seconded by Trustee Pucillo the following resolution was approved. Trustee Weber recused himself.

**RESOLUTION 2022 – 85 ~ CONTRACT EXTENSIONS**

**BE IT RESOLVED:** The Mayor is hereby authorized to sign a one-year extension of contracts with the following vendors: Welsbach, Seymour’s, Dom’s Tree Service and Tim a Tree approved form and content by Village Attorney.

**FURTHER RESOLVED:** this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5 (26) and, therefore, no further SEQRA review is required

On the motion of Trustee Weber and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2022 – 86 ~ MS-4 REPORTING**

**BE IT RESOLVED:** The Northport Village Board hereby accepts the draft MS-4 annual report for the period of March 10, 2021 to March 9, 2022 and makes the draft MS-4 report available to the public through its website at Northportny.gov “for a period of 30 days for public comment.”

**BE IT FURTHER RESOLVED:** this is a type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(24), and, therefore, no further SEQRA review is required.

On the motion of Trustee Weber and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2022 – 87 ~ APPROVAL OF BLUFF POINT ROAD WATERSHED AREA CONSTRUCTION**

**WHEREAS:** It is the goal of the Village and Northport Yacht Club to reduce rainwater from accumulating on the roadway and club entrance with the environmental benefit,

**BE IT RESOLVED:** The Village Board hereby authorizes the plan prepared by Nelson Pope Voorhis and construction of the Bluff Point Road watershed on the west side of Bluff Point Road at the entrance of the Northport Yacht Club, and

**BE IT FURTHER RESOLVED:** this is a type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(27) & 617.5 (b)1, and, therefore, no further SEQRA review is required. On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2022 – 88 ~ BUDGET TRANSFERS**

**BE IT RESOLVED:** The Village Treasurer is hereby authorized to make the following budget transfers; see attached Schedule "A".

On the motion of Trustee Sabia and seconded by Trustee Dolan, the board moved into executive session at 7:08 PM to discuss pending litigation surrounding 51 Mariners Lane and matters brought forth by Gina Paveglio. There was no action taken.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the board moved out of executive session at 8:01 PM.

On the motion of Trustee Sabia and seconded by Trustee Weber, the public hearing was reopened at 8:01 PM

On the motion of Trustee Sabia and seconded by Trustee Weber, the public hearing was closed at 8:02 PM.

The next meeting of the Board of Trustees will be Tuesday May 3, 2022 at 6:00 PM

Respectfully submitted,  
Georgina Cavagnaro, Village Clerk