

MINUTES
SEPTEMBER 20, 2022 – 6:00 PM.
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING

Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom.

Present: Mayor Koch, Deputy Mayor Sabia, Trustee Weber, Trustee Pucillo, Trustee Dolan, Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard, Village Clerk Georgina Cavagnaro, Treasurer Siobhan Costello, Chief Christopher Hughes, Chairman of Fire Commissioners Phil Weber, Fire Commissioner Paul Latuso, Attorney Ed Gathman

Zoom Participants: Chrissy Ruggeri, David Weber, Joanne Kountourkais, J W, Joseph Cavagnaro, Len Marchese, Phyllis Weber, Brett Jones

OPEN MEETING: Meeting was called to order at 6:02 P.M.

SALUTE TO THE FLAG: Pledge of Allegiance was recited.

ANNOUNCEMENTS: As per the direction of NYCOM training, minutes should only contain actions of the board. Moving forward, the Board of Trustees meeting minutes will no longer include Public Participation and Commissioners reports. Recorded meetings are available on the website.

PRESENTATION: Dave Tellier, representative from Nawrocki Smith, presented the Audit findings for fiscal year ending February 28, 2022. The Draft Audit Report is available on the official website for the Village of Northport.

PUBLIC HEARINGS: None

PUBLIC PARTICIPATION: Zoom recording available on website, Northportny.gov

BOARD APPROVAL OF WARRANT:

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fiscal Year 2022/2023 General Fund bills in the amount of \$341,870.75

On the motion of Trustee Sabia and seconded by Trustee Weber the following warrant was unanimously approved.

Fiscal Year 2022/2023 Sewer Fund bills in the amount of \$35,725.63

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fiscal Year 2022/2023 Capital Fund bills in the amount of \$12,427.50

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fire Bills 9/13/2022 in the amount of \$39,767.52

On the motion of Trustee Sabia and seconded by Trustee Weber the following warrant was unanimously approved.

General Utility bills and Special request 9/7/22 in the amount of \$1,384.20

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fiscal Year 2022/2023 Payroll week 9/9/22 General Fund \$279,643.72

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Fiscal Year 2022/2023 Payroll week 9/9/22 Sewer Fund \$14,175.13

BUSINESS/COMMISSIONERS REPORTS: Recording on website, Northportny.gov

TREASURER REPORT: Zoom recording on website, Northportny.gov

CHIEF OF POLICE REPORT: Zoom recording on website, Northportny.gov

CORRESPONDENCE: None

REQUESTS: None

RESOLUTIONS:

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was approved. Trustee Weber abstained from voting on the September 9, 2022 minutes.

RESOLUTION: 2022 – 201 ~ APPROVAL OF MINUTES

BE IT RESOLVED: The minutes of the September 6th and September 9th, 2022 meetings are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION: 2022 – 202 ~ SEWER RENT FEES

BE IT RESOLVED: the rate factor on this year's Sewer Rent Fees will be calculated at \$5.03 per 1,000 gallons of water, and

BE IT FURTHER RESOLVED: this is a type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2022 - 203 ~ AUDIT FINDINGS

BE IT RESOLVED: The Northport Board of Trustees hereby accepts the findings of the audit for fiscal year ending February 28, 2022 for the Village of Northport's General Fund and the Northport Village Justice Fund performed by Nawrocki Smith, LLC.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION 2022 – 204 ~ PARAMEDIC

WHEREAS: Justin Lee Mischke has applied to be a per diem Paramedic for the Village of Northport, now therefore

BE IT RESOLVED: Justin Lee Mischke is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Justin Lee Mischke will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic, and

BE IT FURTHER RESOLVED: Paramedic Justin Lee Mischke will work no more than 17.5 hours a week at a rate of pay of \$32.00 per hour.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2022 – 205 ~ PAYMENT OF SMALL CLAIMS ASSESSMENT REVIEW

WHEREAS: the property identified as 165 Chestnut Circle (SCTM# 0404-5-3-20) commenced small claims assessment reviewing proceedings (SCAR) claiming that the subject property was over assessed at values which exceeded the true value of the property; and

BE IT RESOLVED that the Village Treasurer is hereby authorized to pay a refund of \$567.03 to the property owner of the premise identified, as determined to be due by the Village Assessor.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2022 – 206 ~ PURCHASE OF A NEW ZOLL CARDIAC MONITOR

BE IT RESOLVED: The Village Board hereby authorizes the purchase of a Zoll X Series Advanced Monitor/Defibrillator, as per the 2021 PSAI/Savvik contract #1146055, in the amount of \$40,536.92.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2022 – 207 ~ EMERGENCY RESPONSE PLAN PREPARATION – WASTEWATER TREATMENT & WATER RESOURCE RECOVERY FACILITY

BE IT RESOLVED: The Village hereby authorizes an expenditure not to exceed \$12,000.00 to J.R. Holzmacher P.E., LLC for the engineering and consulting services associated with the development of a Wastewater Treatment and Water Resource Recovery Facility-Emergency Response Plan (ERP) as outlined in a proposal dated August 31, 2022.

BE IT FURTHER RESOLVED: This is a type II action pursuant to 6 NYCRR Section 617.5 (c) and is not subject to any further action under SEQRA.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2022 – 208 ~ REPLACEMENT OF FLYGHT SUBMERSIBLE WASTEWATER TREATMENT & WATER RESOURCE RECOVERY FACILITY

BE IT RESOLVED: The Village hereby authorizes an expenditure not to exceed \$14,000.00 to GA Fleet Associates for the backup Influent pump required for the operation of the Wastewater Treatment and Water Resource Recovery Facility-as detailed in the proposal dated September 15, 2022.

BE IT FURTHER RESOLVED: This is a type II action pursuant to 6 NYCRR Section 617.5 (c) and is not subject to any further action under SEQRA.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2022 – 209 ~ PAVING OF VILLAGE ROADS

BE IT RESOLVED: The Village hereby authorizes an expenditure not to exceed \$211,750. On the recommendation of Northport Village Administrator, the following roads are approved for paving by Posillico Civil under New York State of General Services (NYS OGS) Contract, Group #31502, funded by the balance in the CHIPS Grant funding appropriation:

- Dogwood from Jay Ct. To Norwood (6225 sy) - \$58,900.00
- Vista Ln Dogwood to Hillside (2500 sy) - \$32,750.00
- Hillside Vista to Norwood (1290 sy) - \$24,055.00
- Ackerly Terrace (500 sy) - \$6,435.00
- Parking Lot #6 - \$6,500.00
- Milland Dr. (4500 sy) - \$65,950.00
- Waterview Ln (850 sy) - \$15,725.00

BE IT FURTHER RESOLVED: This is a type II action pursuant to 6 NYCRR Section 617.5 (c) and is not subject to any further action under SEQRA.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2022 – 210 ~ BUDGET TRANSFERS

BE IT RESOLVED: The Village Treasurer is hereby authorized to make the following budget transfers; see attached Schedule "A".

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2022 – 211 ~ DECLARATION OF SURPLUS PROPERTY

WHEREAS: The Village Administrator has identified the following vehicles:

- 1998 Ford Ranger with VIN #1FTYR1OC4WTA81035
- 1991 GMC Top Kick with VIN#1GDL7H1J1MJ512201

2000 Mobile Sweeper with VIN#1A9Y24DR0YR059073
2001 Ford F350 SD with VIN#1FT5F31L11EC92019

as being surplus to the needs of the Village of Northport, and has determined it to be in the public interest to offer them for sale.

NOW, THEREFORE BE IT RESOLVED: The Village Administrator and Village Clerk are hereby directed to place the 1998 Ford Ranger with VIN #1FTYR1OC4WTA81035, 1991 GMC Top Kick with VIN#1GDL7H1J1MJ512201, 2000 Mobile Sweeper with VIN#1A9Y24DR0YR059073 and a 2001 Ford F350 SD with VIN#1FT5F31L11EC92019 out to bid.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2022 - 212 ~ MAINTENANCE CONTRACT FOR ZOLL MONITORS

BE IT RESOLVED: The Mayor is hereby authorized to sign a contract with Zoll Medical Corporation in amount not to exceed \$4,200.00 for preventative maintenance of three Zoll Cardiac Care Monitors.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION: 2022 – 213 ~ ACCEPTANCE OF DONATION

WHEREAS: In a letter dated September 2, 2022, Joseph Schmitz states that he would like to donate \$2,300.00 for the preparation and installation of plantings at 40-52 Woodbine Avenue, and

WHEREAS: The Northport Native Garden Initiative has generously offered an additional donation of \$1500.00 as well as supplying the volunteer labor and

WHEREAS: The Board of Trustees has considered these contributions, and has determined that the acceptance of such gifts is in the best interest of the village, now therefore

BE IT RESOLVED: That the Village of Northport gratefully accepts the generous donations by Joseph Schmitz and the Northport Native Garden Initiative.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2022 - 214 ~ PLAYGROUND EQUIPMENT REPAIRS

BE IT RESOLVED: The Board authorizes the purchase of replacement parts and repair items to maintain the playground equipment at Cow Harbor and Village Park from contract #010521-BUR for a total cost not to exceed \$9,000.00.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2022 – 215 ~ FIRE PUMPER TRUCK

BE IT RESOLVED: The Village Board hereby approves the purchase of a Pierce Enforcer 4-door, 1250 GPM Pumper, and

BE IT FURTHER RESOLVED: Said purchase is per HGAC (Houston-Galveston Area Council) contract #FS12-19

THEREFORE, BE IT RESOLVED: The Mayor is hereby authorized to sign a

contract with Firematic Supply Company Inc. 10 Ramsey Road, East Yaphank, NY 11967 in an amount not to exceed \$835,600.00.

The next meeting of the Board of Trustees will be Wednesday October 5, 2022 at 6:00PM.

On the motion of Trustee Sabia and seconded by Trustee Pucillo and approved by all at 7:50 p.m. the board entered into an executive session to discuss the Highway Departments contract. Action may be taken.

On the motion of Trustee Sabia and seconded by Trustee Pucillo and approved by all the board entered out of executive session at 8:10 p.m.

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all at 8:12 p.m. the board opened the public meeting.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was approved. Trustee Dolan abstained.

RESOLUTION 2022 – 216 ~ MEMORANDUM OF AGREEMENT

BE IT RESOLVED: The mayor is hereby authorized to sign a Memorandum of Agreement between Local 342, UMD, ILA, AFL-CIO and the Incorporated Village of Northport.

FURTHER RESOLVED: This is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Pucillo and approved by all, the meeting closed at 8:15.

Respectfully submitted,

Georgina Cavagnaro
Village Clerk