

**MINUTES**  
**APRIL 4, 2023 – 6:00 PM.**  
**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**  
**ANNUAL ORGANIZATIONAL MEETING**

**Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also available via Zoom:**

**PRESENT:** Mayor Koch, Deputy Mayor Sabia, Trustee Weber, Trustee Pucillo, Trustee Dolan, Attorney Gathman, Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard, Treasurer Siobhan Costello, Chief Hughes, Village Clerk Georgina Cavagnaro

**ZOOM PARTICIPANTS:** Jennifer Borden, Phyllis Weber, Chrissy Ruggeri, Austin Weber, Janine D’Orio, Joseph Cavagnaro, J W, Denis Beyersdorf, Josephine Rizzoni, Susan Suvall, Donald Blixt

**OPEN MEETING:** Meeting was called to order at 6:00PM.

**SALUTE TO THE FLAG:** Pledge of Allegiance was recited.

**ANNOUNCEMENTS:** To mark this administration's second annual organizational meeting, Mayor Koch began by highlighting some of the accomplishments made over the past year by the Board of Trustees and gave praise to the personnel who made it all possible. The Mayor looks forward to another successful year in getting things done for the betterment of the Village of Northport and its residents. Recording available on Village website;Northportny.gov

Please be advised the Village of Northport Main Dock remains closed for renovations. There is no access.

**PRESENTATIONS:** None

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made to open the Public Hearing.

**PUBLIC HEARINGS: PLEASE TAKE NOTICE:** that a Public Hearing of the Village Board of Trustees will be held on April 4, 2023 at 6:00 PM. Meeting will be held in Village Hall, 224 Main Street, Northport, NY 11768 and will also be available via Zoom:

To consider the following:

**LOCAL LAW PROPOSED "D" 306-18.1 A (2) APPLICATION FOR PERMIT  
OUTDOOR DINING**

**WHEREAS**, The Northport Village Board of Trustees shall schedule a public hearing on the 4th day of April, 2023 at 6:00pm at Northport Village Hall, 224 Main Street, Northport, NY 11768 to consider the following proposed local law:

PROPOSED LOCAL LAW "D" OF 2023

A LOCAL LAW TO AMEND

CHAPTER 306-18.1 A (2) APPLICATION FOR PERMIT

**(a)** Applicants shall submit a sworn statement with a fee of ~~\$50~~ **\$250** that provides the following information and or statements; No further changes are being made to this section.

On the motion of Trustee Sabia and seconded by Trustee Dolan and approved by all, a motion was made to close the Public Hearing.

**PUBLIC PARTICIPATION:** Recording available on Village website; Northportny.gov  
**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Prepay Governmental Funds Utility Bills 4/4/23 in the amount of \$2,139.30

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Prepay Governmental Funds Utility Bills Auto pay 4/4/23 in the amount of \$1,755.08

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Governmental Funds 4/4/23 in the amount of \$337,523.84

On the motion of Trustee Sabia and seconded by Trustee Weber the following warrant was unanimously approved.

Payroll week 3/24/23 General Fund in the amount of \$287,816.41

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Payroll week 3/24/23 Sewer Fund in the amount of \$16,452.26

**BUSINESS/COMMISSIONER REPORTS:** Recording available on Village website; Northportny.gov

**TREASURER REPORT:** Recording available on Village website; Northportny.gov

**CHIEF OF POLICE REPORT:** Recording available on Village website; Northportny.gov

**CORRESPONDENCE:** None

**REQUESTS:** None

**RESOLUTIONS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 - 69 ~ APPROVAL OF THE MARCH 22, 2023 MINUTES**

**BE IT RESOLVED,** the minutes of the March 22, 2023 Board meeting are hereby accepted.

On the motion of Mayor Koch and seconded by Trustee Weber the following resolution was approved. Trustee Sabia abstained.

**RESOLUTION 2023 - 70~ APPOINTMENT OF DEPUTY MAYOR**

**BE IT RESOLVED,** Joseph Sabia is hereby appointed Deputy Mayor.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023- 71 ~ COMMISSIONER APPOINTMENTS**

**BE IT RESOLVED,** That the Board of Trustees hereby approves the following designations of Commissioners as appointed by the Mayor:

- Commissioner of Commerce – Trustee Weber
- Commissioner of Finance – Mayor Koch
- Commissioner of Public Works and Highways – Trustee Sabia
- Commissioner of Parks - Trustee Dolan
- Commissioner of Docks & Waterways - Trustee Weber
- Commissioner of Personnel – Trustee Dolan/Trustee Sabia
- Commissioner of Police –Trustee Pucillo
- Commissioner of Sanitation – Trustee Pucillo
- Commissioner of Waste Water Treatment - Trustee Weber

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 – 72 ~ SEXUAL HARASSMENT COMMITTEE**

**BE IT RESOLVED,** That the Board of Trustees hereby approves the appointment of the following individuals to the Village’s Sexual Harassment Committee:

1. Trustee Pucillo
2. Trustee Dolan

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 – 73 ~ APPOINTMENT OF VILLAGE ATTORNEY**

**WHEREAS**, the Board of Trustees hereby appoints J. Edward Gathman Jr of the law firm Gathman & Bennett, LLP as Village Attorney, and desires to have Gathman & Bennett, LLP continue to represent the Planning Board, The Board of Zoning Appeals and the Architectural Review Board,

**WHEREAS**, it is further agreed and acknowledged that as to any litigated matters that the Board of Trustees should seek to have Gathman & Bennett, LLP represent the Village on, same would be handled at the hourly rate of \$225.00 per hour, and

**WHEREAS**, Gathman & Bennett, LLP shall be compensated at the rate of one hundred twenty-five thousand dollars (\$125,000.00) per annum, and

**WHEREAS**, the Board of Trustees appointment of attorneys is a type II SEQRA action pursuant to 6 NYCRR 617.5 (c) 20 and does not require further SEQRA review, and it is

**RESOLVED**, that J. Edward Gathman, Jr. of the law firm Gathman & Bennett, LLP is appointed Village Attorney and the firm of Gathman & Bennett, LLP shall represent the Village of Northport and its Planning, Zoning and Architectural review Boards at the annual rate of One hundred twenty-five thousand dollars per annum.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**AMENDED RESOLUTION 2023 – 74 ~ APPOINTMENT OF TAX CERTIORARI COUNSEL**

**BE IT RESOLVED**, That the law firm of Peter D. Johnson, Esq. is retained as outside counsel for tax certiorari matters for a term to begin on April 4, 2023 and end on April 2, 2024, at the rate of ~~\$175~~ \$195 per hour with reimbursement of all out-of-pocket expenses incurred on behalf of the village not to exceed \$10,000.00.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 - 75 ~ FURTHER APPOINTMENTS**

**BE IT RESOLVED**, the following appointments proposed by the Mayor Koch are hereby approved pursuant to the Village Law.

Acting Village Justice - Ralph Crafa	1 year
Secretary to the Planning Board - Joy Nygren	1 year
Secretary to the Zoning Board – Brian Pernice	1 year
Secretary to the Board of Architectural and Historic Review – Catherine Lageraen	1 year

Secretary to the Board of Fire Commissioners - Janet Price	1 year
Village Assessor - Richard Leonard	1 year
Fire Marshal – Gregg Suriano	1 year
Fire Marshal – Steven Rostern	1 year
Village Historian - Steven King	1 year

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 - 76 ~ ADDITIONAL APPOINTMENTS**

**BE IT RESOLVED**, the following appointment proposed by Mayor Koch are hereby approved pursuant to the Village Law:

**Board of Fire Commissioners (3-year term)**

1. Phil Weber (Term to expire 2026)
2. Paul Latuso (Term to expire 2026)

**Board of Zoning Appeals (5-year term)**

1. David Swift (Term to expire in 2028)

**Planning Board (5-year term)**

1. Paul Ersboll (Term to expire in 2028)

**Board of Architectural and Historic Review (3-year term)**

1. Susan Suvall (Term to expire in 2026)
2. Mary Silberstein (Term to expire in 2026)

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 – 77 ~ CHAIRMAN APPOINTMENTS**

**BE IT RESOLVED**, the following appointments proposed by Mayor Koch are hereby approved pursuant to the Village Law:

	<b>TERM TO EXPIRE</b>
Chairman, Board of Fire Commissioners - Phillip Weber	4/2/2024
Chairman, Planning Board - Richard Boziwick	4/2/2024
Chairman, Board of Zoning Appeals - Andrew Cangemi	4/2/2024
Chairman, Board of Architectural and Historic Review – TBD	4/2/2024

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 – 78 ~ REAFFIRMATION OF POLICE CHIEF CONTRACT**

**BE IT RESOLVED:** The Village Board hereby reaffirms the employment agreement between Police Chief Christopher Hughes and the Village of Northport contract date June 8<sup>th</sup>, 2022.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 – 79~ MEETINGS OF THE BOARD OF TRUSTEES**

**BE IT RESOLVED,** That the regular meetings of the Board of Trustees will be held monthly on the first and third Tuesdays of each month with the exception of July and August, where only one meeting will be held on the first Tuesday of these months. The meetings will start at 6:00pm.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 – 80 ~ ANNUAL MEETING OF THE BOARD OF TRUSTEES**

**BE IT RESOLVED,** the annual meeting of the Board of Trustees will be held on April 2<sup>nd</sup>, 2024 at 6:00 PM.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 – 81 ~ DESIGNATION OF THE OFFICIAL NEWSPAPER**

**BE IT RESOLVED,** that pursuant to the Village Code, The Observer is hereby designated as the official newspaper of the Incorporated Village of Northport.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 – 82 ~ DESIGNATION OF DEPOSITORIES FOR FUNDS**

**BE IT RESOLVED,** 1. The First National Bank of Long Island, Flushing Bank, Capital One, Chase, Flagstar Bank and their subsidiaries and affiliates, are authorized to do business in Northport, New York, are hereby designated as depositories of this Public Entity.

2. The Treasurer and Mayor of the Public Entity, or any one of them, is/are hereby authorized to open a bank account or accounts from time to time with First National Bank of Long Island, Flushing Bank, Capital One, Chase, Flagstar Bank and their subsidiaries and affiliates (each being hereinafter referred to as “Bank”) for and in the name of the Public Entity with such title or titles as he/she or they may designate.

3. Until the further order of the Governing Board, pursuant to paragraph 11 hereof, the requirement of a maximum amount which may be kept on deposit at bank at any time is not applicable.

4. The Treasurer Siobhan Costello, Mayor Donna Koch, Deputy Mayor Joseph Sabia Village Clerk Georgina Cavagnaro and Deputy Clerk Joy Nygren of Public Entity, signing jointly on any and all checks issued by the Village, their successors and any other person authorized by statute, regulation or court order on behalf of Public Entity("Authorized Person(s)") is/are hereby authorized to sign, by hand or by facsimile (including, but not limited to, electronically generated) signatures(s), checks, drafts, acceptances and other instruments ( hereinafter collectively referred to as "Items(s)). Notwithstanding the above, any Authorized Person is authorized singly to: (1) initiate Automated Clearing House ("ACH") debits without a signature; (2) initiate payments by use of Depository Transfer Checks ("DTC") without a signature provided that the name of the Public Entity is printed on the DTC; or (3) give instructions, by means other the signing of an item, with respect to any account transaction, including, but not limited to , the payment, transfer or withdrawal by wire, computer or other electronic means (now existing or hereafter developed), of funds, credits, items or property at any time held by bank for account of the Public Entity ("Instructions").

5. The Treasurer and Mayor of the Public Entity is/are hereby authorized without further action of this Governing Board to execute the banks' form entitled Appointment of Designated Person(s) to Provide Call Back Verifications and Written Confirmations in Connection with Payment Orders", thereby designating one or more individuals, whether or not such individuals be designated as "Authorized Persons", for the purpose of the verification of payment orders and issuance of written confirmations.

6. Bank is hereby authorized to honor and pay items, whether signed by hand or by facsimile (including, but not limited to electronically generated) signature(s). In the case of facsimile signatures, Bank is authorized to pay any item if the signature, resembles the specimens filed with Bank by Public Entity, regardless of how or by whom such signature was affixed and whether or not the form of signature used on such Item was actually prepared by or for the Public Entity. Bank is further authorized to honor and pay DTC's, ACH's Instructions, and other orders given singly by any Authorized Person or employee individually, without limit as to amount.

7. Bank is hereby authorized to accept for deposits, for credit, for collection, or otherwise, Items whether or not endorsed by any person or by stamp or other impression in the name of the public Entity without inquiry as to the circumstances of the endorsement or lack of endorsement of the endorsement or the disposition of the proceeds.

8. Public Entity agrees to be bound by the "Terms and Conditions for Business Accounts and Services," currently in effect and as amended hereafter, as well as any signature card, deposit ticket, checkbook, passbook, statement of account, receipt, instrument, document or other agreement, such as, but not limited to, funds transfer agreements and security procedures delivered or made available to Public Entity from bank, and by all notices posted at the office of Bank at which the account of the Public

entity is maintained, or on a website that the Bank maintains or participates in, in each case with the same effect as if each and every term thereof were set forth in full herein and made part hereof.

9. The Treasurer and Mayor of the Public Entity or any one or more of them is/are hereby authorized to act for the Public Entity in all matters and transactions relating to any of its business with the Bank including, but not limited to, the execution and delivery of any agreements or contracts necessary to affect the foregoing Resolution.

10. Each of the foregoing Resolutions and the authority thereby conferred shall remain in full force and effect until written notice of revocation or modification by presentation of new resolutions and Bank Signature Card Form shall be received by Bank; provided that such notice shall not be effective with respect to any revocation or modification of said authority until Bank shall have had a reasonable opportunity to act following receipt of such notice and shall not be effective with respect to any checks or other instruments for the payment of money or the withdrawal of funds dated on or prior to the date of such notice.

11. The Village Clerk, Deputy Clerk or Treasurer of the Public Entity is hereby authorized and directed to certify, under the seal of the Public Entity or not, but with like effect in the latter case, to Bank the foregoing Resolutions, the names of the officers, Authorized Personnel and other representatives of the Public Entity and any changes from time to time in the said Officers, Authorized Persons and representatives and specimens of their respective signatures. Bank may conclusively assume that the persons at any time certified to it to be officers, Authorized Persons or other representatives of the Public Entity continue as such until receipt by Bank of written notice to the contrary.

12. The authority given hereunder shall be deemed retroactive and any and all acts hereunder performed prior to the passage of these Resolutions are hereby ratified and approved.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 - 83 ~ AUTHORIZING ADVANCED PAYMENT OF SPECIAL REQUESTS AND UTILITIES**

**WHEREAS**, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services; PSEG, Lightpath, AT&T, Optimum, National Grid, Suffolk County Water Authority, Verizon, MCI, First National and Chase Visa Cards, and

**WHEREAS**, all such claims must be presented at the next regular meeting for audit; so

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees authorizes payment in advance of audit of claims for PSEG, Lightpath, AT&T, Optimum, National Grid,



Suffolk County Water Authority, Verizon, MCI.

**FURTHER RESOLVED**, this resolution shall take effect immediately.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 – 84 ~ MILEAGE ALLOWANCE**

**WHEREAS**, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their own car while performing their official Village duties;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees will approve reimbursement to such officers and employees at a rate of 65.5 cents per mile.

**FURTHER RESOLVED**, this resolution shall take effect immediately.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 - 85 ~ POLICIES**

**BE IT RESOLVED**, That the Board of Trustees hereby adopts the following policies of the Village of Northport for the current fiscal year:

Investment, Fund Balance, Check Signing, Purchasing, Purchasing Credit Cards, Purchasing /Travel and Conferences, Cellular Telephone, Fixed Assets, Safe Work Place, Anti-Harassment, Confidentiality, Internet Usage Policy, Social Media, Cyber Security, Hiring, Vehicle Use, Drug & Alcohol Use & Testing, Sexual Harassment.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 – 86 ~ ATTENDANCE AT SCHOOLS AND CONFERENCES**

**WHEREAS**, there is to be held during the coming fiscal year a) NYCOM Annual Meeting and Training School; b) NYCOM Fall Training School for Fiscal Officers and Municipal Clerks; c) NYCOM Public Works School; d) NYS Association of Magistrates; e) Government Finance Officials Association; f) Long Island Village Clerks and Treasurers monthly meeting; g) Suffolk County Village Officials Association monthly meeting, h) Suffolk County Chiefs of Police Association, i) NYALGRO The New York Association of Local Government Records Officers; and

**WHEREAS**, Attendance by certain municipal officials and employees at one or more of these meeting, conferences or schools benefits the municipality:

**NOW THEREFORE BE IT RESOLVED**, that the Village hereby authorizes the members of the Board of Trustees, Village Clerk, Deputy Village Clerk, Treasurer, Deputy Treasurer, Village Administrator, Assistant to the Mayor, Chief of Police and Village Court Clerks to attend said conferences and training; and

**FURTHER RESOLVED**, that this resolution is effective immediately.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 - 87 ~ NORTHPORT HISTORICAL SOCIETY**

**WHEREAS**, the Northport Historical Society has provided invaluable services in educating the public by maintaining, displaying and collecting historical records and artifacts, and

**WHEREAS**, many volunteers devote their time and effort for the preservation of our historical heritage, and

**WHEREAS**: there are significant expenses related to providing these invaluable services, and

**WHEREAS**, the Historical Society depends on donations and fundraisers for their operating expenses, and

**WHEREAS**, the Northport Village Board of Trustees recognizes the time and effort of the Historical Society, therefore

**BE IT RESOLVED**, That the Village of Northport hereby authorizes the disbursement of \$2,000.00 Northport Historical Society to help in its continuing services.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 - 88 ~ NORTHPORT COMMUNITY BAND**

**WHEREAS**, for over the past 65 years the Northport Community Band has performed in the Northport Village Park gazebo, and

**WHEREAS**, many area residents have enjoyed the wonderful music and,

**WHEREAS**, The Village Board of Trustees wishes to continue to support this unique waterfront activity, therefore

**BE IT RESOLVED**: That the Village of Northport hereby authorizes the disbursement of \$2,700.00 to the Northport Community Band to help in its continuing services.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 - 89 ~ NORTHPORT AMERICAN LEGION POST 694**

**WHEREAS**, the Northport American Legion Post 694 has provided invaluable services to the Village of Northport, and

**WHEREAS**, there are significant expenses related to providing these invaluable services, and

**WHEREAS**, the Northport Village Board of Trustees recognizes the time and effort of the American Legion post 694, therefore

**BE IT RESOLVED**, That the Village of Northport hereby authorizes the disbursement of \$1,000.00 to the Northport American Legion post 694 to help in its continuing services.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 – 90 ~ NORTHPORT ARTS COALITION**

**WHEREAS**, the Northport Arts Coalition has provided an invaluable service to the Village of Northport, and

**WHEREAS**, there are significant expenses related to providing these invaluable

services, and

**WHEREAS**, the Northport Village Board of Trustees recognizes the time and effort of the Northport Arts Coalition, therefore

**BE IT RESOLVED**, That the Village of Northport hereby authorizes the disbursement of \$1000.00 to the Northport Arts Coalition to help in its continuing services.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 - 91 ~ HUNTINGTON YOUTH BUREAU**

**WHEREAS**, the Huntington Youth Bureau has provided an invaluable service to the Village of Northport, and

**WHEREAS**, there are significant expenses related to providing these invaluable services, and

**WHEREAS**, the Northport Village Board of Trustees recognizes the time and effort of the Huntington Youth Bureau, therefore

**BE IT RESOLVED**, That the Village of Northport hereby authorizes the disbursement of \$750.00 to the Huntington Youth Bureau to help in its continuing services.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2022 – 92 ~ NORTHPORT DRUG & ALCOHOL TASK FORCE**

**WHEREAS**: the Northport Drug & Alcohol Task Force has provided an invaluable service to the Village of Northport, and

**WHEREAS**: there are significant expenses related to providing these invaluable services, and

**WHEREAS**: the Northport Village Board of Trustees recognizes the time and effort of the Northport Drug & Alcohol Task Force, therefore

**BE IT RESOLVED**: That the Village of Northport hereby appropriates the sum of \$750.00 to the Northport Drug & Alcohol Task Force to help in its continuing services.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 – 93 ~ BUDGET TRANSFERS**

**BE IT RESOLVED**, The Village Treasurer is hereby authorized to make the following budget transfers for fiscal year 2022/2023; see attached General Ledger Budget Adjustment Proof List.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 - 94 ~ LOCAL LAW NO. "4" OF 2023 OUTDOOR DINING PERMIT FEE**

**WHEREAS**, The Northport Village Board of Trustees held a public hearing on the 4th day of April, 2023 at 6:00pm at Northport Village Hall, 224 Main Street, Northport, NY 11768 to consider the following proposed local law "D" OF 2023. A Local Law to amend Chapter 306-18.1 A (2) Outdoor Dining Application for Permit of the Code of the Village of Northport and

**WHEREAS**, proposed change of Chapter 306-18.1 A (2) Outdoor Dining Application for Permit;

(a)Applicants shall submit a sworn statement with a fee of ~~\$50~~ **\$250** that provides the following information and or statements and,

**WHEREAS**: this is a Type II action pursuant to 6 N.Y.C.R.R 617.5 (C) 22 and, therefore, no further SEQRA review is required.

**THEREFORE, BE IT RESOLVED**, The Board of Trustees approves the increased outdoor dining application permit fee to \$250.00.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 - 95 ~ AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR MAINTENANCE OF A HVAC MECHANICAL EQUIPMENT LOCATED AT NORTHPORT VILLAGE HALL**

**WHEREAS**, the maintenance, inspection and repair of the mechanical system that services Village Hall and Police Dept. are required in order to facilitate efficiency of the system and prolong the life expectancy of the equipment; and

**WHEREAS**, this is a specialized technical service, for the maintenance, inspection and repair of the HVAC mechanical system; and

**WHEREAS**, Inter-County Mechanical Corp. 1600 Ocean Ave. Bohemia, NY 11716. At a cost of Twenty-Six Hundred and Nineteen Dollars (\$2,619.00) for a one-year contract for the maintenance of our HVAC Mechanical system in that Inter-County Mechanical Corp. has the technical familiarity and the fastest response time for servicing the system which is of critical importance to the Village; and

**WHEREAS**, the HVAC maintenance contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to execute a contract with Inter-County Mechanical Service Corp. for the maintenance of the HVAC system servicing Village Hall at 224 Main Street in the amount of \$2,619.00 further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 - 96 ~ AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR MAINTENANCE OF THE MAIN FIREHOUSE ELEVATOR LOCATED AT 204 MAIN STREET**

**WHEREAS**, the maintenance, inspection and repair of the Elevator that services the Northport Main Firehouse are required in order to facilitate efficiency of the elevator and prolong the life expectancy of the equipment; and

**WHEREAS**, this is a specialized technical service, for the maintenance, inspection and repair of the elevator; and

**WHEREAS**, TKE Elevator, 11 Oval Dr Suite 174, Islandia, NY 11749. At a cost of One Hundred and Seventy -Five Dollars (\$175.00) per month, for a 60-month contract for the maintenance of our elevator system in that TKE Elevator has the technical familiarity and the fastest response time for servicing the system which is of critical importance to the Northport Fire Dept. and

**WHEREAS**, the elevator maintenance contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to execute a contract with TKE Elevator for the maintenance, inspection and repair of the elevator servicing the Northport Firehouse at 204 Main Street in the amount of \$175.00 per month and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 – 97 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR TREE MAINTENANCE AND/OR REMOVAL OF VILLAGE TREES WITHIN THE VILLAGE OF NORTHPORT**

**WHEREAS**, the Tree Maintenance and/or Removal of Village trees provides support to the Village Highway Dept. which is required in order to facilitate safe passable access to Village Roadways, Facilities and Grounds and

**WHEREAS**, “Requests for Proposals” were advertised/requested through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled bid opening on March 3<sup>rd</sup>, 2023. The lowest qualified bid was submitted by Tim-A-Tree.

**WHEREAS**, Tim-A-Tree LLC, 6 Burrwood Ct., East Northport, NY 11731 submitted a bid for a two-year contract (March 1,2023-February 28<sup>th</sup> 2025), and optional renewal for an additional 3<sup>rd</sup> year, for tree maintenance and removal services which includes the use of a boom truck for Village trees at a cost of One Thousand One Hundred and Fifty Dollars (\$1150.00) per day; and

**WHEREAS**, the Tree Maintenance and Removal contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to execute a contract with Tim-A-Tree for tree maintenance and removal of Village trees, and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 - 98 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR AN ARBORIST FOR VILLAGE TREES WITHIN THE VILLAGE OF NORTHPORT**

**WHEREAS**, the Arborist evaluate and provide critical information about the health of questionable Village trees, which will determine the maintenance or removal of hazardous trees located on Village Roadways, Facilities and Grounds and

**WHEREAS**, "Requests for Proposals" were advertised/requested through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled bid opening on March 3<sup>rd</sup>, 2023 at 11am. The lowest qualified bid was submitted by Dom's Lawn Makers Inc., DBA Dom's Tree Service.

**WHEREAS**, Dom's Lawn Makers Inc., DBA Dom's Tree Service, 101 Harbor Rd Port Washington, NY 11050, submitted a bid for a two-year contract, (March 1,2023-February 28<sup>th</sup> 2025) and optional renewal for an additional 3<sup>rd</sup> year, for evaluating and diagnosing trees for the Village at a cost of One Hundred and Thirty-Five Dollars (135.00) per hour; and

**WHEREAS**, the Arborist contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to execute a contract with Dom's Tree Service for evaluation of Village trees, and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 - 99 ~ AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH J.R.HOLZMACHER P.E., LLC**

**BE IT RESOLVED**, The Northport Village Board hereby authorizes the Mayor to execute a professional services agreement with J.R. Holzmacher P.E., LLC, for services outlined in the proposal dated January 9, 2023, at a cost not to exceed \$50,000.00, and authorizes the treasurer to make all appropriations for the purpose of funding the work contained in the proposal and said agreement is subject to attorney review for form and content.

**WHEREAS**, the execution of a professional service agreement for the Village is a type II action pursuant to 6 N.Y.C.R.R. Section 617.5 (18) and (21), and therefore no further SRQRA review is required

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was approved; Trustee Weber recused himself.

**RESOLUTION 2023 - 100 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE INSPECTION, INSTALLATION, REMOVAL AND**

**REPLACEMENT OF SEASONAL FLOATS AND PILINGS LOCATED AT NORTHPORT VILLAGE MARINA AND BOAT RAMP**

**WHEREAS**, the inspection, installation, removal and replacement of seasonal floats and pilings are required in order to facilitate waterfront access to dinghies and boats and

**WHEREAS**, “Requests for Proposals” were requested/advertised through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled public bid opening on March 3<sup>rd</sup>, 2023 at 11am. The lowest qualified bid was submitted by Seymour’s Boatyard Inc.

**WHEREAS**, Seymour’s Boatyard Inc. located at 63 Bayview Ave, Northport, NY 11768 submitted a bid at a cost of \$9,617.18 (Ninety-six Hundred Seventeen Dollars and Eighteen cents) per year for a two-year contract (March 1,2023-February 28<sup>th</sup> 2025), with the option of renewal for an additional 3<sup>rd</sup> year, and \$525.00 per replacement pilings, for the inspection, installation, removal and replacement of seasonal floats and pilings and

**WHEREAS**, the Floats and Pilings contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to execute a contract with Seymour’s Boatyard Inc. for the inspection, installation, removal and replacement of seasonal floats and pilings in the Village Marina and Boat Ramp for the amount of \$9,617.18 per year and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

The next regular meeting of the Board of Trustees will be on Tuesday, April 18, 2023 at 6:00 p.m.

Meeting adjourned at 7:15PM.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk