

**MINUTES**  
**JUNE 20, 2023 – 6:00 PM.**  
**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**  
**REGULAR MEETING**

**Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom.**

**PRESENT:** Mayor Koch, Deputy Mayor Sabia, Trustee Weber, Trustee Pucillo, Trustee Dolan, Attorney Gathman, Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard, Treasurer Siobhan Costello, Chief Hughes, Village Clerk Georgina Cavagnaro

**ZOOM ATTENDANTS:** Sue Stillwagon, Kelly Clark, David Weber, J W, Jennifer Borden, Chrissy Ruggeri, Joseph Cavagnaro, Janine D, Sabrina Artusa, Phyllis Weber, Mary Silberstein, Jason Karpf, Don Blixt, June Zieve

**OPEN MEETING:** Meeting was called to order at 6:02 PM.

**SALUTE TO THE FLAG:** Pledge of Allegiance was recited.

**ANNOUNCEMENTS:** None

**PRESENTATION:** Monica Zenyuh gave a presentation on Japanese Knotweed.

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made at 6:18 PM for an executive session for personnel and legal contractual matters.

On the motion of Trustee Sabia and seconded by Trustee Dolan and approved by all, a motion was made at 6:38 PM to exit out of executive session.

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made at 6:39 PM to enter into public meeting.

**PUBLIC HEARINGS:** None

**PUBLIC PARTICIPATION:** Recording available on village website; Northportny.gov

**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Fire bills 6/13/23 in the amount of \$227,663.68

On the motion of Trustee Sabia and seconded by Trustee Weber the following warrant was unanimously approved.

Governmental Funds bills 6/20/23 in the amount of \$278,351.17

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Payroll week 6/16/23 General Fund \$306,583.48

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Payroll week 6/16/23 Sewer Fund \$15,673.30

**BUSINESS/COMMISSIONERS REPORTS:** Recording available on village website; Northportny.gov

**TREASURER REPORT:** Recording available on village website; Northportny.gov

**CHIEF OF POLICE REPORT:** Recording available on village website; Northportny.gov

**CORRESPONDENCE:** None

**REQUESTS:** Board of Trustees workshop meetings will be held on Thursday, June 22<sup>nd</sup> at 9:00 AM and Monday, June 26<sup>th</sup> at 3:00 PM. Workshops will be held at Village Hall.

**RESOLUTIONS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

**RESOLUTION 2023 – 142 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED,** the minutes of the June 6, 2023 meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

**RESOLUTION 2023 - 143 ~ FIRE MARSHAL**

**BE IT RESOLVED,** Ryan Kleinkopf, is hereby appointed to the position of P/T Fire Marshal, pending the outcome of a background check with a term of employment to expire at the annual organizational meeting in April of 2024; and

**BE IT FURTHER RESOLVED,** Ryan Kleinkopf, will be compensated at \$40.00/hr., not to exceed 17.5 hours per week; and

**WHEREAS**, the Board of Trustees has determined that this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was approved; Trustee Weber abstained.

**RESOLUTION 2023 - 144 ~ AUTHORIZING AMENDMENT OF NORTHPORT FIRE DEPARTMENT BYLAWS INCREASING MEMBERS IN ENGINE COMPANY AND HOOK AND LADDER COMPANY AND INCREASING MEMBERS IN THE OUTLYING FIRE DISTRICT (FPD #1 AND ASHAROKEN) AND THE OUTSIDE FIRE DISTRICT**

**WHEREAS**, the Northport Fire Department desires to amend their Bylaws to make changes in the number of members in the Engine Company and Hook and Ladder Company, and

**WHEREAS**, the Northport Fire Department desires to amend their Bylaws to increase the number of members in the Outlying and the Outside fire districts,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby authorizes the Fire Department to amend its Bylaws as set forth below;

Article XIV, Section 4 Number of Members

**Current:**

The Engine Company and Hook and Ladder Company shall consist of no more than fifty-five (55) firefighters and ten (10) Rescue Only members

**Proposed Amendment:**

The Engine Company and Hook and Ladder company shall **each** consist of no more than fifty-five (55) firefighters and ten (10) Rescue Only members.

Article X Section 2 Outlying and Outside the Fire District Limits

**Current:**

The Outlying District (FPD #1 and Asharoken) and the Outside Fire District roll shall be limited to forty-five (45) members. The Outside Fire District roll shall be limited to twelve (12) members of the 45.

**Proposed Amendment:**

The outlying Fire District (FPD #1 and Asharoken) and the Outside the Fire District roll shall be limited to 60 members. The Outside the Fire District roll shall be limited to 20 members of the 60.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 – 145 ~ CANON LEASE AGREEMENT**

**BE IT RESOLVED**, The Mayor is hereby authorized to sign a lease agreement with Canon Solutions American Inc. to lease a new copier for the Clerk's office and

existing copier transferred to the Building Department at a cost of \$441/month.

**FURTHER RESOLVED**, this is a Type II action pursuant to 6 N.Y.C.R.R. section 617.5(c)(31), and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

**RESOLUTION 2023 - 146 ~ CONTRACT TERMINATION**

**WHEREAS**, the Village of Northport recently executed a contract with Nelson, Pope and Voorhis (NPV) regarding preparation of a comprehensive plan, and

**WHEREAS**, the grant associated with the comprehensive plan required certain actions to be taken prior to executing the contract being executed, and

**WHEREAS**, the contract between NPV and the Village of Northport provides the contract between the parties can be terminated at any time by either party, and

**WHEREAS**, the Village will take such further action as required by the proposed grant to be in conformity with the terms of the grant,

**NOW, THEREFORE BE IT RESOLVED**, that the contract between the Village of Northport and Nelson Pope and Voorhis regarding the Comprehensive plan is hereby rescinded.

The next meeting of the Board of Trustees will be Thursday, July 6, 2023 at 6:00 PM.

Meeting closed at 7:28 PM.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk