

**MINUTES**  
**OCTOBER 3, 2023 – 6:00 PM.**  
**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**  
**REGULAR MEETING**

**Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom.**

**PRESENT:** Mayor Koch, Deputy Mayor Sabia, Trustee Weber, Trustee Pucillo, Trustee Dolan, Attorney John Bennett, Chief Hughes, Treasurer Siobhan Costello, Deputy Treasurer Janine D’Orio, Village Clerk Georgina Cavagnaro

**ABSENT:** Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard

**ZOOM ATTENDANTS:** Steven Arnone, Jason Stillwagon, Mercy Smith, Joanne Kountourakis, Joseph Cavagnaro, Jennifer Borden, Mary Silberstein, David Weber, Donald Tesoriero, Tom McCarthy, Susan Suvall, Phyllis Weber, Jane Snyder

**OPEN MEETING:** Meeting was called to order at 6:00 PM

**SALUTE TO THE FLAG:** Pledge of Allegiance was recited.

**ANNOUNCEMENTS:** None

**PRESENTATION:** None

**PUBLIC HEARINGS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan, a motion was made to open the public hearing.

**PLEASE TAKE NOTICE:** that a Public Hearing of the Village Board of Trustees will be held on October 3, 2023 at 6:00 PM in Village Hall, 224 Main Street, Northport, NY 11768 and also available via Zoom:

A Public Hearing to consider:

Modifying Northport Village code section 200-15  
regarding the use of home and yard maintenance equipment

Trustee Weber read a letter written by Resident Eldon Smith in opposition to the code modification. The full details of the public hearing are available within the recording available on the Village website, [northportny.gov](http://northportny.gov).

On the motion of Trustee Sabia and seconded by Trustee Dolan, a motion was made to close the public hearing.

**PUBLIC PARTICIPATION:** Recording available on Village website, northportny.gov

**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Sabia and second by Trustee Dolan, the following warrant was unanimously approved.

Governmental Funds bills 10/3/23 in the amount of \$1,095,718.10

On the motion of Trustee Sabia and second by Trustee Dolan, the following warrant was unanimously approved.

Payroll week 9/22/23 General Fund \$372,892.54

On the motion of Trustee Sabia and second by Trustee Pucillo, the following warrant was unanimously approved.

Payroll week 9/22/23 Sewer Fund \$15,218.91

**BUSINESS/COMMISSIONERS REPORTS:** Recording available on Village website, northportny.gov

**TREASURER REPORT:** Recording available on Village website, northportny.gov

**CHIEF OF POLICE REPORT:** Recording available on Village website, northportny.gov

**CORRESPONDENCE:** None

The following request was approved by the board.

**REQUESTS:** Monday, October 9, 2023 – Chalk Walk

**RESOLUTIONS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2023 – 209 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED**, the minutes of the September 19, 2023 meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2023 - 210 ~ ADOPT LOCAL LAW INTRODUCTORY NO. "H" LAW WITH REGARD TO AMENDING SECTION 200-15 OF THE NORTHPORT VILLAGE CODE REGARDING THE USE OF HOME AND YARD MAINTENANCE EQUIPMENT**

**WHEREAS**, The Village Board of Trustees held a public hearing on the 3<sup>rd</sup> day of October, 2023 at 6:00p.m. at 224 Main Street, Northport NY 11768 to consider amending Village Code Section 200-15 of the Northport Village Code regarding the use of Home and yard maintenance equipment and

**WHEREAS**, the code amendment is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) 26 and, therefore, no further SEQRA review is required.

**BE IT RESOLVED**, The Board of Trustees desires to amend the Village Code

Section 200-15 entitled Construction activities, and hereby proposes the following local law

Local Law Introductory No. "8" as follows:

BE IT ENACTED BY THE VILLAGE BOARD OF THE VILLAGE OF NORTHPORT CONSIDERS AMENDING VILLAGE LAW CHAPTER 200-15, AS FOLLOWS:

**§200-15. Construction Activities.**

No person shall conduct, cause or permit to be conducted construction activities in a manner so as to produce a sound level exceeding the limitations in this section.

**A. Residential Zoned Districts.**

(1) During the hours of 8:00 a.m. to 6:00 p.m., noise levels from a construction site shall not exceed an L<sub>10</sub> of 80 db(A)s when measured at a distance 400 feet from the construction site.

(2) During the hours of 6:00 p.m. to 8:00 am, noise levels shall not exceed an L<sub>10</sub> of 70 db(A)s when measured at a distance of 400 feet from the construction site.

**B. Fuel Powered Home and Yard Maintenance Equipment.**

**(1) The operation of any Fuel Powered Home and Yard Maintenance Equipment during the following days and times shall be deemed a noise disturbance:**

(a) Monday through Friday prior to 8:00 a.m. or after 6:00 p.m.; or

(b) Saturdays between Memorial Day and Labor Day; on Saturdays prior to 9:00 a.m. or after 5:00 p.m. during the remainder of the calendar year; or

(c) Sunday or Holidays.

Notwithstanding the above, Fuel Powered Home and Yard Maintenance Equipment may be used on Saturdays, Sundays or Holidays between 9:00 a.m. and 5:00 p.m. as set forth below and not be deemed a noise disturbance:

(1) use by property owners; or

(2) use by governmental entities; or

(3) use by commercial landscapers performing commercial landscaping services at cemeteries, government properties and public school-owned properties, or in

commercial and industrial zones.

(2) All fuel-powered equipment shall only be operated for two (2) hours of use per property on weekdays, and if permitted as set forth above, one (1) hour of use per property on Saturdays, Sundays or holidays. These time restrictions shall not apply to spring clean-ups (March 15<sup>th</sup> through April 30<sup>th</sup> each calendar year) or fall clean-ups (November 1<sup>st</sup> through December 20<sup>th</sup> each calendar year.

(3) In the event of an emergency as determined by Village Administrator, or the Village Administrator designee, the restrictions set forth herein may be suspended.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2023 – 211 ~ PART TIME CALL-IN FIRE DEPARTMENT DISPATCHER**

**WHEREAS**, Anthony Martin has applied for the position of part-time call-in dispatcher for the Village of Northport Fire Department and

**WHEREAS**, hiring of employees is a Type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore no further SEQRA review is required.

**BE IT RESOLVED**, Anthony Martin is hereby hired for the position of part-time call-in dispatcher for the Village of Northport Fire Department, and as with all applicants, Anthony Martin will be subject to a background check.

**BE IT FURTHER RESOLVED**, Anthony Martin will work no more than 17.5 hours a week at a rate of pay of \$29.49 per hour.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

**RESOLUTION 2023 – 212 ~ PARAMEDIC**

**WHEREAS**, Samantha Eisner has applied to be a per diem Paramedic for the Inc. Village of Northport, now therefore

**BE IT RESOLVED**, Samantha Eisner is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Samantha Eisner will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic, and

**BE IT FURTHER RESOLVED**, Paramedic Samantha Eisner will work no more than 17.5 hours a week at a rate of pay of \$32.00 per hour.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2023 - 213 ~ PART-TIME PUBLIC SAFETY DISPATCHER**

**WHEREAS**, Due to the pending retirement of a Public Safety Dispatcher, the Northport Police Department is in need of a replacement;

**WHEREAS**, the offer of employment to the Northport Village Police Department is a Type II Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26) and, therefore no further SEQRA review is required.

**BE IT RESOLVED**, That Sean Sheridan, an eligible candidate as certified by the Suffolk County Department of Civil Service, is hereby hired as a part-time Public Safety Dispatcher at an hourly rate of \$36.34/per hour, effective immediately.

On the motion of Trustee Sabia and seconded by Trustee Pucillo, the following resolution was unanimously approved.

**RESOLUTION 2023 – 214 ~ TO ACCEPT PROPOSAL FOR TEST PITS REQUIRED TO CONTINUE SANITARY SEWER COLLECTION SYSTEM EXTENSION, STEERS PIT AREA**

**WHEREAS**, in response to a request by the Village Administrator, a quote was received for exploratory work for sanitary sewer expansion, located Steers Pit Area which has been confirmed to be required by J. R. Holzmacher Engineers.

**WHEREAS**, a proposal was received August 9th, 2023 at Northport Village Hall from ADJO Contracting Corp. located at 207 Knickerbocker Avenue, Bohemia, NY 11716, with an amount of \$18,800, based on the Suffolk County Contract #SSAIR102221P, this expenditure will be recorded as a portion of the required matching funds and will be applied towards the \$5,000,000.00 WQIP grant.

**WHEREAS**, ADJO Contracting was provided with the plans and specifications, a type II action pursuant to 6 N.Y.C.R.R. Section 617.5 (c)31 and is not subject to any further action under SEQRA

**BE IT RESOLVED**, The Mayor is hereby authorized and directed to execute any necessary contracts with ADJO Contracting Corp. for the excavation and restoration including all materials necessary for exploratory work related to the Sanitary Sewer Collection System Extension, Steers Pit Area.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2023 – 215 ~ PAYMENT OF SMALL CLAIMS ASSESSMENT REVIEW**

**WHEREAS**, the property identified as 16 James Street (SCTM# 0404-6-2-1.3) commenced small claims assessment reviewing proceedings (SCAR) claiming that the subject property was over assessed for the 2021/2022 tax years at values which exceeded the true value of the property; and

**BE IT RESOLVED**, that the Village Treasurer is hereby authorized to pay a refund of \$1,145.08 to Tax Crushers, the property owners' representative for the premise identified, as determined to be due by the Village Assessor.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

**RESOLUTION 2023 – 216 ~ REIMBURSEMENT TO 7 BLUFF POINT ROAD FOR NECESSARY CONSTRUCTION REQUIRED TO CONNECT INTO THE SANITARY SEWER COLLECTION SYSTEM**

**WHEREAS**, a request made by Rene Fiechter of 7 Bluff Point Road, for reimbursement of \$3,700. for expenditures in preparation for connection to new Bluff Point Road Sanitary Sewer System and

**WHEREAS**, expenditure will be recorded as a portion of the required matching funds and will be applied towards the \$5,000,000.00 WQIP grant and,

**WHEREAS**, this is type II action pursuant to 6 NYCRR Section 617.5 (c)31 and is not subject to any further action under SEQRA.

**BE IT RESOLVED**, The Mayor is hereby authorized and directed to authorize the release of funds related to the reimbursement of this expenditure for connection to the Sanitary Sewer Collection System.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

**RESOLUTION 2023 – 217 ~ BUDGET TRANSFERS**

**BE IT RESOLVED**, The Village Treasurer is hereby authorized to make the following budget transfers; see attached General Ledger Budget Adjustment Proof List.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2023 – 218 ~ AUTHORIZING THE MAYOR TO EXECUTE THE INTERMUNICIPAL AGREEMENT FOR FUEL WITH THE VILLAGE OF ASHAROKEN**

**WHEREAS**, The Village of Northport has had a Fuel agreement with the Village of Asharoken and

**WHEREAS**, the Agreement has expired, and;

**WHEREAS**, the Municipalities desire to renew and continue the terms and conditions of the agreement, and;

**WHEREAS**, the Agreement is a TYPE II action pursuant to 6 NYCRR 617.5 (c) 26 and further environmental review is not required.

**NOW THEREFORE BE IT RESOLVED**, the village board of trustees hereby authorizes the mayor to execute an intermunicipal fuel agreement with the Village of Asharoken.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

**RESOLUTION 2023 - 219 ~ SCHEDULE A PUBLIC HEARING ON LOCAL LAW PROPOSED “I” VEHICLE AND TRAFFIC**

**WHEREAS**, The Northport Village Board of Trustees shall schedule a public hearing on the 17th day of October, 2023 at 6:00 PM at Northport Village Hall, 224 Main Street, Northport, NY 11768 to consider the following proposed local law:

PROPOSED LOCAL LAW “I” OF 2023

A LOCAL LAW TO AMEND

CHAPTER 282 VEHICLE AND TRAFFIC

OF THE CODE OF THE VILLAGE OF NORTHPORT

Proposed addition to Chapter 282 “Vehicles and Traffic” Section 53, schedule V: Stop Intersections.

ADD:

Stop Signs at Ocean/Valley and  
Main/June

**WHEREAS**, the scheduling of public hearing to consider a code amendment is not an action pursuant to SEQRA, and no further SEQRA review is required at this time.

The next meeting of the Board of Trustees will be Tuesday, October 17, 2023 at 6:00 PM

On the motion of Trustee Sabia and seconded by Trustee Dolan and approved by all, a motion was made at 7:17 PM for an executive session for a litigation matter; action may be taken.

On the motion of Trustee Sabia and seconded by Trustee Pucillo and approved by all, a motion was made at 7:29 PM to exit out of executive session.

On the motion of Trustee Sabia and seconded by Trustee Pucillo and approved by all, a motion was made at 7:29 PM to enter into public meeting.

**RESOLUTION 2023 – 220 ~ AUTHORIZING CUSHMAN WAKEFIELD TO ISSUE AN OFFER LETTER ON BEHALF OF THE VILLAGE OF NORTHPORT FOR PROPERTY LOCATED AT 158 LAUREL AVE. NORTHPORT, NEW YORK**

Resolution for Village Board Meeting dated October 3, 2023

The following resolution was offered by: Trustee Sabia

And seconded by: Trustee Dolan

**WHEREAS**, the Northport School District has advised the public that they are presently accepting offers to purchase various parcels of District Property, subject to the required approval process, and:

**WHEREAS**, the Board has determined after due deliberation that an offer should be put forth by the Village consultants to purchase the above property, and;

**WHEREAS**, as a result the Board authorizes the consultant Cushman & Wakefield to communicate an offer in the amount of 2,500,000.00 to the District, subject to any required municipal approvals and customary due diligence to purchase the property known as 158 Laurel Avenue, Northport NY 0404-014-00-01-001-000

**WHEREAS**, the communication of the offer does not require any further review under SEQRA and thus further environmental review is not required.

**NOW THEREFOR THE VILLAGE BOARD OF TRUSTEES HEREBY AUTHORIZES CUSHMAN WAKEFIELD** to transmit the offer letter as set forth herein to the School District.

VOTE: AYES: 5 NOES: 0 ABSTENSIONS:

Mayor Donna M. Koch AYE  
Trustee Joseph Sabia AYE  
Trustee Dave Weber AYE  
Trustee Megan Dolan Saporita AYE  
Trustee Ernest Pucillo AYE

On the motion of Trustee Sabia and seconded by Trustee Weber and approved by all, a motion was made at 7:30 PM to close the public meeting.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk