

MINUTES
MARCH 5, 2024 – 6:00 PM
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING

Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom.

PRESENT: Mayor Koch, Deputy Mayor Dolan, Trustee Weber, Trustee Sabia, Attorney John Bennett, Chief Hughes, Treasurer Siobhan Costello, Village Clerk Georgina Cavnarano

ABSENT: Trustee Pucillo, Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard

ZOOM ATTENDANTS: Eileen Gorman, Jim Ruck, Jane Snyder, Jim M, Don Tesoriero, Susan Stillwagon, Thomas Paine, Thomas Radman, David Weber, Jennifer Borden, Joseph Cavnarano, J W, J Daniels, B H, Mike Rizzoni, Blair Beaudet, Christa Duerr, Tom McCarthy, Susan Suvall, Phyllis Weber, Ben Meyburg, Greg Cerar, Cynthia Mack, Don Blixt

OPEN MEETING: Meeting was called to order at 6:00 PM.

SALUTE TO THE FLAG: Pledge of Allegiance was recited.

ANNOUNCEMENTS: Mayor Koch announced from the following;
“Saturday, I had the honor of attending the Suffolk Regional Emergency Medical Service Council awards ceremony to honor our responding members on a CPR save. The following crew members received recognition; First Assistant Chief Thomas Smalling, Second Assistant Chief Daniel Cross, Second Lieutenant Nicole Ercolani, Second Lieutenant Robert Gartner, Second Lieutenant John Henry Cross, Ex-Captain Timothy Drew Jr., Ex-Captain Paul Mori, Firefighter Jake Milliken, Rescue Member Julia Friedman and Village Paramedic Alexander Caceres. Congratulations to all.”

“As most of you are aware there was a terrible condo fire on Lisa Drive affecting three condos; our love and prayers go out to these families and hope they are all safe.”

On the motion of Trustee Sabia and seconded by Trustee Dolan, and approved by all, the Village accepted a donation of \$10,000.00 from the Great Cow Harbor 10k Run Committee for the extended use of village facilities and services for this annual event.

PRESENTATION: No presentations

PUBLIC HEARINGS: No public hearings

PUBLIC PARTICIPATION: Recording available on Village website; Northportny.gov

BOARD APPROVAL OF WARRANTS:

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Prepay Governmental Funds Utility bills 2/22/24 in the amount of \$15,071.63

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Fire bills 2/20/24 in the amount of \$60,361.54

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Governmental Funds 3/5/24 Fiscal Year 2023-2024 in the amount of \$205,155.70

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Governmental Funds 3/5/24 Fiscal Year 2024-2025 in the amount of \$345,609.19

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Payroll week 2/23/24 General Fund \$317,593.86

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Payroll week 2/23/24 Sewer Fund \$15,154.00

BUSINESS/COMMISSIONERS REPORTS: Recording available on Village website; Northportny.gov

TREASURER REPORT: No report

CHIEF OF POLICE REPORT: Recording available on Village website; Northportny.gov

CORRESPONDENCE: No correspondences

The board approved the following request;

REQUESTS: The Northport Chamber of Commerce is requesting permission to hold the Farmers Market on Saturdays, from June 1 – November 23, 2024. There will be no farmers market held on Saturday, September 21, 2024 Cow Harbor Day.

RESOLUTIONS:

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2024 – 30 ~ APPROVAL OF MINUTES

BE IT RESOLVED, the minutes of the February 15, 2024 meeting are hereby accepted.

On the motion of Trustee Dolan and seconded by Trustee Weber, the following resolution was unanimously approved.

RESOLUTION 2024 – 31 ~ ACCEPTANCE OF DONATION FOR VILLAGE COW HARBOR PARK BASKETBALL COURT RENOVATION

WHEREAS, The Village of Northport seeks to improve Cow Harbor Park and renovate the existing basketball court; and

WHEREAS, the renovation will include the basketball court, fencing, french drain system and landscape maintenance improvements;

WHEREAS, the Village accepts the Eatons Neck Youth Club Inc. project donation of \$19,631.00.

WHEREAS, The Board of Trustees has considered this contribution, and has determined that that the acceptance of such gift(s) is in the best interest of the village, now therefore

BE IT RESOLVED, That the Village of Northport gratefully accepts the generous donation by Eatons Neck Youth Club Inc.

FURTHER RESOLVED, this is a type II action pursuant to 6 N.Y.C.R.R. section 617.5 (c) 26, and, therefore, no further SEQRA review is required.

On the motion of Trustee Dolan and seconded by Trustee Weber, the following resolution was approved. Trustee Sabia opposed.

RESOLUTION 2024 – 32 ~ VILLAGE COW HARBOR PARK BASKETBALL COURT RENOVATION & LANDSCAPE MAINTENANCE

WHEREAS, The Village of Northport seeks to improve Cow Harbor Park and renovate the existing basketball court; and

WHEREAS, the Phase 1 renovation will include the basketball court, fencing, french drain system and landscape maintenance improvements;

WHEREAS, the Treasurer has secured project donations of \$110,724.13 (\$65,600/\$25,493.13/\$19,631.00) and a DASNY Grant Agreement is in process for a \$75,000 award and will submit for reimbursement the capital cost associated with this project agreement.

WHEREAS, the contractor The LandTek Group, Inc. will be resourced from the Town of Huntington - General Construction Requirements Contract - ES 2022-04/O-E.

WHEREAS, this is a type II action pursuant to 6 N.Y.C.R.R. section 617.5 (c) 26, and, therefore, no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute an agreement with The LandTek Group, Inc. for \$159,986.00 and further authorizes the mayor or her designee to enforce the provisions of the agreement and all

other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2024 – 33 ~ AUDITING FIRM

BE IT RESOLVED, the firm of R.S. Abrams is hereby retained for independent audit services of the Village’s financial statements, preparations of the Annual Financial Report (AFR) and audit of the Village Justice Court respectively,

- fiscal year 2024 ending 2/29/2024, in an amount not to exceed \$32,000.00 (Thirty-two Thousand dollars)
- fiscal year 2025 ending 2/28/2025, in an amount not to exceed \$33,000.00(Thirty-three Thousand dollars)
- fiscal year 2026 ending 2/28/2026, in an amount not to exceed \$34,000.00(Thirty-four Thousand dollars),

BE IT FURTHER RESOLVED, The Mayor is hereby authorized to execute any and all documents related to the audit.

FURTHER RESOLVED, the execution of an agreement is a Type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c) (18)(21), and therefore no further SEQRA review is required.

On the motion of Trustee Dolan and seconded by Trustee Sabia, the following resolution was unanimously approved.

RESOLUTION 2024 – 34 ~ HOLD HARMLESS AGREEMENT

BE IT RESOLVED, the mayor is hereby authorized to sign a hold harmless agreement between the First Presbyterian Church of Northport located at 330 Main Street and the Village of Northport to allow the installation and operation of new ADA compliant ramps at 330 Main Street Northport, NY; at no charge to the Indemnitee.

FURTHER RESOLVED, this is an unlisted Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2024 – 35 ~ PARAMEDIC

WHEREAS, Cassidy Curtin has applied to be a per diem Paramedic for the Inc. Village of Northport, now therefore

BE IT RESOLVED, Cassidy Curtin is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Cassidy Curtin will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic, and

BE IT FURTHER RESOLVED, Paramedic Cassidy Curtin will work no more than 17.5 hours a week at a rate of pay of \$32.00 per hour.

FURTHER RESOLVED, this is Type II Action pursuant to 6 N.Y.C.R.R. Section 617.5 (c) 26, and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2024 – 36 ~ APPOINTMENT OF VILLAGE PROSECUTOR

BE IT RESOLVED, That Daniel Hallak is hereby retained as Village Prosecutor, for a term to begin on March 6, 2024 and end on April 3, 2024, at the rate of \$750.00 per court appearance excluding Trials which can be billed at the rate of \$225.00 per hour and is hereby authorized to prosecute violations of the Village Code and local laws in Village Justice Court. Said retention shall not be as an employee of the Village but as an appointee.

FURTHER RESOLVED, the retaining of an attorney is a Type II Action pursuant to N.Y.C.R.R. Section 617.5(c) 26, and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

RESOLUTION 2024 – 37 ~ MAIN STREET PIER REPAIR (PHASE II)

WHEREAS, in response to a notice placed by the Village Clerk, RFP's and bid documents were issued for repairs to the Main Street Pier (Phase II) which have been deemed necessary by J. Pontieri PE Engineers and

WHEREAS, (3) Sealed bids were received on February 21st, 2024 at Northport Village Hall and based on the review of these bids by J. Pontieri, PE, the lowest responsible bidder was Brandt Marine Inc. located at 15 Electric St, Patchogue, NY 11722, with a bid for \$396,820.00 and

BE IT RESOLVED, The Mayor is hereby authorized to execute any necessary contracts with Brandt Marine Inc. for the supply and installation of all materials necessary for repair/replacement of the Main Street Pier (Phase II).

FURTHER RESOLVED, this a Type II Action pursuant to 6 N.Y.C.R.R. Section 617.5 (c) 31, and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2024 – 38 ~ WASTEWATER TREATMENT PLANT DENITRIFICATION UPGRADE FILTER NO. 4

WHEREAS, in response to a notice placed by the Village Clerk, RFP's and bid documents were issued for the installation of the Denitrification Filter No. 4 at the Village Wastewater Treatment Plant located at 1 Ketcham Place, which has been confirmed to be required by J.R. Holzmacher P.E., LLC and

WHEREAS, (4) Sealed bids were received on February 28th, 2024 at Northport Village Hall and based on the review of these bids by J.R. Holzmacher P.E., LLC, the lowest responsible bidder was R.J. Industries, Inc., located at 75 East Bethpage Road, Plainview, NY 11803, with a bid for \$224,700.00 and

BE IT RESOLVED, The Mayor is hereby authorized to execute any necessary contracts with R.J. Industries, Inc. for the installation of Denitrification Filter No. 4 equipment and all necessary components.

FURTHER RESOLVED, this a Type II Action pursuant to 6 N.Y.C.R.R. Section 617.5 (c) 31, and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

RESOLUTION 2024 - 39 ~ AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE NEW YORK SEA GRANT INSTITUTE TO DEVELOP AND SUBMIT A GRANT PROPOSAL FOR THE PURCHASE OF A PUMP-OUT VESSEL

WHEREAS, the Village of Northport desires to submit a grant request and proposal to NYS CFA - DEC's water quality Improvement project, and

WHEREAS, there is no cost to the Village of Northport as New York Sea Grant will enter into an agreement with GEI Consultants, Inc., P.C. to assist the Village of Northport with the Grant request and proposal,

WHEREAS, entering into an agreement to submit a grant request is not an action pursuant to SEQRA,

NOW THEREFORE BE IT RESOLVED, the Mayor is authorized to enter into an agreement with New York Sea Grant for purposes of working with GEI Consultants, Inc., P.C. to submit the grant request for assistance in purchasing a sanitary pump-out vessel to improve water quality in Northport Harbor the Village of Northport.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2024 - 40 ~ AUTHORIZING THE MAYOR TO EXECUTE AN IPS GROUP CUSTOMER AGREEMENT FOR THE PURCHASE OF PARKING TECHNOLOGY AND RELATED SERVICES

WHEREAS, The Village of Northport seeks to improve downtown public parking technology and services on Main Street and at the west end of Northport Village; and

WHEREAS, the agreement will include two hundred and twenty-five Model MK5 895 single-space meters and sensors (215 installed & 10 spares); and

WHEREAS, the agreement will include the IPS GROUP - Park Smarter mobile app. for greater efficiency and a real-time web-based data management system application; and

WHEREAS, the agreement will include IPS GROUP client support to the Village at all levels of administration for public parking technology and services; and

WHEREAS, a "Sole Source" vendor IPS GROUP at 7737 Kenamar Court, San Diego, CA 92121 has been selected for the purchase of (225) single-space meters and sensors as per the agreement specifications at a cost not to exceed \$257,835.75

WHEREAS, the purchase of parking technology and related services is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute an agreement with IPS GROUP for the purchase of parking technology and related services in the amount of \$257,835.75 and further authorizes the mayor or her designee to enforce the provisions of the agreement and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2024 – 41 ~ BUDGET TRANSFERS

BE IT RESOLVED, The Village Treasurer is hereby authorized to make the following budget transfers for fiscal year 2023-2024; see attached General Ledger Budget Adjustment Proof List.

The next meeting of the Board of Trustees will be Wednesday, March 20, 2024 at 6:00 PM. Village election is on Tuesday, March 19th residences are reminded to come out and vote.

Meeting adjourned at 6:35 PM.

Respectfully submitted,

Georgina Cavagnaro
Village Clerk