

**MINUTES  
DECEMBER 3, 2024 – 6:00 PM  
MEETING OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF NORTHPORT  
REGULAR MEETING**

**Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom.**

**PRESENT:** Mayor Koch, Deputy Mayor Dolan, Trustee Weber, Trustee Sabia, Trustee Boziwick, Attorney John Bennett, Chief Hughes, Treasurer Siobhan Costello, Deputy Treasurer Janine D’Orio, Village Clerk Georgina Cavagnaro

**ZOOM ATTENDANTS:** Joseph Cavagnaro, Chrissy Ruggeri, Tom McCarthy

**ABSENT:** Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard

**OPEN MEETING:** Meeting was called to order at 6:00 PM.

**SALUTE TO THE FLAG:** Pledge of Allegiance was recited.

**ANNOUNCEMENTS:**

- Parking meters will be free of charge from November 29<sup>th</sup> – December 31<sup>st</sup> with a two-hour limit; please note meters will not be covered this year.
- A budget workshop will be held on Thursday, December 12, 2024 at 9:00 AM in Village Hall, 224 Main Street, Northport, NY 11768. The public is welcome to attend, there will be no public participation.
- Menorah lighting will be held on Thursday, December 26, 2024 at 6:00 PM.
- Mayor Koch announced that the meeting would start with the approval of Resolutions 2024 - 208 and 2024 – 209 appointments of Sergeant and Police Officer. Upon board approval, Sergeant Weber was sworn in.
- Lewis Oliver Farm Sanctuary will be hosting a Craft Fair with Santa on December 8, 2024 from 11:00 AM – 2:00 PM.

**PRESENTATION:** No presentations

**PUBLIC HEARINGS:** No public hearings

**PUBLIC PARTICIPATION:** Recording available on village website; northportny.gov

**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

Prepay Governmental Funds Utility bills 11/19/24 Fiscal Year 2024-2025 in the amount of \$15,350.67

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was approved. Trustee Weber abstained.

Governmental Funds 12/03/2024 Fiscal Year 2024-2025 in the amount of \$138,973.40

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Payroll Week 11/29/24 General Fund \$299,141.21

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

Payroll Week 11/29/24 Sewer Fund \$16,687.88

**BUSINESS/COMMISSIONERS REPORTS:** Recording available on village website; northportny.gov

**TREASURER REPORT:** Recording available on village website; northportny.gov

**CHIEF OF POLICE REPORT:** Recording available on village website; northportny.gov

**CORRESPONDENCE:** None

**REQUESTS:** No requests

**RESOLUTIONS:**

On the motion of Trustee Dolan and seconded by Trustee Sabia, the following resolution was unanimously approved.

**RESOLUTION 2024 – 206 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED,** the minutes of the November 19, 2024 meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2024 – 207 ~ TAX GRIEVANCE REDUCTIONS**

**BE IT RESOLVED,** the following Tax Grievance applications from real property tax were examined and found to be in order:

<b>S/B/L</b>	<b>Assessed value</b>	<b>Reduction</b>	<b>Current</b>
4-2-7	19,000	2000	17,000
5-3-20	6,630	500	6,130
7-3-12	10,075	500	9,575
11-3-66.4	7,425	500	6,925

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2024 - 208 ~ APPOINTMENT OF POLICE SERGEANT**

**BE IT RESOLVED**, That the Village Board of Trustees hereby authorizes the appointment of David Weber to the position of Sergeant in the Northport Police Department effective December 4, 2024 and upon such appointment David Weber shall receive all compensation and benefits associated with said position pursuant to the agreement between the Village and the Northport Police Benevolent Association, Inc. and

**WHEREAS**, this is a type II Action pursuant to 6 N.Y.C.R.R. §617.5(c)(26), and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2024 – 209 ~ FULL-TIME POLICE OFFICER**

**BE IT RESOLVED**, That the Village Board of Trustees hereby authorizes an offer of full-time employment to Shaun Napolitano in the Northport Police Department effective December 9, 2024 and upon such appointment Shaun Napolitano shall receive all compensation and benefits associated with said position pursuant to the agreement between the Village and the Northport Police Benevolent Association, Inc. and

**WHEREAS**, this is a type II Action pursuant to 6 N.Y.C.R.R. §617.5(c)(26), and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following resolution was unanimously approved.

**RESOLUTION 2024 – 210 ~ SEWER RENT ADJUSTMENTS**

**WHEREAS**, the following residents have submitted an appeal to the Village Clerk's office for review and after due diligence by the Clerk's office, the following recommendations are requested for approval by the Village Board;

143 Laurel Avenue, adjustment due to irrigation higher than consumption  
2023-2024 bill for \$556.25, adjusted to \$64.03

344 Main Street – adjustment due to account's location is in East Northport –  
2023-2024 bill for \$5914.66, adjusted to \$0

**BE IT RESOLVED**, the Village Board of Trustees hereby grants these adjustments.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2024 - 211 ~ AUTHORIZING THE ACCEPTANCE OF LISA DRIVE FOR DEDICATION AS A PUBLIC ROAD IN THE VILLAGE OF NORTHPORT**

**WHEREAS**, the Village of Northport desires to accept for dedication Lisa Drive as a Public Road pursuant to Village Law §6-610 and accept said roadway for dedication for the benefit of the residents, and

**WHEREAS**, the grantor Greentree Estates Homeowners Association Inc. has duly recorded and delivered a Deed annexed hereto as Schedule "A" transferring said street to the Village of Northport and has formally offered the street for dedication.

**WHEREAS**, the passage of said Resolution is a Type II action pursuant to 6 N.Y.C.R.R. §617.5 (c) and, further environmental review is not required.

**NOW THEREFORE BE IT RESOLVED**, The Village Board of Trustees hereby authorizes the acceptance of the dedication of said roadway as a public street within the Village of Northport.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

**RESOLUTION 2024 - 212 ~ AUTHORIZING THE ACCEPTANCE OF BLYDENBURGH COURT FOR DEDICATION AS A PUBLIC ROAD IN THE VILLAGE OF NORTHPORT**

**WHEREAS**, the Village of Northport desires to accept for dedication Blydenburgh Court as a Public Road pursuant to Village Law §6-610 and accept said roadway for dedication for the benefit of the residents, and

**WHEREAS**, the grantor Greentree Estates Homeowners Association Inc. has duly recorded and delivered a Deed annexed hereto as Schedule "A" transferring said street to the Village of Northport and has formally offered the street for dedication.

**WHEREAS**, the passage of said resolution is a Type II action pursuant to 6 N.Y.C.R.R. §617.5 (c) and, further environmental review is not required.

**NOW THEREFORE BE IT RESOLVED**, the Village Board of Trustees hereby authorizes the acceptance of the dedication of said roadway as a public street within the Village of Northport.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2024 - 213 ~ AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH TRAFFIC DATABANK/NELSON POPE**

**BE IT RESOLVED**, The Northport Village Board hereby authorizes the Mayor to execute a professional services agreement with Traffic Databank, LLC, for additional services as outlined in the proposal dated October 1, 2024, at a cost not to exceed \$800.00, and authorizes the treasurer to make all appropriations for the purpose of funding the work contained in the proposal and said agreement is subject to attorney review for form and content.

**WHEREAS**, the additional services include fieldwork associated with a Bayview Ave. on-street parking study from Highland Ave. heading north to James Street.

**WHEREAS**, the execution of a professional service agreement for the Village is a type II action pursuant to 6 N.Y.C.R.R. §617.5 (18) and (21), and therefore no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following resolution was unanimously approved.

**RESOLUTION 2024 - 214 ~ AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH NELSON POPE/KAG ENGINEERING, PLLC/NELSON POPE**

**BE IT RESOLVED**, The Northport Village Board hereby authorizes the Mayor to execute a professional services agreement with KAG Engineering, PLLC, for additional

services to outlined proposal dated September 12, 2024, at a cost not to exceed \$3,200.00, and authorizes the treasurer to make all appropriations for the purpose of funding the work contained in the proposal and said agreement is subject to attorney review for form and content.

**WHEREAS**, the additional services include: analysis at three intersections and all approaches (Bayview Ave & Main Street, Scudder Ave & Woodbine Ave, Ocean Ave/Church Street & Main Street). The counts would be for 3 weekdays and provide volume, classification and speed data.

**WHEREAS**, the execution of a professional service agreement for the Village is a type II action pursuant to 6 N.Y.C.R.R. §617.5 (18) and (21), and therefore no further SEQRA review is required.

The next meeting of the Board of Trustees will be Tuesday, December 17, 2024 at 5:00PM.

On the motion of Trustee Sabia and seconded by Trustee Dolan a motion was made at 6:35 PM for an executive session for personnel matters. No action will be taken.

On the motion of Trustee Sabia and seconded by Trustee Boziwick a motion was made at 7:00 PM to exit out of executive session.

On the motion of Trustee Sabia and seconded by Trustee Weber a motion was made at 7:00 PM to enter into public meeting.

On the motion of Trustee Sabia and seconded by Trustee Dolan motion was made at 7:01 PM to close the public meeting.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk