

MINUTES
JULY 1, 2025 – 9:00 AM
SPECIAL MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT

Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768.

PRESENT: Mayor, Koch, Deputy Mayor Dolan, Trustee Boziwick, Trustee Sabia, Attorney John Bennett, Chief Bakker, Treasurer Siobhan Costello, Deputy Treasurer Janine D'Orio, Village Clerk Georgina Cavagnaro

ABSENT: Trustee Weber

OPEN MEETING: Meeting was called to order at 8:59 AM.

SALUTE TO THE FLAG: Pledge of Allegiance was recited.

On the motion of Mayor Koch and seconded by Trustee Sabia, a motion was made at 9:00 AM for an executive session.

On the motion of Trustee Sabia and seconded by Trustee Dolan, a motion was made at 9:04 AM to exit out of executive session.

On the motion of Trustee Sabia and seconded by Trustee Dolan, a motion was made at 9:04 AM to enter into public meeting.

ANNOUNCEMENTS:

- Bids for the Cow Harbor Park Bathroom Building Replacement were received, unfortunately the bids were higher than anticipated. The village is looking into other options.
- The Pavillion above the restrooms in Village Park will be named in honor of Arlene Handel and Muriel Gottesman.

BOARD APPROVAL OF WARRANTS:

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Governmental Funds bills, Fiscal Year 2025-2026, in the amount of \$142,576.50

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

Prepay Governmental Funds Utility bills 6/25/2025 in the amount of \$4,990.16

RESOLUTIONS:

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following

resolution was unanimously approved.

RESOLUTION 2025 – 104 – TO ACCEPT BID AND AUTHORIZING THE AWARD OF CONTRACT FOR NEW SANITARY SEWER COLLECTION SYSTEM EXTENSION, PHASE II, STEERS PIT AREA

WHEREAS, in response to a notice placed by the Village Clerk, bid documents were issued for the sanitary sewer expansion, Phase II, Steers Pit area, which have been confirmed to be required by J. R. Holzmacher Engineers, and

WHEREAS, four (4) sealed bids were received on June 16th, 2025, at Northport Village Hall, and based on the review by J. R. Holzmacher, the lowest responsible bidder was ADJO Contracting Corp. located at 207 Knickerbocker Avenue, Bohemia, NY 11716, with a bid for \$2,197,515.50, and

WHEREAS, Bidders were provided with the plans and specifications and this is a type II action pursuant to 6 NYCRR Section 617.5 (c)31 and not subject to any further action under SEQRA.

NOW THEREFORE BE IT RESOLVED, The Mayor is hereby authorized and directed to execute any necessary contracts with ADJO Contracting Corp. for the supply and installation of all materials necessary for Sanitary Sewer Collection System Extension, Phase II, Steers Pit Area, and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following resolution was unanimously approved.

RESOLUTION 2025 - 105 ~ AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR MAINTENANCE OF HVAC MECHANICAL EQUIPMENT LOCATED AT NORTHPORT FIRE STATION #1

WHEREAS, the maintenance, inspection and repair of the mechanical system that services Northport Fire Station #1 are required in order to facilitate efficiency of the system and prolong the life expectancy of the equipment; and

WHEREAS, this is a specialized technical service, for the maintenance, inspection and repair of the HVAC mechanical system; and

WHEREAS, Inter-County Mechanical Corp., 1600 Ocean Ave, Bohemia, NY 11716, at a cost of Fifteen Hundred and Thirty-nine Dollars (\$1,539.00) for a one-year contract for the maintenance of the HVAC mechanical system, and that Inter-County Mechanical Corp. has the technical familiarity and the fastest response time for servicing the system which is of critical importance to the Village; and

WHEREAS, the HVAC maintenance contract is a Type II action pursuant to 6 NYCRR §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with Inter-County Mechanical Service Corp. for the maintenance of the HVAC system servicing Northport Fire Station #1, at 22 Waterside Road, Northport, NY, in the amount of \$1,539.00, and further authorizes the mayor and/or her designee to enforce the provisions of the contract, and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2025 – 106 ~ DECLARATION OF SURPLUS PROPERTY

WHEREAS, The Village Administrator has identified (1) vehicle as surplus to the needs of the Inc. Village of Northport and determined it to be in the public interest to offer for sale, 2014 Chevy Tahoe, Vin#1GNSK2E01ER195057.

NOW, THEREFORE BE IT RESOLVED, the following vehicle is declared to be surplus to the Inc. Village of Northport and the Village Administrator is hereby directed to offer the vehicle for sale or salvage.

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following resolution was unanimously approved.

RESOLUTION 2025 – 107 ~ PART-TIME HIRE AT LEWIS OLIVER FARM SANCTUARY

BE IT RESOLVED, Conor Cunningham is hereby hired for the seasonal position at Lewis Oliver Farm Sanctuary for the Incorporated Village of Northport.

BE IT FURTHER RESOLVED, Conor Cunningham will work no more than 17 1/2 hours a week at a rate of pay of \$16.50 per hour and

WHEREAS, hiring of employees is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c)(26), and, therefore no further SEQRA review is required.

As per executive session the following resolution has been added.

RESOLUTION 2025 – 108 ~ AUTHORIZING THE MAYOR TO EXECUTE A RETAINER AGREEMENT WITH ELINOR BRUNSWICK

Resolution for Village Board Meeting dated July 1, 2025

The following resolution was offered by: Trustee Sabia

And seconded by: Trustee Dolan

WHEREAS, The Village of Northport seeks to ascertain the value of certain property that is located within the Village commonly known as (SCTM 404-9-2-64) and

WHEREAS, Elinor Brunswick is licensed appraisal company, and;

WHEREAS, retaining an appraiser is a TYPE II action pursuant to 6 N.Y.C.R.R. §617.5 (c) 26 and further environmental review is not required.

NOW THEREFOR, The Village Board of Trustees Hereby Authorizes the Mayor to execute a retainer agreement with Elinor Brunswick Co., Inc. for a sum not to exceed \$8,000.00.

VOTE: AYES: NOES: ABSTENSIONS:

Trustee Megan Dolan Saporita	x
Trustee Richard Boziwick	x
Trustee Joseph Sabia	x
Mayor Donna M. Koch	x
Trustee Dave Weber - absent	

The next meeting of the Board of Trustees will be on Tuesday, July 22, 2025. Meeting will begin with an executive session at 5:30 PM; Per the request of Zoning Board Chairman Andy Cangemi. Regular scheduled meeting will start at 6:00 PM.

On the Motion of Trustee Sabia and seconded by Trustee Boziwick, meeting adjourned at 9:13 AM.

Respectfully submitted,

Georgina Cavagnaro
Village Clerk