

**MINUTES  
SEPTEMBER 24, 2025 – 6:00 PM  
MEETING OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF NORTHPORT  
REGULAR MEETING**

**Meeting was held live at Village Hall, 224 Main Street, Northport, NY 11768 and also via Zoom.**

**PRESENT:** Mayor Koch, Deputy Mayor Dolan, Trustee Weber, Trustee Boziwick, Trustee Sabia, Chief Bakker, Treasurer Siobhan Costello, Village Clerk Georgina Cavagnaro

**ZOOM ATTENDANTS:** John Compono, Scott Benish, David Berg, Jenna M, Joseph Cavagnaro, Ralph Notaristefano, Judy Stamos, Richard Leonard, Ryan Kleinkopf, Don Blixt, Brendan Larrabee, Justen van Eck, Thomas DeMaio

**OPEN MEETING:** Meeting was called to order at 6:00 p.m.

**SALUTE TO THE FLAG:** Pledge of Allegiance was recited.

**ANNOUNCEMENTS:**

- The Village received a Member Loyalty Award Check from the New York State Municipal Workers' Compensation Alliance in the amount of \$17,065.00.

**PRESENTATION:** No presentation

**PUBLIC HEARINGS:** No public hearing

**PUBLIC COMMENTS:** Recording available on village website; northportny.gov

**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Governmental Funds 09/24/2025 Fiscal Year 2025-2026 in the amount of \$398,583.10

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Fire Bills 09/09/2025 Fiscal Year 2025-2026 in the amount of \$15,211.66

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Aug ACH Fiscal Year 2025-2026 in the amount of \$36,153.17

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

Prepaid Utility Bills 08/29/2025 Fiscal Year 2025-2026 in the amount of \$2,714.11

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Prepaid Utility Bills 09/11/2025 Fiscal Year 2025-2026 in the amount of \$3,654.10

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Payroll Week 9/05/25 General Fund \$303,914.50

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

Payroll Week 9/05/25 Sewer Fund \$15,815.01

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Payroll Week 9/19/25 General Fund \$384,920.32

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Payroll Week 9/19/25 Sewer Fund \$16,076.14

**BUSINESS/COMMISSIONERS REPORTS:** Recording available on village website; northportny.gov

**TREASURER REPORT:** Recording available on village website; northportny.gov

**CHIEF OF POLICE REPORT:** Recording available on village website; northportny.gov

**CORRESPONDENCE:**

Emails were received regarding several concerns related to the Cow Harbor Day Parade and Race. In response, we'd like to remind everyone of the following important guidelines:

**Parade:**

**Balloons, Confetti, Candy, and Beads:** For safety and environmental reasons, the throwing or distribution of balloons, confetti, candy, and beads during the parade is not permitted. This helps ensure spectator safety and reduces litter along the parade route.

**Race Day:**

**Outdoor Dining Tables:** Restaurants along the race route must remove outdoor dining tables for the duration of the Cow Harbor Day Race. This measure ensures a safe and unobstructed course for participants, emergency services and spectators.

**REQUESTS:** The following requests were approved by the Village Board of Trustees

- U.S. Coast Guard Auxiliary is requesting to hold Blessing of the Fleet and Northport Maritime Day on Saturday, June 13, 2026.

- Northport Pridefest is requesting to hold Pride flag raising ceremony on the front steps of Village Hall on Friday, May 29, 2026 at 12:00 Noon. Pridefest to be held in Village Park on Saturday, June 20, 2026 from 12:30 – 4:30pm.

## **RESOLUTIONS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

### **RESOLUTION 2025 – 135 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED**, the minutes of the September 2, 2025 meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

### **RESOLUTION 2025 – 136 ~ SEWER RENT FEES CORRECTION**

**WHEREAS**, a correction was made to the initial reporting of the annual sewer rate at the Board of Trustees meeting of September 2, 2025 and the rate of 5.05 was entered into the record initially (Resolution 2025-131).

**BE IT RESOLVED**, the rate factor for 2025 Sewer Rent Fee will be calculated at 5.16 per 1,000 gallons of water, and be it

**FURTHER RESOLVED**, this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) 26 and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

### **RESOLUTION 2025 - 137 ~ AUTHORIZING THE CONTINUATION OF STENOGRAPHER SERVICES AND APPROVING AN INCREASE IN COMPENSATION**

**WHEREAS**, the Village of Northport engages stenographic services to provide accurate, complete, and timely transcription of proceedings for the Zoning Board of Appeals, Planning Board, and Architectural Review Board; and

**WHEREAS**, these boards play a critical role in land use decisions, community planning, and architectural oversight, requiring an official and reliable record of deliberations, decisions, and public comments; and

**WHEREAS**, the stenographer currently providing these services has demonstrated professionalism, accuracy, and commitment in the preparation of meeting transcripts; and

**WHEREAS**, the Village Board recognizes the importance of continuing these services and acknowledges that the current rate of compensation no longer reflects the prevailing market rate for such specialized services;

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees that the Village of Northport shall continue stenographer services for all meetings of the Zoning Board of Appeals, Planning Board, and Architectural Review Board and the rate of compensation for stenographic services shall be increased to \$150.00 appearance fee and \$6.00 per page fee, replacing the previous rate of \$100.00 appearance fee and \$5.50 per page fee.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2025 – 138 ~ AUTHORIZING ATTENDANCE AT THE NATIONAL ASSOCIATION OF FIRE INVESTIGATORS TRAINING PROGRAM FOR CERTIFICATION IN FIRE AND EXPLOSION INVESTIGATION**

**WHEREAS**, the National Association of Fire Investigators is holding a four-day Fire and Explosion Investigation Training Program; and

**WHEREAS**, attendance by Fire Marshal Ryan Kleinkopf at this training program will provide valuable education and certification that will benefit the Village and

**WHEREAS**, the total cost of attendance shall not exceed \$2,000.00; and

**WHEREAS**, this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) 26 and, therefore, no further SEQRA review is required.

**BE IT RESOLVED**, that the Village Board of Trustees hereby authorizes Fire Marshal Ryan Kleinkopf to attend said conference and training.

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following resolution was unanimously approved.

**RESOLUTION 2025 – 139 ~ BUDGET TRANSFERS**

**BE IT RESOLVED**, The Village Treasurer is hereby authorized to make the following budget transfers for fiscal year 2025-2026; see attached General Ledger Budget Adjustment Proof List.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2025 – 140 ~ APPOINTMENT OF SCHOOL CROSSING GUARD**

**BE IT RESOLVED**, that Kim Leonard, is hereby appointed as a School Crossing Guard, subject to a background check, at a salary defined in the Collective Bargaining Agreement between the Village of Northport and Local 342.

The next meeting of the Board of Trustees will be Tuesday, October 7, 2025 at 6:00PM.

On the motion of Trustee Sabia and seconded by Trustee Dolan, a motion was made at 7:10 p.m. for an executive session to discuss personnel and litigation matters, no action to be taken. Attorney Steve Stern was asked to join the session.

On the motion of Trustee Dolan and seconded by Trustee Weber, a motion was made at 8:07 p.m. to exit out of executive session.

On the motion of Trustee Boziwick and seconded by Trustee Weber a motion was made at 8:07 p.m. to enter in to public meeting.

On the motion of Trustee Dolan and seconded by Trustee Weber, a motion was made at 8:08 p.m. to close public meeting.

Respectfully submitted,  
Georgina Cavagnaro  
Village Clerk