

**MINUTES  
OCTOBER 21, 2025 – 6:00 PM  
MEETING OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF NORTHPORT  
REGULAR MEETING**

**Meeting was held live at Village Hall, 224 Main Street, Northport, NY 11768 and also via Zoom.**

**PRESENT:** Mayor Koch, Deputy Mayor Dolan, Trustee Weber, Trustee Sabia, Trustee Boziwick, Treasurer Siobhan Costello, Village Clerk Georgina Cavagnaro

**ZOOM ATTENDANTS:** John Nobles, Jeannine Tayler-Stack, Jenn Suriano, Ralph Notaristefano, Jennifer Borden, Jenna M, David Berg, Joseph Cavagnaro, Phyllis Weber, Ellen McLaughlin

**OPEN MEETING:** Meeting was called to order at 6:00 p.m.

**SALUTE TO THE FLAG:** Pledge of Allegiance was recited.

**ANNOUNCEMENTS:**

- Mayor Koch has announced that the public hearing on the proposed Outdoor Dining legislation has been placed on hold. The Village Board received a late submission outlining deficiencies in the proposed legislation, and additional time is needed to thoroughly research and review the concerns raised. A new date for the hearing will be announced once the review process is complete.
- A quorum is required for Tax Grievance Day on Tuesday, November 18, 2025 from 8:30 a.m.-12:30 p.m. Mayor Koch and Trustee Boziwick will attend.
- Traffic Data has been collected on Ocean Avenue and is being reviewed by Nelson and Pope Engineering.

**PRESENTATION:** No presentations

**PUBLIC HEARINGS:**

On the motion of Trustee Sabia and seconded by Trustee Boziwick, a motion was made at 6:03 p.m. to open the public hearing.

**PLEASE TAKE NOTICE:** A public hearing of the Village Board of Trustees will be held on Tuesday, October 21, 2025 at 6:00 p.m. in Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom.

A Public Hearing to consider the following proposed local law of the code of the Village of Northport:

PROPOSED LOCAL LAW "C" of 2025  
The Release of Balloons and Dispersal of Confetti  
Chapter 264 OF THE CODE OF THE VILLAGE OF NORTHPORT

The current Section "264" is reserved for future use and is proposed to be enacted as follows with proposed new material underlined as follows:

PART II General Legislation- The Release of Balloons or Dispersal of Confetti

**§ 264-1 Definitions.**

As used in this article, the following terms shall have the meanings indicated:

**§ 264- 2 Definitions.**

As used in this article, the following terms shall have the indicated meanings:

**BALLOON**

A flexible nonporous bag made from materials such as rubber, latex, polychloroprene, foil or nylon fabric that can be inflated or filled with a gas, such as helium, hydrogen, nitrous oxide, oxygen, air or water, and then

**CONFETTI**

Any material whether produced from cloth, fiber, plastic polymers rubber, latex, polychloroprene, foil or nylon fabric utilized to create small particles typically disbursed at a parade or public event as part of a celebration.

**§ 264-3 Restriction on intentional release of balloons or confetti.**

**A.** No person shall intentionally release or dispose of any balloon or confetti, except in public receptacles or in authorized private receptacles.

**B.** No person, firm, corporation or other entity shall organize the release of, condone the release of, or intentionally cause to be released any balloon or confetti.

**§ 264-4 Exceptions.**

These restrictions shall not apply to:

**A.** Balloons or Confetti that are being used for the purpose of carrying scientific instrumentation during the performance of an experiment or testing procedure by a person on behalf of a governmental agency or pursuant to a government contract for scientific or meteorological purposes, or pursuant to a governmental permit;

**B.** Hot air balloons that are recovered after launching;

**C.** Balloons or confetti released indoors.

**§ 264- 5 Penalties for offenses.**

Any person committing an offense against any provision of this article shall, upon conviction thereof, be guilty of a violation pursuant to the Penal Law of the State of New York, punishable by a fine not exceeding \$1,000 or by imprisonment for a term not exceeding 15 days, or by both

such fine and imprisonment. The continuation of an offense against the provisions of this article shall constitute, for each day the offense is continued, a separate and distinct offense hereunder.

On the motion of Trustee Sabia and seconded by Trustee Dolan, a motion was made at 6:03 p.m. to close the public hearing.

The Following Public hearing was placed on hold.

A Public Hearing to consider the following proposed local law of the code of the Village of Northport:

PROPOSED LOCAL LAW 306-18.1 "D" of 2025  
Outdoor Dining  
Chapter 306-18.1 OF THE CODE OF THE VILLAGE OF NORTHPORT

The current Section 306-18.1 proposed revision is highlighted as follows with proposed new material underlined as follows:

**306-18.1 Outdoor dining.**

[Added 3-18-2009 by L.L. No. 1-2009]

**A.**

Outdoor sidewalk dining, in the Central Business A, Central Business B, Highway Business and Neighborhood Business Districts only, shall be permitted subject to compliance with the following:

**(1)**

Applicability.

[Amended 9-1-2009 by L.L. No. 4-2009; 3-21-2017 by L.L. No. 1-2017]

**(a)**

Permitted only for the restaurants and deli-style businesses in the Central Business A and B, Highway Business and Neighborhood Business Districts (hereinafter referred to as "applicants"). Permits shall be applied for annually on or before April 1.

**(b)**

This section of the Northport Village Code only permits outdoor dining on the sidewalk and courtyard area. Nothing in this section shall be construed to permit outdoor dining and service of beverages including alcohol in any other area including rooftops and roofs.

**(C)**

Regarding sidewalk dining only "two top" tables shall be permitted. It being the intention of the Village that only two persons may dine at such a "two top table" on a sidewalk. Further, during the Cow Harbor Race such tables must be removed in the morning and may only be re-installed at lunch time.

**(2)**

Application for permit.

**(a)**

Applicants shall submit a sworn statement with a fee of \$250 that provides the following information and/or statements:

[Amended 4-4-2023 by L.L. No. 4-2023]

**[1]**

Where the service shall be provided;

**[2]**

The number of tables and seats;

**[3]**

That the applicant shall comply with all requirements set forth herein;

**[4]**

That the restaurant is in compliance with all other governmental regulations, codes and/or laws;

**(b)**

The sworn statement shall include a copy of this section signed by the applicant as recognition and acceptance of all the terms of this section, the required certificate of insurance and, where applicable, a permit from the New York State Liquor Authority.

**(c)**

Upon submission of a completed application, the Village Clerk shall issue a permit for the requested outdoor sidewalk dining.

**(3)**

Seating for sidewalk service shall not require any additional parking spaces or prompt other zoning requirements or need for variances.

**(4)**

The applicants shall provide for a pedestrian right-of-way on the sidewalk, measured from the inside of the curb where it meets the sidewalk, of at least 36 inches clearance; tables and chairs and other objects, such as menu signs, shall be kept out of the pedestrian right-of way. Clearance for the pedestrian right-of-way must be around obstacles such as signs, benches, garbage cans, handicap cuts and other impediments. Employees may temporarily be within the pedestrian right-of way while performing their duties, such as serving, but may not place objects, such as tray stands, in the pedestrian right-of way. However, employees shall at all times yield to pedestrians within the pedestrian right-of-way.

**(5)**

Applicants shall provide, with the above stated sworn statement, a certificate of insurance with liability limits of at least \$2 million per occurrence and which names the Incorporated Village of Northport, 224 Main Street, Northport, New York, as an additional insured who will be notified by the insurance company or agent in the event of a lapse of coverage. This insurance is required to remain in effect for the duration of the sidewalk dining activities and to cover claims arising out of said activities; the Village must be notified in the event of any threatened or actual lapse in insurance coverage. Any such lapse shall automatically revoke permission for sidewalk dining. In any event, the applicant shall be liable for all claims arising out of the operation of the dining services and shall defend, indemnify and hold the Village harmless from and against any such claims.

**(6)**

Applicants may display menu signs only while there is sidewalk dining service and only as authorized by the Board of Architectural and Historic Review, which Board is hereby authorized and directed to establish a preapproved menu sign form, including size and display specifications, which applicants may display without obtaining a sign permit.

**(7)**

Alcohol may only be served in conjunction with food that is otherwise available for purchase without alcohol. All businesses serving alcoholic beverages must be in compliance with all state laws and regulations, including those of the New York State Liquor Authority. Copies of permits shall be provided to the Village prior to service of alcoholic beverages.

**(8)**

Sidewalk service may be provided in front of up to two adjoining businesses, i.e., one on either side of the applicant's premises, with the permission of those businesses and their landlords. Permission shall be given in writing, a copy of which shall be given to Village Hall before sidewalk service in front of an adjoining premises is provided. Permission may be withdrawn by the

adjoining business or landlord at any time. The business or landlord withdrawing permission shall notify the Village, in writing, within one week of the withdrawal. Any adjoining business and landlord that gives such permission shall be covered by the applicant's insurance in the same way the Village is and at no less a coverage level. Confirmation of such coverage and notice of any lapse, etc., shall be provided to the Village in the same manner as such notice is made to the Village regarding coverage extended to the Village. Copies of all such notices shall also be given to the permitting businesses and landlords.

**(9)**

The businesses with outdoor sidewalk dining shall take all reasonable steps to control littering and shall dispose of all trash as otherwise required and must clean the sidewalk, and all areas with debris and other garbage, at the time the tables are removed each evening.

**(10)**

The businesses with outdoor sidewalk dining shall take all steps necessary to maintain safety and to immediately remedy any unsafe situation

**(11)**

A Village police officer or Code Enforcement Officer may temporarily suspend sidewalk service at any time due to violations of this section, threats to public safety, disorderly conduct, noise, disruption of other business operations or violations of other Village codes or other laws or regulations. The police officer or Code Enforcement Officer may choose, but is not obligated, to allow sidewalk service to resume if he or she is satisfied that all violations have been remedied. An affected business may appeal a decision to suspend outdoor sidewalk dining to the Board of Trustees, which shall conduct an evidentiary hearing to determine whether to reinstate the permit or continue the suspension for a stated period of time.

**(12)**

Outdoor sidewalk dining service shall be permitted no later than 10:00 p.m. weekdays and 12:00 midnight on Friday and Saturday nights. Tables and chairs and menu signs must be removed from the sidewalk no later than 10:30 p.m. on weekdays and 12:30 a.m. on Friday and Saturday nights. In the Neighborhood Business District, outdoor sidewalk dining shall cease no later than 9:00 p.m. except on Friday and Saturday nights when it shall cease no later than 10:00 p.m. In all districts, tables and chairs cannot be set up earlier than 1/2 hour before service begins.

**(13)**

The courtyard area located between the stores located on the south side of Main Street and the building known as 24 Woodbine Avenue may also be used for outdoor dining, provided the written permission of the owner of the property on which tables are placed is obtained and other requirements of this section are complied with and an unobstructed pedestrian right-of-way of at least 36 inches is maintained between the rear entrances of the existing outdoor dining facilities and other ingress and egress points.

**(14)**

The terms of this section and the right to provide sidewalk service shall be subservient to any regulation of or ruling by any superior jurisdiction, and the Village shall not be responsible for any disruption or termination of sidewalk service caused by any superior jurisdiction.

**(15)**

No variances for parking or other permissions from the Zoning Board of Appeals shall be required for outdoor sidewalk dining in compliance with this section.

**(16)**

Smoking, vaping and inhalation of THC products is not permitted on any outside dining tables or within 20 feet of any outside tables.

**(17)**

The premises on which the service is to be offered must have a valid certificate of occupancy or letter in lieu and a certificate of permitted use.

**(18)**

Outdoor dining service shall be subject to the prohibitions set forth in § **306-11B** of the Village Code.

**(19)**

It is the intention of the Board that no variances from any of the dimensional and other requirements of this section be granted by the Board of Zoning Appeals as outdoor sidewalk dining involves the use of public property and/or right-of-way, and the Board intends to allow such use only if strictly in accordance with this section. Furthermore, the dimensional requirements are necessary for public safety and access for all persons, including those with disabilities, and the Board intends that all legal requirements for this access be complied with.

**(20)**

The installation, use or maintenance of radios, speakers, televisions or like apparatus and live entertainment shall be prohibited in outdoor sidewalk dining areas.

**(21)**

Notwithstanding any provisions of this section, outdoor dining facilities shall be in all respects compliant with all applicable provisions of the Americans with Disability Act of 1990 as amended from time to time.

**B.**

Outdoor dining on private property, meaning that such dining is not located on a sidewalk or other public property or right-of-way, shall be permitted in the Central Business A and B Districts, in the Highway Business District and in the Marine Business District, subject to compliance with the following:

[Amended 2-7-2023 by L.L. No. 2-2023]

**(1)**

All of the requirements for outdoor sidewalk dining shall be applicable and are hereby incorporated herein by reference thereto, except for Subsection **A(2), (4), (6), (8) and (9)**.

**(2)**

The permit for outdoor dining on private property is a required permit for outdoor dining that is located on private property and not on a sidewalk or other public property or right-of-way. An eligible business may hold both permits provided they satisfy the requirements for each such permit.

**(3)**

Outdoor dining areas shall not be enclosed or maintained for year-round use unless all required building, zoning and other applicable permits for a permanent structure and/or use have first been obtained.

**(4)**

The installation, use or maintenance of radios, speakers, televisions or like apparatus and live entertainment shall be prohibited in outdoor dining areas, unless separately authorized by resolution of the Board of Trustees.

**(5)**

No variance shall be required from the Board of Zoning Appeals for outdoor dining in compliance with this section.

**(6)**

Applicants shall provide a survey for the premises for which the permit is requested showing all structures thereon, a sketch showing the proposed number of tables and chairs and the approximate area to be used for outside dining with a proposed seating plan for same.

**C.**

Permit revocation.

**(1)**

The permit for outdoor sidewalk dining and outdoor dining may be revoked by the Board of Trustees as follows:

**(a)**

Upon conviction, by plea or otherwise, of three separate violations of Chapter **200**, Noise, of the Code of the Village of Northport, if the violations occur within any twelve-month period of time; or

**(b)**

Upon conviction, by plea or otherwise, of two violations of selling or serving alcoholic beverages to minors, if the violations occur within any twelve-month period of time; or

**(c)**

Upon conviction, by plea or otherwise, of two separate violations of the New York State Uniform Fire Prevention and Building Code,<sup>[1]</sup> including but not limited to the absence of a valid public assembly permit and exceeding the maximum number of occupants permitted within the assembly space as established by the Code Compliance Director, if the violations occur within any twelve-month period of time, and for two separate violations of this section or because of a single violation of § **306-11B** or for a threat to public safety.

**[1]**

*Editor's Note: See Ch. **106**, Building Construction.*

**(d)**

Failure to attend at least one annual meeting called by the Village regarding these code provisions and compliance with other requirements applicable to permit holders and restaurants generally.

**(2)**

Nothing contained herein shall be construed to limit the right of the Village of Northport to pursue enforcement of this section by an action in law or equity and to recover the cost of attorneys' fees in any enforcement proceedings.

**D.**

Revocation hearing.

**(1)**

The Village Board may revoke a permit issued hereunder only after a public hearing on notice to the permit holder. Such notice shall contain the time, date and place of the public hearing and written notice of the charges. Service of the notice shall be deemed proper if personally delivered to the permit holder or delivered to the person in charge at the subject premises or mailed by certified mail, return receipt requested, to the last known address of the permit holder within 10 days of the public hearing. The permit holder may present testimony and question opposing witnesses during the hearing.

**(2)**

Notice of revocation. In the event that a permit is revoked by the Village Board, notice of revocation shall be mailed to the permit holder by regular mail and certified mail. Such notice shall state, in writing, the reasons for the revocation.

**(3)**

No permit shall be revoked under this section unless a resolution is passed by a concurring majority vote of the Village Board of Trustees. The decision of the Board shall be filed with the Village Clerk and becomes final upon such filing.

**BOARD APPROVAL OF WARRANTS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Governmental Funds 10/21/2025 Fiscal Year 2025-2026 in the amount of \$327,876.58

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Fire Bills 10/14/2025 Fiscal Year 2025-2026 in the amount of \$58,323.35

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

September ACH Fiscal Year 2025-2026 in the amount of \$39,873.73

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Prepaid Utility Bills 10/10/2025 Fiscal Year 2025-2026 in the amount of \$10,324.57

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Payroll Week 10/17/25 General Fund \$293,009.45

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Payroll Week 10/17/25 Sewer Fund \$15,915.53

**BUSINESS/COMMISSIONERS REPORTS:** Recording available on village website; northportny.gov

**TREASURER REPORT:** No report

**CHIEF OF POLICE REPORT:** No report

**CORRESPONDENCE:**

- Trustee Weber read the following employee letter:

Dear Members of the Board,

I am writing to respectfully express my concern regarding recent decisions about staff compensation. It has come to my attention that an employee who has been with the Village for approximately two years was on the agenda to receive a raise (and I understand that in fact she did not), and another employee in a position similar to mine received a generous increase in salary earlier this year, while I, having dedicated over twenty-five years of service to the village have not received a comparable adjustment.

I want to emphasize that this letter is not written out of resentment but out of genuine concern for fairness, equity, and morale among long-term employees. Over the past 25 years, I have consistently contributed to the success and stability of this village by training new staff, maintaining strong relationships with our community and ensuring that our operations run smoothly and efficiently.

Given my experience, dedication, and long-standing commitment to the mission of the village, I am seeking clarification on how compensation decisions are being made. I would appreciate understanding the criteria used to determine raises and whether there



is a process to review compensation for long-term employees to ensure equity and recognition of sustained service.

I value this organization deeply and take pride in the work that we do. My hope is that this concern can open a constructive conversation about fair recognition for all employees' contributions-both new and long-serving.

Thank you for your time and consideration of this matter. I would welcome the opportunity to discuss this further at your convenience.

- Trustee Weber submitted the following memorandum:

To: Mayor Koch and Members of the Village Board From: Trustee Dave Weber, Jr.

Date: October 21, 2025

Subject: Importance of Implementing Employee Performance Reviews and Establishing a Fair Policy for Compensation

As we continue striving for accountability, fairness, and efficiency within Village operations, I want to address the need for a formal employee performance review process - and the broader issue of how we evaluate and reward staff.

Recently, the Board received correspondence from a 25-year Village employee expressing concern that there is no consistent or fair process in place to ensure equal treatment for all employees. I share that concern. Without a structured review system, decisions regarding compensation, promotions, or recognition can appear arbitrary - even when they are made with good intent.

There is also a resolution on tonight's agenda proposing a raise for a two-year employee. While I value and appreciate the work of all Village employees, I believe granting raises without an established, transparent policy for evaluating performance across all departments creates inequity and undermines morale among long-serving staff.

A fair and standardized performance evaluation policy would allow the Village to assess employees objectively, recognize achievement, and identify areas for improvement. It would also protect both the Village and its workforce by ensuring decisions are made based on measurable performance rather than perception. Such a system would demonstrate that the Village treats every employee -whether here for two years or twenty-five - by the same standards.

In my view, until the Village adopts such a policy, we should refrain from granting individual raises. Instead, we should first establish a formal process for reviewing and evaluating all employees on a regular, documented basis. Doing so will strengthen accountability, uphold fairness, and foster trust among our workforce and residents alike.

- Residents Judy Gorevic and Paul Devine submitted the following letter regarding Bayview Avenue

Honorable Mayor and Trustees: We write as a residents of Bayview Ave. As you know, we have been frequent attendants at many Board meetings, and we have spoken on a number of occasions regarding conditions on Bayview Ave. Over the last few years, post-COVID, there has been a palpable increase in the volume of traffic on Bayview in both directions. No one disagrees that something needs to be done about traffic on Bayview. We have pointed out the circumstances where cars cannot travel safely in opposite directions given the current configuration of the road. Aside from several pinch points, with parking on the west side it's very unusual for traffic proceeding in opposite directions to pass each other without mounting the curb/sidewalk on the east side [or worse-sideswiping parked vehicles!] We have brought this to the attention of the board. With Ms. Gorevic living on the north end and Mr. Devine living on the south end, it's clear that the Bayview traffic issues cover the entire length of Bayview. This Board agreed to present this issue to a traffic engineer for a traffic study. We have been told it's part of the Master Plan. Unfortunately, the Master Plan has been slow to develop, and we are still without any options to ameliorate the intolerable conditions on Bayview. And the volume of traffic continues to increase as the Village gains in recognition and popularity. Recently, this Board authorized the retention of a traffic engineer to study the traffic issues at the intersection of Ocean, Lewis and Sea Cove. We have been told that the study is underway. The prompt action taken by the Board regarding the Ocean/Lewis/ Sea Cove traffic study is appreciated and is consistent with good and responsive local government. It's against that backdrop that we request that the Board "decouple" the traffic study for Bayview from the Master Plan. Again, good and responsive local government should strive to solve the Bayview issues with more urgency. We have been dealing with this problem for over 2 years and except for the agreement to have an engineering study, nothing has been done. Respectfully, we ask that this be added to the agenda for the next Board meeting.

**REQUESTS:** The Village Board of Trustees approved the following requests:

- The Northport Yacht Club, Centerport Yacht Club, Cow Harbor Race & Cow Harbor Day Committees are requesting permission for the annual Village of Northport Fireworks display on New Year's Eve, Wednesday, December 31<sup>st</sup> at 10:00PM. Police presence is requested for this event.
- Village Clerks office has requested to be closed on Friday, December 26, 2025; employees will use personal time.

**RESOLUTIONS:**

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved as amended.

**RESOLUTION 2025 – 156 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED,** the minutes of the October 7, 2025 meeting are hereby accepted.

On the motion of Trustee Dolan and seconded by Trustee Boziwick, the following resolution was unanimously approved.

**RESOLUTION 2025 – 157 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED**, the minutes of the October 8, 2025 special meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2025 – 158 ~ VILLAGE ELECTION**

**BE IT RESOLVED**, the next General Village Election for Officers of the Village of Northport will be held on **Wednesday**, March 18, 2026.

The Board of Trustees designates the offices as vacant at the end of the current official year to be filled at the Village election on March 18, 2026 for the following terms:

Mayor ~ 4-year term  
Trustee ~ 4-year term  
Trustee ~ 4-year term  
Village Justice ~ 4-year term

On the motion of Trustee Boziwick and seconded by Trustee Sabia, the following resolution was unanimously approved.

**RESOLUTION 2025 - 159 ~ AUTHORIZING THE EXECUTION OF A CONTRACT TO PURCHASE THREE CERTIFIED POLLING VOTING MACHINES INCLUDING SCANNERS AND TABULATORS FOR VILLAGE ELECTIONS**

**WHEREAS**, the Village of Northport is required to conduct its village elections in a fair, transparent, and efficient manner; and the use of certified scan ballot scanners and tabulation equipment enhances accuracy, expediency, and auditability of vote counting; and

**WHEREAS**, the County Board of Elections of Suffolk County has advised that it will no longer supply voting machines, scanners, or tabulators to the Village; and because the County Board of Elections will no longer provide such equipment, the Village must procure its own state-certified voting machines and equipment to ensure proper administration of elections; and

**WHEREAS**, the Board of Trustees of the Village of Northport finds it in the public interest to procure such certified equipment to modernize and maintain the integrity of the Village's election process; and

**WHEREAS**, the Village has the legal authority under the Constitution of the State of New York and The Village Law to acquire voting equipment; and

**WHEREAS**, the treasurer is hereby authorized to make any budget adjustment necessary for this purchase; and

**WHEREAS**, the Village desires to purchase **three (3) machines** from **Election Systems & Software, Inc. (ES&S)**, a New York State approved vendor, provided that those machines are certified for use in the State and otherwise satisfy all requirements; and

**WHEREAS**, all voting equipment purchased shall be certified by the State Board of Elections (or appropriate certifying authority) and comply with all federal and state election system laws, including all relevant cybersecurity standards;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees that the mayor

is authorized to enter into such agreement with ES&S for a cost not to exceed \$31,119.20 plus applicable licensing fees and ballot printing fees.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2025 - 160 - AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR PRELIMINARY DESIGN OF MAIN STREET STORMWATER MITIGATION PROJECT, (PHASE 1) PRELIMINARY DESIGN**

**WHEREAS**, in response to a Notice placed by the Village Clerk, for a “Request for Qualification”. RFQ documents were issued for the creation of a Stormwater Mitigation Project Plan for Main St., and

**WHEREAS**, (7) Sealed RFQ’s were received on July 25<sup>th</sup>, 2025 at Northport Village Hall. Based on the review by the Village Administrator, the most qualified proposer is Nelson Pope Engineering, Architecture and Land Surveying PLLC, 70 Maxess Road, Melville, NY, with a proposal for \$52,000.00 and

**WHEREAS**, a grant provided by the NYSDOT will provide 80% of the funding for this project and,

**WHEREAS**, Proposers were provided with a detailed “request for qualifications” which is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c)31 and is not subject to any further action under SEQRA.

**BE IT RESOLVED**, The Northport Village Board hereby authorizes the mayor to execute a professional services agreement for Phase I Preliminary Design with Nelson Pope Engineering, Architecture and Land Surveying PLLC, for services outlined in the RFQ, at a cost not to exceed \$52,000.00 and

**FURTHER RESOLVED**, the treasurer is hereby authorized to make all appropriations for the purpose of funding the work contained in the proposal and said agreement is subject to attorney review for form and content.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

**RESOLUTION 2025 – 161 ~ LOCAL LAW NO. 3 OF 2025 - A LOCAL LAW TO ENACT SECTION 264 – THE RELEASE OF BALLOONS OR DISPERSAL OF CONFETTI**

**WHEREAS**, the Board of Trustees of the Village of Northport held a public hearing on Tuesday, October 21, 2025, at 6:00 PM at Village Hall, located at 224 Main Street, Northport, NY 11768, to consider Proposed Local Law No. 3 of 2025, entitled: “A Local Law to Enact Section 264 – The Release of Balloons or Dispersal of Confetti” as part of Part II, General Legislation of the Code of the Village of Northport; and

**WHEREAS**, the purpose of said local law is to preserve the environment and protect public and marine life by regulating and prohibiting the intentional release of balloons and the dispersal of confetti within the Village; and

**WHEREAS**, the Board of Trustees has considered the comments and concerns raised at said public hearing and finds that the enactment of this local law is in the best interest of the health, safety, and welfare of the residents and the environment;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Northport hereby adopts *Local Law No. 3 of 2025*, enacting Section 264 – *The*

*Release of Balloons or Dispersal of Confetti* as part of Part II, General Legislation of the Code of the Village of Northport.

Resolution placed on hold

**RESOLUTION 2025 – 162 ~ LOCAL LAW 4 OF 2025 - A LOCAL LAW TO AMEND CHAPTER 306-18.1 – OUTDOOR DINING**

**WHEREAS**, the Board of Trustees of the Village of Northport held a public hearing on Tuesday, October 21, 2025, at 6:00 PM at Village Hall, 224 Main Street, Northport, NY 11768, to consider Proposed Local Law No. 4 of 2025, a local law to amend Chapter 306-18.1 of the Village Code, titled *Outdoor Dining*; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees hereby approves the adoption of Local Law No. 4 of 2025, which includes the addition of **Section 306-18.1(C) – Two-Top Tables** to the Code of the Village of Northport.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

**RESOLUTION 2025 – 163 ~ SEWER RENT ADJUSTMENTS**

**WHEREAS**, the following resident have submitted an appeal to the Village Clerk's office regarding their 2024–2025 sewer rent bills; and

**WHEREAS**, after careful review and due diligence, the Clerk's Office recommends the following adjustments:

8 Fransal Court, adjustment due to irrigation meter reading submitted  
2024-2025 bill for \$586.67, adjusted to \$445.85

214 Fox Lane – adjustment due to account – owner relocated  
2024-2025 bill for \$3516.38, adjusted to \$3077.94

21 Bluff Point Road – adjustment due to irrigation meter reading submitted  
2023-2024 bill for \$1124.51, adjusted \$506.69

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees hereby approves and authorizes the above sewer rent adjustments as recommended by the Village Clerk's Office.

On the motion of Trustee Boziwick and seconded by Trustee Dolan, the following resolution was approved. Trustee Sabia and Trustee Weber abstained.

**RESOLUTION 2025 – 164 ~ SALARY INCREASE**

**WHEREAS**, Jeannine Taylor-Stack has been a part-time Building Inspector for the Village of Northport at a current pay rate of \$28.84 per hour and,

**WHEREAS**, the funding was allocated and is available in the current budget and,

**WHEREAS**, the Village Board of Trustees has determined that the action is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c)26 and not subject to any further action under SEQRA;

**BE IT RESOLVED**, Jeannine Taylor-Stack's salary is hereby increased, to an hourly rate of \$31.72 per hour, and is retroactive from October 8, 2025.

On the motion of Trustee Dolan and seconded by Trustee Boziwick, the following resolution was unanimously approved.

**RESOLUTION 2025 – 165 ~ BUDGET TRANSFERS**

**BE IT RESOLVED**, The Village Treasurer is hereby authorized to make the following budget transfers for fiscal year 2025-2026; see attached General Ledger Budget Adjustment Proof List.

**PUBLIC COMMENTS:** Recording available on village website; northportny.gov

The next meeting of the Board of Trustees will be **Wednesday**, November 5, 2025 at 6:00PM.

On the motion of Trustee Dolan and seconded by Trustee Sabia, a motion was made at 6:49 p.m. for an executive session for contractual matters. Attorney James Clark and Treasurer Siobhan Costello were asked to attend.

On the motion of Trustee Sabia and seconded by Trustee Dolan, a motion was made at 7:50 p.m. to exit out of executive session.

On the motion of Trustee Sabia and seconded by Trustee Boziwick, a motion was made at 7:50 p.m. to enter into public meeting.

On the motion of Trustee Boziwick and seconded by Trustee Sabia, a motion was made at 7:51 p.m. to adjourn public meeting.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk