

**MINUTES
DECEMBER 16, 2025 – 6:00 PM
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING**

Meeting was held live at Village Hall, 224 Main Street, Northport, NY 11768 and also via Zoom.

PRESENT: Mayor Koch, Deputy Mayor Dolan, Trustee Weber, Trustee Sabia, Trustee Boziwick, Attorney John Bennett, Chief Alan Bakker, Deputy Village Clerk Joy Nygren, Treasurer Siobhan Costello.

ZOOM ATTENDANTS: Ralph Notaristefano, Jeannine Tayler-Stack, Phyllis Weber

OPEN MEETING: Meeting was called to order at 6:00pm.

SALUTE TO THE FLAG: Pledge of Allegiance was recited.

ANNOUNCEMENTS: Mayor Koch noted the illness of Ralph Crafa, the past Acting Village Justice.

PRESENTATION: There were no presentations.

PUBLIC HEARINGS:

On the motion of Trustee Sabia and seconded by Trustee Dolan, the public hearing was opened at 6:03pm.

PLEASE TAKE NOTICE: A public hearing of the Village Board of Trustees will be held on the 16th day of December, 2025 at 6:00 p.m. in Northport Village Hall, 224 Main Street Northport, NY 11768.

A Public Hearing to consider the following proposed local law of the code of the Village of Northport:

**PROPOSED LOCAL LAW “F” Article II, Definitions Sewer Rent §239-30
OF THE CODE OF THE VILLAGE OF NORTHPORT**

The current §239-30 is proposed to be amended as follows; deleting bracketed material and replacing with underlined addition with underline material in Article II definitions Sewer Rents §239-30 as follows:

SEWER RENTS

A scale of annual charges established and imposed by the Village of Northport for the

use of the municipal sewerage system or any part or parts thereof. Such charges may be based on the consumption of water on the premises connected with and served by the sewerage system or such part or parts thereof or upon any other equitable basis determined by the Board of Trustees, including but not limited to any combination set forth in Article 14-F of the New York State General Municipal Law. The overall amount to be collected shall be determined by the Board of Trustees and included in the annual adopted budget and, except as provided for in § 239-32K, may not exceed (25%) 35% of the projected annual gross operating costs of the sewerage system, which shall include all expenses for which sewer rents may be lawfully charged.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the public hearing was closed at 6:04pm.

PUBLIC COMMENTS: Recording available on the Village website: northportny.gov.

BOARD APPROVAL OF WARRANTS:

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Governmental Funds 12/16/2025 Fiscal Year 2025-2026 in the amount of \$884,634.05

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Fire Bills 12/11/2025 Fiscal Year 2025-2026 in the amount of \$42,515.29

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following warrant was unanimously approved.

Medicare Reimbursements Fiscal Year 2025-2026 in the amount of \$23,589.70

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

November ACH Fiscal Year 2025-2026 in the amount of \$6,648.21

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following warrant was unanimously approved.

Payroll Week 12/12/25 General Fund \$549,017.32

On the motion of Trustee Sabia and seconded by Trustee Weber, the following warrant was unanimously approved.

Payroll Week 12/12/25 Sewer Fund \$19,547.88

BUSINESS/COMMISSIONERS REPORTS: Recording available on the Village website: northportny.gov.

TREASURER REPORT: Recording available on the Village website: northportny.gov.

CHIEF OF POLICE REPORT: No report.

CORRESPONDENCE: No correspondence.

REQUESTS: The Village Board of Trustees approved the following requests.

Northport-East Northport Drug & Alcohol Task Force would like to hold the following events:

- May 15, 2026 - Treasure Hunt in the Village & Park; kids going around to locations finding messages of hope
- August 17, 2026 - Hang bows in the Village
- August 20, 2026 - Movie in the Park
- August 31, 2026 - Flag Raising, Press Conference at Village Hall & Candlelight Vigil in Village Park

RESOLUTIONS:

On the motion of Trustee Sabia and seconded by Trustee Boziwick, the following resolution was unanimously approved.

RESOLUTION 2025 – 189 ~ APPROVAL OF MINUTES

BE IT RESOLVED, the minutes of the December 2, 2025 meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2025 – 190 ~ AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH HARBOUR POINT AT NORTHPORT, INC. AMENDING AND EXTENDING THE LETTER AGREEMENT OF FEBRUARY OF 2025 REGARDING CERTAIN FEES

WHEREAS, the Village of Northport has previously entered into a Letter Agreement with Harbour Point at Northport, Inc. regarding water usage, and

WHEREAS, and the parties wish to amend and extend said agreement

WHEREAS, entering into such agreement is not an action pursuant to SEQRA,

NOW THEREFORE, the Mayor is authorized to enter into the Letter Agreement with Harbour Point at Northport, Inc. at Northport Inc.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

RESOLUTION 2025 - 191 ~ ADOPTING PROPOSED LOCAL LAW “6” of 2025 AMENDING ARTICLE II, DEFINITIONS, SEWER RENTS §239-30 OF THE CODE OF THE VILLAGE OF NORTHPORT

WHEREAS, the Board of Trustees of the Village of Northport has determined that it is in the best interests of the Village to amend the provisions of the Village Code relating to the definition and regulation of sewer rents; and

WHEREAS, Chapter 239, Article II, §239-30 of the Code of the Village of Northport currently defines “Sewer Rents” and sets forth the method and limitations

regarding the calculation of such rents; and

WHEREAS, the proposed amendment clarifies that the overall amount to be collected through sewer rents shall be determined annually by the Board of Trustees and included in the Village's adopted budget, and further revises the existing percentage limitation from 25% to 35% of projected annual gross operating costs of the sewerage system, except as otherwise provided in §239-32K; and

WHEREAS, a public hearing on Proposed Local Law "6" was duly noticed and held in accordance with applicable law, at which all persons wishing to speak were given the opportunity to be heard; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Northport hereby adopts Proposed Local Law "6", amending Chapter 239, Article II, Definitions, Sewer Rents §239-30 of the Code of the Village of Northport

BE IT FURTHER RESOLVED, that the Village Clerk is hereby authorized and directed to file the adopted Local Law with the New York Secretary of State.

On the motion of Trustee Sabia and seconded by Trustee Dolan, the following resolution was unanimously approved.

RESOLUTION 2025 - 191 ~ AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR MAINTENANCE OF A HVAC MECHANICAL EQUIPMENT FOR 2026, FOR THE VILLAGE HALL/POLICE DEPARTMENT

WHEREAS, the maintenance, inspection, and repair of the mechanical system servicing the Village Hall/Police Department located at 224 Main Street are required in order to ensure efficiency of the system and prolong the life expectancy of the equipment; and

WHEREAS, such maintenance, inspection, and repair services constitute a specialized technical service for the HVAC mechanical system; and

WHEREAS, Inter-County Mechanical Corp., located at 1600 Ocean Ave., Bohemia, NY 11716, has provided a proposal in the amount of Two Thousand Eight Hundred Ninety Dollars (\$2,890.00) for a one-year contract for maintenance of the Village's HVAC mechanical system, and Inter-County Mechanical Corp. has the necessary technical familiarity with the system and provides the fastest response time, which is of critical importance to the Village; and

WHEREAS, the HVAC maintenance contract is classified as a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c)(26), and therefore no further SEQRA review is required;

NOW, THEREFORE, BE IT RESOLVED, that the mayor is hereby authorized to execute a contract with Inter-County Mechanical Corp. for the maintenance of the HVAC system servicing the Village Hall/Police Department at 224 Main Street, in the amount of Two Thousand Eight Hundred Ninety Dollars (\$2,890.00), and

BE IT FURTHER RESOLVED, that the mayor and/or her designee is hereby authorized to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Weber, the following resolution was unanimously approved.

RESOLUTION 2025 – 192 ~ BUDGET TRANSFERS

BE IT RESOLVED, The Village Treasurer is hereby authorized to make the following budget transfers for fiscal year 2025-2026; see attached General Ledger Budget Adjustment Proof List.

The next meeting of the Board of Trustees will be Tuesday, January 6, 2026 at 6:00PM.

On the motion of Trustee Dolan and seconded by Trustee Weber, a motion was made at 6:20pm to adjourn public meeting.

Respectfully submitted,

Joy Nygren
Deputy Village Clerk