

**THE MINUTES
FOR THE APRIL 21ST, 2015
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
ORGANIZATIONAL MEETING
6:00 PM.**

Present: Mayor Doll, Trustees Maline, Milligan, McMullen and Tobin Village Clerk Donna Koch, Village Administrator Tim Brojer, Village Attorney Stuart Besen, Chief of Police Ric Bruckenthal.

ANNOUNCEMENTS: no announcements.

PRESENTATIONS: no presentations.

PUBLIC HEARINGS: no Public Hearings.

PUBLIC PARTICIPATION: Effie Huber, Woodbine Ave. presented the board with a sample decal she designed for any Village resident to display on the front of their homes to prohibit solicitors. Mayor Doll thought the Village could make them with their sign machine and he would look into it.

BOARD APPROVAL OF WARRANT:

On the motion of Trustee Tobin and seconded by Trustee Milligan the following bills were approved for payment.

Fiscal Year 2015/2016 General Fund bills in the amount of \$ 88,173.89

On the motion of Trustee McMullen and seconded by Trustee Tobin the following bills were approved for payment.

Fiscal Year 2015/2016 Sewer Fund bills in the amount of \$ 13,095.23

On the motion of Trustee Milligan and seconded by Trustee McMullen the following bills were approved for payment.

Fiscal Year 2015/2016 Capital Fund bills in the amount of \$ 51,852.28

On the motion of Trustee McMullen and seconded by Trustee Tobin the following bills were approved for payment.

Fiscal Year 2014/2015 Fire Department bills in the amount of \$ 3,309.60

On the motion of Trustee Tobin and seconded by Trustee McMullen the following bills were approved for payment.

Fiscal Year 2015/2016 Fire Department bills in the amount of \$ 30,904.10

COMMISSIONER REPORTS: Trustee McMullen reported earlier this afternoon there was a sewer line break in the gravity line along Woodbine Ave. The break happened as the tide was coming in and we'll have to wait for the tide to go back out. The repair should be completed by 11:00 Pm tonight. The DEC closed the Bay to shell fishing as a precaution. Trustee Tobin reported that there are still some details that need to be worked out with the State regarding the Suffolk County pass through grant for the Wastewater Treatment plant upgrade. Also we are approaching the wrap up for last fiscal year. The auditors have been in gathering preliminary information. Trustee Tobin reported he had attained a workshop session with Congressman Israel on federal grant procedures.

Trustee Milligan reported all the docks and floats are in. The sanitation contract is due Monday and we will have an opening Monday at 11:00 AM. During the Nautical Mile Race and the Blessing of the Fleet we are going to move the Farmers Market over to the main parking lot for the day.

Trustee Maline reported the Parks Department put up a fence along the Cow Harbor parking lot and are busy planting.

Mayor Doll reported the Highway has been out repairing pot holes and the sweeper has made one pass through the entire Village.

CHIEF OF POLICE REPORT: Chief Bruckenthal reported the Department responded to 372 calls for assistance, issued 73 summonses and made 19 arrests including 3 DWIs. Officer Gigante received a MADD award for his efforts. The department also was named one of the top departments of the year for our work in combating drug and drunk driving. Also the Sergeant Tom Endee, Officer Cerar and Officer Kerekes along with Chief Pansini assisted in the delivery of a baby girl.

ADMINISTRATOR'S REPORT: nothing to report.

NEW BUSINESS: Trustee Milligan questioned if the Board needed a resolution to allow the Police Department to enforce parking restrictions for the Blessing of the Fleet and Nautical Mile run. It was consensus of the Board that a resolution would be required and one would be prepared for the next meeting.

OLD BUSINESS: no old business was discussed this evening.

CORRESPONDENCE:

1. Letter from the Chamber regarding parking.

REQUESTS:

1. Request from Brian & Anika Giehl to plant (donate) a tree on Village property. The Village approved this request.
2. Request from Farmers Market to put up signs around the Village. The Village approved this request.
3. Request from the Chamber to place flower pots at various locations along Main Street. The Village approved this request.
4. Request from the Chamber to hold Halloween Hayrides in the park October 25, 2015. The Village approved this request.

RESOLUTIONS:

On the motion of Trustee Maline and seconded by Trustee McMullen the following resolution was unanimously approved as amended.

RESOLUTION 2015 ~76 APPROVAL OF THE APRIL 7, 2015 MINUTES

WHEREAS: Copies of the minutes of the April 7, 2015, meeting were sent to the Board for approval, therefore,

BE IT RESOLVED that said minutes are approved without reading, at this time.

On the motion of Trustee Maline and seconded by Trustee McMullen the following resolution was unanimously approved.

RESOLUTION 2015 ~77 AMENDING RESOLUTION 2015 -67

WHEREAS: Resolution 2015-67 names Devon Humphreys as a Part time Public Safety Dispatch and the correct title should be Traffic Control Specialist, so

BE IT RESOLVED: resolution 2015 -67 is hereby amended to read Devon Humphreys is hereby hired to the position of Traffic Control Specialist.

On the motion of Trustee Maline and seconded by Trustee Milligan the following resolution was unanimously approved.

RESOLUTION 2015 ~78 AMENDING RESOLUTION 2015 -71

WHEREAS: Resolution 2015-71 names Donald Freed as a Parking Meter Enforcement Agent and the correct title should be Traffic Control Specialist, so

BE IT RESOLVED resolution 2015-71 is hereby amended to read that Donald Freed is hereby hired to the position of Traffic Control Specialist.

On the motion of Trustee Maline and seconded by Trustee Tobin the following resolution was unanimously approved.

RESOLUTION 2015 ~79 AMENDING RESOLUTIONS 2015 -69 AND 2015 -70

WHEREAS: Linda McMullen's legal name is Linda Grace, so

BE IT RESOLVED: resolution 2015 – 69 & 70 is hereby amended to read Linda Grace is hereby hired to the positions of School Crossing Guard and Police Matron with terms as outlined in resolution 2015-69 and 2015-70

The following resolution was put on hold until more information could be obtained.

RESOLUTION 2015-80 ~ CYBER LIABILITY INSURANCE

BE IT RESOLVED: the Village hereby approves the addition of Cyber Liability Insurance from Salerno Brokerage in an amount not to exceed \$5163.37 for the current year.

On the motion of Trustee McMullen and seconded by Trustee Milligan the following resolution was unanimously approved.

RESOLUTION 2015-81 PART TIME FIRE HOUSEMAN

BE IT RESOLVED: At the recommendations of the Board of Fire Commissioners Michael Mancino is hereby hired as a Part time Fire Houseman at a rate of \$15.00/hr.

On the motion of Trustee Maline and seconded by Trustee Tobin the following resolution was unanimously approved.

RESOLUTION 2015-82 SALARY INCREASE

BE IT RESOLVED: at the recommendation of the Fire Commissioners Assistant Fire Marshal Douglas Pynes salary is hereby increased to \$20.00/hr

On the motion of Trustee Milligan and seconded by Trustee McMullen the following resolution was unanimously approved.

RESOLUTION 2015 - 83 ~PROPOSED LOCAL LAW "B" OF 2015

PLEASE TAKE NOTICE: that a Public Hearing of the Village Board of Trustees will be held at the Village Hall, 224 Main Street, Northport, New York at 6:00 o'clock in the evening of the 5th day of May, 2015, to consider the following proposed local law:

PROPOSED LOCAL LAW "B" OF 2015
A LOCAL LAW TO AMEND
CHAPTER 106 BUILDING CONSTRUCTION
ARTICLE III
OF THE CODE OF THE VILLAGE OF NORTHPORT

EXPEDITING INSTALLATION OF SOLAR ENERGY PANELS

Section 106-27: Legislative Intent

A. It is the intention of the Northport Village Board as part of its goal to limit

America's dependence on imported sources of fossil energy, cut green house gas emissions and reduce the cost of energy for our residents to enact the Unified Solar Permit Process. It is important to establish a process which establishes a standardized permit for use by all New York Municipalities that simplifies and streamlines the permitting of small scale photovoltaic systems and fast tracks the permit process. The fast track process is modelled on the guideline recommendations of the Long Island Unified Solar Permitting Initiative, whereby the installation of standard solar energy systems can be standardized, simplified and accelerated in towns and villages across Long Island.

Section 106-28. Applications and Permit

A. All building permit applications for installation of photovoltaic systems on residential and non-residential buildings shall be expedited by the Northport Village Building Department. Applications for standard installations on residential and non-residential property shall be determined within fourteen (14) business days of the filing of a completed application. If the application is incomplete or deficient it shall be returned to the applicant within seven (7) days of receipt by the Village of Northport Building Department.

B. For the purpose of this Article the term standard installation shall mean those installations that meet the following criteria and any subsequent amendment thereto:

- (1) Are not subject to architectural review;
- (2) Are proposed for installation on a roof with a single layer of roof covering;
- (3) Are to be flush-mounted parallel to the roof surface and no more than six (6) inches above the surface;
- (4) Have an eighteen (18) inch clearing at one side of the roof ridge and an eighteen (18) inch clearing path to the ridge;
- (5) Add a gravity roof load of no more than five (5) pounds per square foot for photovoltaic (PV) and six (6) pounds per square foot for residential solar hot water (RSHW);
- (6) Be installed by contractors which are on LIPA's pre-screened solar contractor list;
- (7) Use PV panels that have been certified by a nationally-recognized testing laboratory as meeting the requirements of the Underwriters Laboratory (UL) Standard 1703 and inverters must be on a list of New York State Public Service Commission type tested inverters which are tested by UL or other nationally recognized laboratories to conform with UL 1741;
- (8) Use RSHW equipment that has been certified by the Solar Rating and Certification Corporation under its OG-100 standard for solar collectors;
- (9) Use other equipment such as modules, combiner boxes and a mounting

system that have been approved for public use; and
(10) Be in full compliance with all current National Electrical Code (NEC) requirements.

C. The application for the installation of photovoltaic system shall be in substantial conformity with the requirements of the Long Island Unified Solar Permit Initiative and its solar energy fast track permit application.

Section 106-29 Waiver of Fees

A. All building permit application fees for small scale photovoltaic systems on residential and non-residential structures shall be waived, provided the installation has not been commenced or completed before a permit has been applied for or issued.

Section 106-30 Issuance of Certificate of Completion

A. Prior to the issuance of a certificate of completion or compliance, a sign (or decal) shall be affixed by the property owner to the utility meter and at any alternating current (AC) disconnect switch indicating the existence of an operating solar electric co-generation system on site.

Effective date of this local law shall take effect upon filing with the Secretary

On the motion of Trustee Tobin and seconded by Trustee Milligan the following resolution was unanimously approved.

RESOLUTION 2015 - 84 ~PROPOSED LOCAL LAW "C" OF 2015

PLEASE TAKE NOTICE: that a Public Hearing of the Village Board of Trustees will be held at the Village Hall, 224 Main Street, Northport, New York at 6:00 o'clock in the evening of the 5th day of May, 2015, to consider the following proposed local law:

PROPOSED LOCAL LAW "C" OF 2015 A LOCAL LAW TO AMEND CHAPTER 306: ZONING OF THE CODE OF THE VILLAGE OF NORTHPORT

Section 306-47 ELECTRIC VEHICLE CHARGING SYSTEMS

Section 306-47.1 Definitions

ELECTRIC VEHICLE CHARGING STATION

A system for the charging of an electric vehicle. Components typically include a charging kiosk and transformer.

ELECTRIC VEHICLE CHARGING

The use of an electric vehicle charging station by which electric vehicles are fuelled through the transfer of electricity into the vehicle battery.

Section 306-47.2 Permit Required.

A. No person shall install an electric vehicle charging station within the Village of Northport without a permit issued from the Building Department. Charging Station permits shall become invalid unless the authorized installation is completed within six months of the date of the submitted application. Upon completion of the installation, the permittee must contact the Building Department, and arrange for an inspection of the charging station to ensure compliance with all federal, state and local laws.

B. It is the intention of the Northport Village Board to encourage and streamline the permit process with regard to electric vehicle charging station permits. To that effect the application shall consist of the following requirements:

1. All installations must comply with National Electrical Code, NFPA 70;
2. all installations must comply with the New York State Building Code, New York Residential Code, New York State Fire Code and New York Plumbing Code;
3. any person installing a charging station shall, prior to installation, notify the utility providing electric power to the property;
4. each electric vehicle charging station shall include vehicle impact protection (bollards) or a similar structure;
5. components for electric vehicle charging station shall adhere to all of the setback requirements of the Village Code of the Village of Northport;
5. No more than one charging station may be installed on ant parcel of property;
6. Notwithstanding any district or zoning regulation in the Village of Northport, electric vehicle charging station shall be a permitted accessory use in all zoning districts.

Section 106-29 Waiver of Fees

A. All permit application fees for the charging station shall be waived, provided the installation has not been commenced or completed before a permit has been applied for or issued.

Effective date of this local law shall take effect upon filing with the Secretary of State.

On the motion of Trustee Maline and seconded by Trustee McMullen the following resolution was unanimously approved.

RESOLUTION 2015 –85 ~ BUDGET TRANSFER

BE IT RESOLVED: The Village Treasurer is hereby authorized to make the following budget transfers; see Schedule "A"

On the motion of Trustee McMullen and seconded by Trustee Milligan the Board moved into executive session. 7:00 PM.

On the motion of Trustee Tobin and seconded by Trustee McMullen the Board moved out of executive session. 7:30 PM.

On the motion of Trustee Tobin and seconded by Trustee McMullen the following resolution was unanimously approved.

RESOLUTION 2015- 85 ~ SUFFOLK COUNTY BOARD OF HEALTH

"The Village hereby approves and consents to resolve civil violations issued by the Suffolk County Board of Health dated June 13, 2013 and October 2, 2014 for failure to maintain in proper form records involving the Northport Highway Department and the monitoring of gas consumption and detection. The Board authorizes the payment of said civil fine not to exceed \$500.00."

Meeting adjourned: 7:40PM.

The next regular meeting of the Board of Trustees will be on May 5th, 2015 at 6:00 P.M

A RESOLUTION FOR AN EXECUTIVE SESSION: if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Donna M. Koch
Village Clerk

