

AGENDA
June 1st, 2021 – 6:00 PM.

**MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING**

American Legion Hall – 7 Woodside Ave, Northport, NY 11768

OPEN MEETING:

SALUTE TO THE FLAG:

PROCLAMATION:

ANNOUNCEMENTS:

PRESENTATIONS:

BOARD APPROVAL OF WARRANTS:

Fiscal Year 2021/2022 General Fund bills in the amount of \$86,499.85

Fiscal Year 2021/2022 Sewer Fund bills in the amount of \$3,251.13

Fiscal Year 2021/2022 Payroll General Fund bills in the amount of \$250,751.53

Fiscal Year 2021/2022 Payroll Sewer Fund bills in the amount of \$14,299.31

PUBLIC HEARINGS:

BUSINESS/COMMISSIONERS REPORTS:

TREASURER REPORT:

CHIEF OF POLICE REPORT:

CORRESPONDENCE:

REQUESTS:

NOTICES:

RESOLUTIONS:

RESOLUTION: 2021 – 145 ~ APPROVAL OF THE MINUTES

BE IT RESOLVED: The minutes of the May 18th, 2021 meeting are hereby accepted.

RESOLUTION: 2021 – 146 ~ APPROVAL OF LOCAL LAW INTRODUCTORY NO. 2021-C AMENDING SECTION 306-39(H) OF THE VILLAGE CODE TO PERMIT DRIVE THROUGH FACILITIES IN LIMITED LOCATIONS

WHEREAS: a public hearing was conducted on May 18th, 2021 and the public had an opportunity to be heard;

WHEREAS: on May 12th, 2021 the proposed Local Law D of 2021 amending code section 306-39 was referred to the Suffolk County Planning Commission pursuant to the requirements of section A 14-14 to A 12-25 of the Suffolk County Administrative Code and on date the Suffolk County Planning Commission issued a letter stating that the local law is a matter of local determination

WHEREAS: on May 12th, 2021 said local was sent to the neighboring jurisdiction, Town of Huntington and no comment was received.

BE IT RESOLVED: that the board of trustees of the Village of Northport hereby adopts village law section 306-39(h), as follows:

306-39(h) Drive through facilities

~~(1) Drive through facilities shall be permitted only in the Highway Business District~~

(1) Drive through facilities shall be permitted only in the Highway Business district on parcels that are fronting on a state highway on a parcel of land in excess of one half acre and cannot be adjoining any residentially zoned or used property and upon a finding by the Planning Board that the general standards for the issuance of a special permit as set forth in Northport Village Code section 306-39(B)(1) have been met.

Applications for special use permits for drive through facilities shall be made to the Planning Board which shall have jurisdiction to issue special use permits for drive through facilities by applying the standards set forth in section 306-39(B)1

~~(2) Drive through facilities shall not be permitted for restaurants or food shops (see 306-5. Definitions Food shop with limited service restaurant) of any kind~~

~~(3)~~ (2) A traffic impact study must be provided, including accident data for all roads and streets where an access connection will be located. The study shall demonstrate that:

(a) All streets and intersections to be impacted by the project shall have the same level of service or better than predevelopment conditions.

(b) All vehicle stacking for the proposed drive through facility will be contained completely on site at all times.

(c) All customer transactions in the drive through lane shall be accomplished in six minutes or less from the time of ingress to the time of egress.

- ~~(4)~~ (3) Drive through facilities shall have one stacking lane only, unless the applicant can demonstrate a need for a second lane to facilitate traffic flow. No more than two stacking lanes shall be permitted.
- ~~(5)~~ (4) Any outdoor service facilities including but not limited stacking lanes and transaction windows shall ~~be a minimum of seventy five feet from the property line of residential uses~~
not be adjoining residentially used or zoned property.

The balance of this statute items (h) 6-16 shall be renumbered 5-15 and shall remain unchanged.

RESOLUTION: 2021 – 147 ~ APPROVAL OF LOCAL LAW INTRODUCTORY NO. 2021-D AMENDING SECTION 306.13 OF THE VILLAGE CODE WITH REGARD TO THE ESTABLISHMENT OF DRIVE THROUGH FACILITIES AS FOLLOWS

WHEREAS: a public hearing was conducted on May 18th, 2021 and the public had an opportunity to be heard;

WHEREAS: on May 12th, 2021 the proposed Local Law D of 2021 amending code section 306-39 was referred to the Suffolk County Planning Commission pursuant to the requirements of section A 14-14 to A 12-25 of the Suffolk County Administrative Code and on date the Suffolk County Planning Commission issued a letter stating that the local law is a matter of local determination

WHEREAS: on May 12th, 2021 said local was sent to the neighboring jurisdiction, Town of Huntington and no comment was received.

BE IT RESOLVED: that the board of trustees of the Village of Northport hereby adopts village law section 306-13(10), as follows:

Proposed Local Law to add to Local Law 306-13 A (10) Drive Through Facilities

306-13 Highway Business District.

A. Permitted uses. In the Highway Business District, lands shall be used and buildings shall be erected, altered and used only for the following purposes:

(1) Any use permitted in the Central Business A District, § 306-11.

(2) Place of business of a tradesman, such as a builder, cabinetmaker, carpenter, contractor, painter, electrician, mason, plumber, plasterer, printer, roofer or tinsmith.

(3) Motor vehicle salesroom.

(4) Business or public garage, automobile service or filling station, automobile repair shop or automobile body shop, provided that a permit is first obtained from the Board of Zoning Appeals under the provisions of § 306-39B hereof.

(5) Wholesale business, including lumber and other building products for retail and wholesale, provided that a permit is first obtained from the Board of Zoning Appeals pursuant to § 306-39B hereof.

(6) Storage or warehousing of materials, provided that a permit has first been obtained from the Board of Zoning Appeals pursuant to § 306-39B hereof.

(7) Light industry of a type and nature approved by and subject to conditions required by the Board of Zoning Appeals and for which a permit has been issued pursuant to § 306-39B.

(8) Boat sales, marine sales, boat rental and boat repairs, provided that a permit has first been obtained from the Board of Zoning Appeals pursuant to § 306-39B (1) hereof.

(9) Place of entertainment, such as an indoor motion-picture theater, bowling alley, roller- or ice-skating rink, but not including nightclubs or dance halls, provided that a permit is first obtained from the Board of Zoning Appeals pursuant to § 306-39B (1) hereof.

(10) Applications for the establishment of drive through facilities shall require a Special Use Permit to be issued pursuant to conditions set forth in section 306-39 of the Village Code and shall be referred to the Planning Board for review. Drive through facilities which may include a restaurant, shall be permitted only in the Highway Business district where the property is fronting on a state roadway on a parcel of land of at least one half acre in size and which is not adjoining to a residentially zoned or used property, upon a finding by the Planning Board that the general standards for the issuance of a of a special use permit as set forth in Village code section 306-39B(l) (b) have been met.

RESOLUTION: 2021 – 148 ~ APPROVAL OF LOCAL LAW INTRODUCTORY NO. 2021-E AMENDING VILLAGE CODE SECTION 247-2 (B) REGARDING SITE PLAN REVIEW OF DRIVE THRU FACILITIES

WHEREAS: a public hearing was conducted on May 18th, 2021 and the public had an opportunity to be heard;

WHEREAS: on May 12th, 2021 the proposed Local Law D of 2021 amending code section 306-39 was referred to the Suffolk County Planning Commission pursuant to the requirements of section A 14-14 to A 12-25 of the Suffolk County Administrative Code and on date the Suffolk County Planning Commission issued a letter stating that the local law is a matter of local determination

WHEREAS: on May 12th, 2021 said local was sent to the neighboring jurisdiction, Town of Huntington and no comment was received.

BE IT RESOLVED: that the board of trustees of the Village of Northport hereby adopts village law section 247-2(B), as follows:

Proposed Local Law to add to Local Law Section 247-2 (B) (4)

247-2 Objectives

In considering and acting upon site development plans, the Planning Board shall take into consideration the public health, safety and welfare and the comfort and convenience of the public in general and the residents of the immediate neighborhood in particular. The Planning Board may prescribe appropriate conditions and safeguards as may be required in order that the result of it's

action may, to the maximum extent possible, further the expressed intent of chapter 306, zoning, of the Village of Northport and chapter 219, Planning Board Article IV, of the code of the Village of Northport and the accomplishment of the following objectives in particular:

A. Traffic access,

- (1) All proposed traffic access drives are adequate but not excessive in number
- (2) Traffic access is adequate in width, grade alignment and visibility.
- (3) Traffic access is not located too near street corners or places of public assembly.
- (4) Access points are spaced and situated to avoid conflict.
- (5) Traffic flow into and out of access points is controlled and clearly marked.

B. Vehicular circulation and parking.

- (1) Off street parking and loading spaces are provided that are adequate in size and quantity.
- (2) The number of parking and loading spaces provided is sufficient, but not excessive, for the use of uses(s) on the site. Opportunities for shared parking are factored into assessments for parking needs.
- (3) The interior circulation system is adequate to provide safe accessibility to all required off street parking.

247 (B) (4) Required loading zones and loading areas shall not utilize any area designated as a driveway, an aisle way, parking stall or walkway and shall be designed to adequately protect nearby parking stalls during vehicle maneuvering, and shall be physically separate from off-street parking stalls, parking lot aisles, vehicular stacking or drive-through lanes, and driveways to prevent conflicts with internal vehicular maneuverability as determined necessary and at the discretion of the reviewing agency. Where a loading space is not required by the Zoning Code, the Planning Board may require an unmarked loading space to be shown on the site plan. Any expected delivery trucks must be able to fit and maneuver into the unmarked space and must not need to back into or out of the property from/to the street. Unmarked spaces may block dumpsters or parking spaces, but cannot block handicapped parking spaces or site entranceways. Where the site development incorporates a drive-in facility, queuing or stacking lanes no less than twelve (12) feet in width (typical of that required for minimum one-way driveway circulation) for queued vehicles shall be provided. The minimum number of vehicles stacked shall be eight (8) vehicles for one drive-in facility and five (5) additional vehicles for each additional drive-in facility. The reviewing agency may permit a lesser number of stacked vehicles if determined reasonable for the use proposed only upon

receipt of a stacking study for the same use or a use similar in character to that proposed. Each vehicular stall within the stacking lane shall have a dimension of no less than nine (9) feet wide by twenty (20) feet in length and shall be oriented through practical vehicular turning radii to fit within the confines of the stacking lane width. The vehicle one-way stacking lanes shall be separate from and shall not interfere with parking stalls, parking and driveway aisles, and loading spaces through installation of a physical separation barrier. The stacking lanes shall not cause any hazard or congestion to occur on a public street or highway or restrict ingress, egress or parking.

RESOLUTION 2021 – 149 ~ SEASONAL HIRING

BE IT RESOLVED: Ryan Kennedy is hereby hired for the seasonal position of Highway/Parks Department worker for the Incorporated Village of Northport.

BE IT FURTHER RESOLVED: Ryan Kennedy will work no more than 40 hours a week at a rate of pay of \$16.00 per hour, and

FURTHER RESOLVED: this is an unlisted Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

RESOLUTION 2021 – 150 ~ SEASONAL HIRING

BE IT RESOLVED: Aidan Larsen is hereby hired for the seasonal position of Highway/Parks Department worker for the Incorporated Village of Northport.

BE IT FURTHER RESOLVED: Aidan Larsen will work no more than 40 hours a week at a rate of pay of \$16.00 per hour, and

FURTHER RESOLVED: this is an unlisted Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

RESOLUTION 2021 – 151 ~ SEASONAL HIRING

BE IT RESOLVED: Andrew Havrilla is hereby hired for the seasonal position of Highway/Parks Department worker for the Incorporated Village of Northport.

BE IT FURTHER RESOLVED: Andrew Havrilla will work no more than 40 hours a week at a rate of pay of \$16.00 per hour, and

FURTHER RESOLVED: this is an unlisted Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

RESOLUTION 2021 - 152 ~ FIRE MARSHAL

BE IT RESOLVED: Steve Rostern is hereby appointed to the position of Fire Marshal, pending the outcome of a background check. Term to expire at the annual organizational meeting April 2022, and

FURTHER RESOLVED: Steve Rostern will be compensated at \$40.00/hr. not to exceed 17.5 hours a week, and

FURTHER RESOLVED: this is an unlisted Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

RESOLUTION 2021 – 153 ~ SEASONAL HIRING

Placeholder for additional Gate Attendant hiring

RESOLUTION 2021 – 154 ~ SEASONAL HIRING

Placeholder for additional Lifeguard hiring

RESOLUTION 2021 – 155 ~ SEASONAL HIRING

Placeholder for Wellness Assistant

RESOLUTION 2021 – 156 ~ GOLDS GYM

Placeholder for additional wellness programing

PUBLIC PARTICIPATION:

EXECUTIVE SESSION: if necessary, for personnel and/or litigation matters.

The next meeting of the Board of Trustees will be June 15th, 2021 at 6:00 PM.

Respectfully submitted,
Amy Grandy
Village Clerk