

**AGENDA**  
**JUNE 7, 2022 – 6:00 PM.**  
**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**  
**REGULAR MEETING**

Meeting will be held live at Village Hall, 224 Main Street Northport, NY 11768 and will also be available via Zoom:

Register in advance to attend by Zoom only:

<https://us02web.zoom.us/meeting/register/tZcsc-mhpz4oHNQyHxOP8zPhpfYBfcnVFRbf>

After registering, you will receive a confirmation email containing information about joining the meeting.

**OPEN MEETING:**

**SALUTE TO THE FLAG:**

**ANNOUNCEMENTS:** The Board of Trustees holds one meeting in the months of July and August. The meetings will be on July 12 and August 9, 2022.

**PRESENTATION:** Water Quality MS4 & Sanitary by J. R. Holzmacher P.E., LLC

**PUBLIC HEARINGS:**

**PUBLIC PARTICIPATION:**

**BOARD APPROVAL OF WARRANT:**

Fiscal Year 2022/2023 General Fund bills in the amount of \$135,726.13

Fiscal Year 2022/2023 Sewer Fund bills in the amount of \$12,283.90

General Utility Bills 5/31/22 in the amount of \$2,264.04

Sewer Utility Bills 5/31/22 in the amount of \$309.63

Fiscal Year 2022/2023 Payroll week 5/20/22 General Fund \$254,548.04

Fiscal Year 2022/2023 Payroll week 5/20/22 Sewer Fund \$15,156.39

Fiscal Year 2022/2023 Payroll week 6/3/22 General Fund \$352,295.15

Fiscal Year 2022/2023 Payroll week 6/3/22 Sewer Fund \$16,106.97

**BUSINESS/COMMISSIONERS REPORTS:**

**TREASURER REPORT:**

**CHIEF OF POLICE REPORT:**

**CORRESPONDENCE:**

**REQUESTS:** Northport Chamber of Commerce is requesting permission to cover parking meters throughout the Village from November 25, 2022 – January 2, 2023.

**RESOLUTIONS:**

**RESOLUTION 2022 – 132 ~ APPROVAL OF THE MAY 17, 2022 MINUTES**

**BE IT RESOLVED:** The minutes of the May 17, 2022 meeting are hereby accepted.

**RESOLUTION 2022 - 133 ~ NYHART**

**BE IT RESOLVED:** The Mayor is hereby authorized to sign an agreement with NYHART to provide actuarial services in accordance with GASB 75, fiscal year ending February 28, 2022 in an amount not to exceed \$3500.00.

**FURTHER RESOLVED:** This is a type II action pursuant to 6 N.Y.C.R.R. section 617.5 C (24) and, therefore, no further SEQRA review is required.

**RESOLUTION 2022 – 134 ~ TO AUTHORIZE THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH LEONARD MARCHESE, MBA, CPA IN AN ANNUAL RETAINER AMOUNT OF \$35,000;**

**WHEREAS:** the Village seeks to retain professional assistance in regards to the financial operation of the Incorporated Village of Northport (the Village); and

**WHEREAS:** The prior retired treasurer has significant experience and knowledge of the business and accounting operations of the Village, and this experience will be invaluable for the continued efficient operation of the Village and

**WHEREAS:** Leonard Marchese, has submitted a proposal that is acceptable to all parties;

**NOW THEREFORE BE IT RESOLVED:** The Village mayor is hereby authorized to execute a professional services agreement with Leonard Marchese in the amount of \$35,000 annually as further detailed in such agreement; and

**FURTHER RESOLVED:** that if the Village, via the Mayor determines that if additional services are required, the Mayor is authorized with board consent to engage the consultant for the additional tasks on a fee for service basis of \$185.00 per hour without further authorization as detailed in the agreement.

**FURTHER RESOLVED:** This is a type II action pursuant to 6 N.Y.C.R.R. section 617.5, and, therefore, no further SEQRA review is required.

**RESOLUTION 2022 – 135 ~ POLICE CHIEF CONTRACT**

**BE IT RESOLVED:** The Mayor is hereby authorized to execute an employment agreement between Christopher Hughes and the Village regarding his engagement as Chief of Police of the Northport Police Department with terms and provisions as approved by the Village Board of Trustees and subject to approval as to form and content by the Village Attorney, and

**BE IT RESOLVED:** The Village Board hereby authorizes the employment agreement between Police Chief Christopher Hughes and the Village of Northport contract date 6/7/22.

**RESOLUTION 2022 – 136 ~ PROMOTION**

**BE IT RESOLVED:** Highway employee Jason Stillwagon is hereby promoted to the position of AEO, effective immediately at the annual salary and other conditions of employment, pursuant to the collective Bargaining Agreement between the Village of Northport and Local 342, Long Island Public Service Employees.

**RESOLUTION 2022 – 137 ~ PROMOTION**

**BE IT RESOLVED:** Highway employee Harry Kightley-Sutter is hereby promoted to the position of AEO, effective immediately at the annual salary and other conditions of employment, pursuant to the collective Bargaining Agreement between the Village of Northport and Local 342, Long Island Public Service Employees.

**RESOLUTION 2022 – 138 ~ PROMOTION**

**BE IT RESOLVED:** Highway employee Kevin Coiscou is hereby promoted to the position of AEO, effective immediately at the annual salary and other conditions of employment, pursuant to the collective Bargaining Agreement between the Village of Northport and Local 342, Long Island Public Service Employees.

**RESOLUTION 2022 – 139 ~ ONLINE AUCTION CONTRACT**

**BE IT RESOLVED:** That the Mayor is hereby authorized to sign a contract with Auctions International for the disposal of items designated as surplus by the Board of Trustees.

**FURTHER RESOLVED:** this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) and, therefore, no further SEQRA review is required.

**RESOLUTION 2022 – 140 ~ SURPLUS & EQUIPMENT**

**WHEREAS:** The Fire Commissioner has determined that Engine 294-1988 FMC  
**Mack – VIN 1M2H144CHM001283**

Which is property of the Incorporated Village of Northport has reached the end of its useful life with the Northport Fire Department and,

**WHEREAS:** the Village will auction this vehicle off with Auction International Inc. and;

**FURTHER RESOLVED:** That if said vehicle is not auctioned off within 30 days the vehicle will be donated to the Terry Farrell Foundation.

**RESOLUTION 2022 – 141 ~ SEASONAL HIRING**

**BE IT RESOLVED:** Amelia Smith is hereby hired for the seasonal position of gate attendant for the Incorporated Village of Northport.

**BE IT FURTHER RESOLVED:** Amelia Smith will work no more than 40 hours a week at a rate of pay of \$15.00 per hour and

**WHEREAS:** Hiring of employees is a Type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore no further SEQRA review is required.

**RESOLUTION 2022 – 142~ POLICE DEPARTMENT TRAINING**

**BE IT RESOLVED:** The Village Board authorizes the Chief of Police to attend the International Association of Police Training Conference to be held in Dallas, Texas

during the week of October 15th to October 18th 2022. The cost of the training and lodging not to exceed \$ 3,500.00.

**RESOLUTION 2022 – 143 ~ TO PROVIDE MEDICAL BENEFITS TO DOMESTIC PARTNERS**

**WHEREAS:** the Village of Northport currently provides health insurance to its employees and their families through NYSHIP, and

**WHEREAS:** the Village of Northport treats all employees equitably; and

**WHEREAS:** the Village of Northport desires to recognize Domestic Partners of unmarried employees for purposes of providing health insurance; and

**WHEREAS:** administering benefits to registered domestic partners is legal in New York State; and

**WHEREAS,** determining eligibility for an employee shall be done as per the criteria established by New York State Employee Benefits Division and by sworn affidavit filed with the State of New York declaring that both partners:

- Are 18 years or older;
- Are unmarried and not related in a way that would bar marriage in the State of New York;
- Have a close or committed personal relationship;
- Are living together and have been living together on a continuous basis;
- Are registered with the State of New York as domestic partners;
- Have not terminated the domestic partnership;
- Have been in a partnership for at least six (6) months and are able to provide proof of residency and financial independence.

**WHEREAS:** providing medical benefits to domestic partners is a Type II action pursuant to SEQRA 6 NYCRR 617.5 (c) 26.

**NOW THEREFORE BE IT RESOLVED:** the Village of Northport will extend all medical benefits available to spouses of Village employees and to domestic partners of unmarried Village employees as described above. Medical benefits will be available to domestic partners upon filing proof of registration (in the Village Clerks office) of a domestic partnership in New York State after August 16 2022, and it is;

**RESOLVED:** that providing needed benefits to domestic partners shall be effective August 16, 2022.

**RESOLUTION 2022 – 144 ~ SEASONAL HIRING**

**BE IT RESOLVED:** Kyle Cubicciotti and Ryan Farrington are hereby hired for a seasonal position with the Highway Department.

**BE IT FURTHER RESOLVED:** Kyle Cubicciotti and Ryan Farrington will work no more than 40 hours a week at a rate of pay of \$17.00 per hour and

**WHEREAS:** Hiring an employee is a Type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore no further SEQRA review is required.

**RESOLUTION 2022 – 145 ~ HIGHWAY LABORER**

**BE IT RESOLVED:** Mark Romanczyk is hereby hired to the position of Laborer at the annual salary and other conditions of employment, pursuant to the collective

Bargaining Agreement between the Village of Northport and Local 342, Long Island Public Service Employees.

**WHEREAS:** Hiring of employees is a Type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore no further SEQRA review is required.

**RESOLUTION 2022 – 146 ~ NORTHPORT FISH MARKET SITE PLAN REFUND**

**WHEREAS:** A.E.G. Associates had submitted a site plan application to the Planning Board of the Village of Northport, and

**WHEREAS:** A.E.G. Associates paid a fee of one thousand dollars as an application fee for site plan review, and

**WHEREAS:** the Planning Board determined that a full site plan review was not required and therefor no formal site plan review was necessary, and

**WHEREAS:** A.E.G. Associates has requested a refund of their one thousand dollar site plan application fee, and

**WHEREAS:** the Planning Board directed counsel to advise the Village Board of Trustees that because there was no formal site plan review, they had no objection to the Village Board refunding the fee to the applicant,

**NOW THEREFORE BE IT RESOLVED:** that The Village Board of Trustees hereby consents to a refund of the one thousand dollars (\$1000.00) application fee to A.E.G. Associates and directs the Treasurer's office to refund the application fee to A.E.G. Associates.

**RESOLUTION 2022 – 147~ CLERK TRAINING**

**BE IT RESOLVED:** The Village Board authorizes the Village Clerk and Deputy Clerk to attend the New York Association of Local Government Records Officers for records management training to be held in Albany, NY June 12 – June 14, 2022. The cost of the training and lodging not to exceed \$1,600.00.

**RESOLUTION 2022- 148 ~ LOCAL SHARE FUNDING FOR STATE AND MUNICIPAL FACILITIES GRANT FUNDING SUBMISSION**

**WHEREAS:** The Village of Northport applied for \$200,000 from the State and Municipal Facilities Program (SAM) Grant for remediating sub watershed stormwater volume on Main Street; and

**WHEREAS:** The State source requires \$383,492.40 to meet estimated costs by the Village of Northport; and

**WHEREAS:** the grant requires a commitment and willingness to procure the local required funds,

**WHEREAS:** authorizing the execution of an agreement is a type II action pursuant to 6 NYCRR Section 617.5 (c) 24 and is not subject to any further action under SEQRA;

**BE IT RESOLVED:** The Village Treasurer is hereby authorized to allocate up to and not to exceed \$383,492.40 for funding to meet requirements the grant applied for and its desire to move forward with the project and the ability for the funding to be obligated within the time period set forth in the provisions of the grant.

**RESOLUTION 2022 – 149 ~ WELLNESS PROGRAM**

**WHEREAS:** The wellness program is a continuing program offered by the Village of Northport for the betterment of its residents.

**BE IT RESOLVED:** That the Mayor is hereby authorized to execute an agreement with Northport MMA LLC d/b/a “Revolution Fitness” to offer complimentary fitness classes at the Northport Village Gazebo on Saturday mornings from 10:00am – 11:00am, June 18 – September 3, 2022 as a part of said Wellness Program.

**RESOLUTION 2022 - 150 ~ SCHEDULING A PUBLIC HEARING TO CONSIDER AUTHORIZING THE MAYOR TO EXECUTE A LICENSE AGREEMENT FOR A PARCEL IN THE VILLAGE OF NORTHPORT ADJACENT TO PROPERTY OWNED BY DANIEL MAHONEY**

**WHEREAS:** the Village of Northport is the owner of a certain parcel of real property which is vacant land/right-of-way located adjacent to, NY District 0404, Section 13, Block 1, Lot 4, (resident property) and

**WHEREAS:** the owner of adjacent property located at, NY (SCTM 0404-013.00-01.00-004.000), has approached the Village of Northport and requested that the Village allow his driveway retaining wall to remain and be maintained or reconstituted if needed, and

**WHEREAS:** the Village Asst. to the Mayor and Village Administrator have inspected the premises and have no objection to the wall remaining, and

**WHEREAS:** Licensee has requested a 15-year term for this agreement, and

**WHEREAS:** a license agreement is a Type II action in accordance with 6 NYCRR Part 617.5(c)(26) requiring no further environmental review,

**BE IT RESOLVED:** The Village board hereby schedules a public hearing for the 21<sup>st</sup> day of June 2022 at 6:00PM at Village Hall, 224 Main Street, Northport, NY to consider authorizing the Mayor to execute a license agreement to maintain a stone retaining wall on Village owned land at property located adjacent to, NY (SCTM No.: 0404-013.00-01.00-004.000) - without prejudice for a term of fifteen (15) years, and on such other terms as deemed necessary by the Village Attorney.

**NOW BE IT FURTHER RESOLVED:** that the Village Board authorizes the Mayor or her representative to execute a license agreement, on such terms and conditions as may be acceptable to the Village Attorney, allowing David Mahoney to utilize the subject premises for a retaining wall.

The next meeting of the Board of Trustees will be Tuesday June 21, 2022 at 6:00 PM.

**RESOLUTION FOR AN EXECUTIVE SESSION:** if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk