

AGENDA
APRIL 4, 2023 – 6:00 PM.
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
ANNUAL ORGANIZATIONAL MEETING

Meeting will be held live at Village Hall, 224 Main Street Northport, NY 11768 and will also be available via Zoom:

Register in advance to attend by Zoom only:

<https://us02web.zoom.us/meeting/register/tZYudO-rqTosEtOAfWvOUIQo8Xup58zFSeF0>

After registering, you will receive a confirmation email containing information about joining the meeting.

OPEN MEETING:

SALUTE TO THE FLAG:

ANNOUNCEMENTS:

PRESENTATIONS:

PUBLIC HEARINGS: PLEASE TAKE NOTICE: that a Public Hearing of the Village Board of Trustees will be held on April 4, 2023 at 6:00 PM. Meeting will be held in Village Hall, 224 Main Street, Northport, NY 11768 and will also be available via Zoom:

To consider the following:

**LOCAL LAW PROPOSED “D” 306-18.1 A (2) APPLICATION FOR PERMIT
OUTDOOR DINING**

WHEREAS, The Northport Village Board of Trustees shall schedule a public hearing on the 4th day of April, 2023 at 6:00pm at Northport Village Hall, 224 Main Street, Northport, NY 11768 to consider the following proposed local law:

PROPOSED LOCAL LAW “D” OF 2023

A LOCAL LAW TO AMEND

CHAPTER 306-18.1 A (2) APPLICATION FOR PERMIT

(a) Applicants shall submit a sworn statement with a fee of ~~\$50~~ **\$250** that provides the following information and or statements; No further changes are being made to this section.

PUBLIC PARTICIPATION:

BOARD APPROVAL OF WARRANTS:

Prepay Governmental Funds Utility Bills 4/4/23 in the amount of \$2,139.30
Prepay Governmental Funds Utility Bills Auto pay 4/4/23 in the amount of \$1,755.08
Governmental Funds 4/4/23 in the amount of \$337,523.84
Payroll week 3/24/23 General Fund in the amount of \$287,816.41
Payroll week 3/24/23 Sewer Fund in the amount of \$16,452.26

BUSINESS/COMMISSIONER REPORTS:

TREASURER REPORT:

CHIEF OF POLICE REPORT:

CORRESPONDENCE:

REQUESTS:

RESOLUTIONS:

RESOLUTION 2023 - 69 ~ APPROVAL OF THE MARCH 22, 2023 MINUTES

BE IT RESOLVED, the minutes of the March 22, 2023 Board meeting are hereby accepted.

RESOLUTION 2023 - 70~ APPOINTMENT OF DEPUTY MAYOR

BE IT RESOLVED, Joseph Sabia is hereby appointed Deputy Mayor.

RESOLUTION 2023- 71 ~ COMMISSIONER APPOINTMENTS

BE IT RESOLVED, That the Board of Trustees hereby approves the following designations of Commissioners as appointed by the Mayor:

Commissioner of Commerce – Trustee Weber
Commissioner of Finance – Mayor Koch
Commissioner of Public Works and Highways – Trustee Sabia
Commissioner of Parks - Trustee Dolan
Commissioner of Docks & Waterways - Trustee Weber
Commissioner of Personnel – Trustee Dolan/Trustee Sabia
Commissioner of Police –Trustee Pucillo
Commissioner of Sanitation – Trustee Pucillo
Commissioner of Waste Water Treatment - Trustee Weber

RESOLUTION 2023 – 72 ~ SEXUAL HARASSMENT COMMITTEE

BE IT RESOLVED, That the Board of Trustees hereby approves the appointment of the following individuals to the Village’s Sexual Harassment Committee:

1. Trustee Pucillo
2. Trustee Dolan

RESOLUTION 2023 – 73 ~ APPOINTMENT OF VILLAGE ATTORNEY

WHEREAS, the Board of Trustees hereby appoints J. Edward Gathman Jr of the law firm Gathman & Bennett, LLP as Village Attorney, and desires to have Gathman & Bennett, LLP continue to represent the Planning Board, The Board of Zoning Appeals and the Architectural Review Board,

WHEREAS, it is further agreed and acknowledged that as to any litigated matters that the Board of Trustees should seek to have Gathman & Bennett, LLP represent the Village on, same would be handled at the hourly rate of \$225.00 per hour, and

WHEREAS, Gathman & Bennett, LLP shall be compensated at the rate of one hundred twenty-five thousand dollars (\$125,000.00) per annum, and

WHEREAS, the Board of Trustees appointment of attorneys is a type II SEQRA action pursuant to 6 NYCRR 617.5 (c) 20 and does not require further SEQRA review, and it is

RESOLVED, that J. Edward Gathman, Jr. of the law firm Gathman & Bennett, LLP is appointed Village Attorney and the firm of Gathman & Bennett, LLP shall represent the Village of Northport and its Planning, Zoning and Architectural review Boards at the annual rate of One hundred twenty-five thousand dollars per annum.

RESOLUTION 2023 – 74 ~ APPOINTMENT OF TAX CERTIORARI COUNSEL

BE IT RESOLVED, That the law firm of Peter D. Johnson, Esq. is retained as outside counsel for tax certiorari matters for a term to begin on April 4, 2023 and end on April 2, 2024, at the rate of \$175 per hour with reimbursement of all out-of-pocket expenses incurred on behalf of the village not to exceed \$10,000.00.

RESOLUTION 2023 - 75 ~ FURTHER APPOINTMENTS

BE IT RESOLVED, the following appointments proposed by the Mayor Koch are hereby approved pursuant to the Village Law.

Acting Village Justice - Ralph Crafa	1 year
Secretary to the Planning Board - Joy Nygren	1 year
Secretary to the Zoning Board – Brian Pernice	1 year
Secretary to the Board of Architectural and Historic Review – Catherine Lageraaen	1 year
Secretary to the Board of Fire Commissioners - Janet Price	1 year

Village Assessor - Richard Leonard	1 year
Fire Marshal – Gregg Suriano	1 year
Fire Marshal – Steven Rostern	1 year
Village Historian - Steven King	1 year

RESOLUTION 2023 - 76 ~ ADDITIONAL APPOINTMENTS

BE IT RESOLVED, the following appointment proposed by Mayor Koch are hereby approved pursuant to the Village Law:

Board of Fire Commissioners (3-year term)

1. Phil Weber (Term to expire 2026)
2. Paul Latuso (Term to expire 2026)

Board of Zoning Appeals (5-year term)

1. David Swift (Term to expire in 2028)

Planning Board (5-year term)

1. Paul Ersboll (Term to expire in 2028)

Board of Architectural and Historic Review (3-year term)

1. Susan Suvall (Term to expire in 2026)
2. Mary Silberstein (Term to expire in 2026)

RESOLUTION 2023 – 77 ~ CHAIRMAN APPOINTMENTS

BE IT RESOLVED, the following appointments proposed by Mayor Koch are hereby approved pursuant to the Village Law:

	TERM TO EXPIRE
Chairman, Board of Fire Commissioners - Phillip Weber	4/2/2024
Chairman, Planning Board - Richard Boziwick	4/2/2024
Chairman, Board of Zoning Appeals - Andrew Cangemi	4/2/2024
Chairman, Board of Architectural and Historic Review – TBD	4/2/2024

RESOLUTION 2023 – 78 ~ REAFFIRMATION OF POLICE CHIEF CONTRACT

BE IT RESOLVED: The Village Board hereby reaffirms the employment agreement between Police Chief Christopher Hughes and the Village of Northport contract date June 8th, 2022.

RESOLUTION 2023 – 79~ MEETINGS OF THE BOARD OF TRUSTEES

BE IT RESOLVED, That the regular meetings of the Board of Trustees will be held monthly on the first and third Tuesdays of each month with the exception of July and August, where only one meeting will be held on the first Tuesday of these months. The meetings will start at 6:00pm.

RESOLUTION 2023 – 80 ~ ANNUAL MEETING OF THE BOARD OF TRUSTEES

BE IT RESOLVED, the annual meeting of the Board of Trustees will be held on April 2nd, 2024 at 6:00 PM.

RESOLUTION 2023 – 81 ~ DESIGNATION OF THE OFFICIAL NEWSPAPER

BE IT RESOLVED, that pursuant to the Village Code, The Observer is hereby designated as the official newspaper of the Incorporated Village of Northport.

RESOLUTION 2023 – 82 ~ DESIGNATION OF DEPOSITORIES FOR FUNDS

BE IT RESOLVED, 1. The First National Bank of Long Island, Flushing Bank, Capital One, Chase, Signature Bank and their subsidiaries and affiliates, are authorized to do business in Northport, New York, are hereby designated as depositories of this Public Entity.

2. The Treasurer and Mayor of the Public Entity, or any one of them, is/are hereby authorized to open a bank account or accounts from time to time with First National Bank of Long Island, Flushing Bank, Capital One, Chase, Signature Bank and their subsidiaries and affiliates (each being hereinafter referred to as “Bank”) for and in the name of the Public Entity with such title or titles as he/she or they may designate.

3. Until the further order of the Governing Board, pursuant to paragraph 11 hereof, the requirement of a maximum amount which may be kept on deposit at bank at any time is not applicable.

4. The Treasurer Siobhan Costello, Mayor Donna Koch, Deputy Mayor Joseph Sabia Village Clerk Georgina Cavagnaro and Deputy Clerk Joy Nygren of Public Entity, signing jointly on any and all checks issued by the Village, their successors and any other person authorized by statute, regulation or court order on behalf of Public Entity (“Authorized Person(s)”) is/are hereby authorized to sign, by hand or by facsimile (including, but not limited to, electronically generated) signatures(s), checks, drafts, acceptances and other instruments (hereinafter collectively referred to as “Items(s)”). Notwithstanding the above, any Authorized Person is authorized singly to: (1) initiate Automated Clearing House (“ACH”) debits without a signature; (2) initiate payments by use of Depository Transfer Checks (“DTC”) without a signature provided that the name of the Public Entity is printed on the DTC; or (3) give instructions, by means other the signing of an item, with respect to any account transaction, including, but not limited to , the payment, transfer or withdrawal by wire, computer or other electronic means (now existing or hereafter developed), of funds, credits, items or property at any time held by bank for account of the Public Entity (“Instructions”).

5. The Treasurer and Mayor of the Public Entity is/are hereby authorized without further action of this Governing Board to execute the banks' form entitled Appointment of Designated Person(s) to Provide Call Back Verifications and Written Confirmations in Connection with Payment Orders", thereby designating one or more individuals, whether or not such individuals be designated as "Authorized Persons", for the purpose of the verification of payment orders and issuance of written confirmations.

6. Bank is hereby authorized to honor and pay items, whether signed by hand or by facsimile (including, but not limited to electronically generated) signature(s). In the case of facsimile signatures, Bank is authorized to pay any item if the signature, resembles the specimens filed with Bank by Public Entity, regardless of how or by whom such signature was affixed and whether or not the form of signature used on such Item was actually prepared by or for the Public Entity. Bank is further authorized to honor and pay DTC's, ACH's Instructions, and other orders given singly by any Authorized Person or employee individually, without limit as to amount.

7. Bank is hereby authorized to accept for deposits, for credit, for collection, or otherwise, Items whether or not endorsed by any person or by stamp or other impression in the name of the public Entity without inquiry as to the circumstances of the endorsement or lack of endorsement of the endorsement or the disposition of the proceeds.

8. Public Entity agrees to be bound by the "Terms and Conditions for Business Accounts and Services," currently in effect and as amended hereafter, as well as any signature card, deposit ticket, checkbook, passbook, statement of account, receipt, instrument, document or other agreement, such as, but not limited to, funds transfer agreements and security procedures delivered or made available to Public Entity from bank, and by all notices posted at the office of Bank at which the account of the Public entity is maintained, or on a website that the Bank maintains or participates in, in each case with the same effect as if each and every term thereof were set forth in full herein and made part hereof.

9. The Treasurer and Mayor of the Public Entity or any one or more of them is/are hereby authorized to act for the Public Entity in all matters and transactions relating to any of its business with the Bank including, but not limited to, the execution and delivery of any agreements or contacts necessary to affect the foregoing Resolution.

10. Each of the foregoing Resolutions and the authority thereby conferred shall remain in full force and effect until written notice of revocation or modification by presentation of new resolutions and Bank Signature Card Form shall be received by Bank; provided that such notice shall not be effective with respect to any revocation or modification of said authority until Bank shall have had a reasonable opportunity to act following receipt of such notice and shall not be effective with respect to any checks or other instruments

for the payment of money or the withdrawal of funds dated on or prior to the date of such notice.

11. The Village Clerk, Deputy Clerk or Treasurer of the Public Entity is hereby authorized and directed to certify, under the seal of the Public Entity or not, but with like effect in the latter case, to Bank the foregoing Resolutions, the names of the officers, Authorized Personal and other representatives of the Public Entity and any changes from time to time in the said Officers, Authorized Persons and representatives and specimens of their respective signatures. Bank may conclusively assume that the persons at any time certified to it to be officers, Authorized Persons or other representatives of the Public Entity continue as such until receipt by Bank of written notice to the contrary.

12. The authority given hereunder shall be deemed retroactive and any and all acts hereunder performed prior to the passage of these Resolutions are hereby ratified and approved.

RESOLUTION 2023 - 83 ~ AUTHORIZING ADVANCED PAYMENT OF SPECIAL REQUESTS AND UTILITIES

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services; PSEG, Lightpath, AT&T, Optimum, National Grid, Suffolk County Water Authority, Verizon, MCI, First National and Chase Visa Cards, and

WHEREAS, all such claims must be presented at the next regular meeting for audit; so

NOW THEREFORE BE IT RESOLVED, the Board of Trustees authorizes payment in advance of audit of claims for PSEG, Lightpath, AT&T, Optimum, National Grid, Suffolk County Water Authority, Verizon, MCI.

FURTHER RESOLVED, this resolution shall take effect immediately.

RESOLUTION 2023 – 84 ~ MILEAGE ALLOWANCE

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their own car while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees will approve reimbursement to such officers and employees at a rate of 65.5 cents per mile.

FURTHER RESOLVED, this resolution shall take effect immediately.

RESOLUTION 2023 - 85 ~ POLICIES

BE IT RESOLVED, That the Board of Trustees hereby adopts the following policies of the Village of Northport for the current fiscal year:

Investment, Fund Balance, Check Signing, Purchasing, Purchasing Credit Cards, Purchasing /Travel and Conferences, Cellular Telephone, Fixed Assets, Safe Work Place, Anti-Harassment, Confidentiality, Internet Usage Policy, Social Media, Cyber

Security, Hiring, Vehicle Use, Drug & Alcohol Use & Testing, Sexual Harassment.

RESOLUTION 2023 – 86 ~ ATTENDANCE AT SCHOOLS AND CONFERENCES

WHEREAS, there is to be held during the coming fiscal year a) NYCOM Annual Meeting and Training School; b) NYCOM Fall Training School for Fiscal Officers and Municipal Clerks; c) NYCOM Public Works School; d) NYS Association of Magistrates; e) Government Finance Officials Association; f) Long Island Village Clerks and Treasurers monthly meeting; g) Suffolk County Village Officials Association monthly meeting, h) Suffolk County Chiefs of Police Association, i) NYALGRO The New York Association of Local Government Records Officers; and

WHEREAS, Attendance by certain municipal officials and employees at one or more of these meeting, conferences or schools benefits the municipality:

NOW THEREFORE BE IT RESOLVED, that the Village hereby authorizes the members of the Board of Trustees, Village Clerk, Deputy Village Clerk, Treasurer, Deputy Treasurer, Village Administrator, Assistant to the Mayor, Chief of Police and Village Court Clerks to attend said conferences and training; and

FURTHER RESOLVED, that this resolution is effective immediately.

RESOLUTION 2023 - 87 ~ NORTHPORT HISTORICAL SOCIETY

WHEREAS, the Northport Historical Society has provided invaluable services in educating the public by maintaining, displaying and collecting historical records and artifacts, and

WHEREAS, many volunteers devote their time and effort for the preservation of our historical heritage, and

WHEREAS: there are significant expenses related to providing these invaluable services, and

WHEREAS, the Historical Society depends on donations and fund raisers for their operating expenses, and

WHEREAS, the Northport Village Board of Trustee's recognizes the time and effort of the Historical Society, therefore

BE IT RESOLVED, That the Village of Northport hereby authorizes the disbursement of \$2,000.00 Northport Historical Society to help in its continuing services.

RESOLUTION 2023 - 88 ~ NORTHPORT COMMUNITY BAND

WHEREAS, for over the past 65 years the Northport Community Band has performed in the Northport Village Park gazebo, and

WHEREAS, many area residents have enjoyed the wonderful music and,

WHEREAS, The Village Board of Trustees wishes to continue to support this unique waterfront activity, therefore

BE IT RESOLVED: That the Village of Northport hereby authorizes the disbursement of \$2,700.00 to the Northport Community Band to help in its continuing services.

RESOLUTION 2023 - 89 ~ NORTHPORT AMERICAN LEGION POST 694

WHEREAS, the Northport American Legion Post 694 has provided invaluable

services to the Village of Northport, and

WHEREAS, there are significant expenses related to providing these invaluable services, and

WHEREAS, the Northport Village Board of Trustee's recognizes the time and effort of the American Legion post 694, therefore

BE IT RESOLVED, That the Village of Northport hereby authorizes the disbursement of \$1,000.00 to the Northport American Legion post 694 to help in its continuing services.

RESOLUTION 2023 – 90 ~ NORTHPORT ARTS COALITION

WHEREAS, the Northport Arts Coalition has provided an invaluable service to the Village of Northport, and

WHEREAS, there are significant expenses related to providing these invaluable services, and

WHEREAS, the Northport Village Board of Trustee's recognizes the time and effort of the Northport Arts Coalition, therefore

BE IT RESOLVED, That the Village of Northport hereby authorizes the disbursement of \$1000.00 to the Northport Arts Coalition to help in its continuing services.

RESOLUTION 2023 - 91 ~ HUNTINGTON YOUTH BUREAU

WHEREAS, the Huntington Youth Bureau has provided an invaluable service to the Village of Northport, and

WHEREAS, there are significant expenses related to providing these invaluable services, and

WHEREAS, the Northport Village Board of Trustee's recognizes the time and effort of the Huntington Youth Bureau, therefore

BE IT RESOLVED, That the Village of Northport hereby authorizes the disbursement of \$750.00 to the Huntington Youth Bureau to help in its continuing services.

RESOLUTION 2022 – 92 ~ NORTHPORT DRUG & ALCOHOL TASK FORCE

WHEREAS: the Northport Drug & Alcohol Task Force has provided an invaluable service to the Village of Northport, and

WHEREAS: there are significant expenses related to providing these invaluable services, and

WHEREAS: the Northport Village Board of Trustee's recognizes the time and effort of the Northport Drug & Alcohol Task Force, therefore

BE IT RESOLVED: That the Village of Northport hereby appropriates the sum of \$750.00 to the Northport Drug & Alcohol Task Force to help in its continuing services.

RESOLUTION 2023 – 93 ~ BUDGET TRANSFERS

BE IT RESOLVED, The Village Treasurer is hereby authorized to make the

following budget transfers for fiscal year 2022/2023; see attached General Ledger Budget Adjustment Proof List.

RESOLUTION 2023 - 94 ~ LOCAL LAW NO. "4" OF 2023 OUTDOOR DINING PERMIT FEE

WHEREAS, The Northport Village Board of Trustees held a public hearing on the 4th day of April, 2023 at 6:00pm at Northport Village Hall, 224 Main Street, Northport, NY 11768 to consider the following proposed local law "D" OF 2023. A Local Law to amend Chapter 306-18.1 A (2) Outdoor Dining Application for Permit of the Code of the Village of Northport and

WHEREAS, proposed change of Chapter 306-18.1 A (2) Outdoor Dining Application for Permit;

(a)Applicants shall submit a sworn statement with a fee of ~~\$50~~ **\$250** that provides the following information and or statements and,

WHEREAS: this is a Type II action pursuant to 6 N.Y.C.R.R 617.5 (C) 22 and, therefore, no further SEQRA review is required.

THEREFORE, BE IT RESOLVED, The Board of Trustees approves the increased outdoor dining application permit fee to \$250.00.

RESOLUTION 2023 - 95 ~ AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR MAINTENANCE OF A HVAC MECHANICAL EQUIPMENT LOCATED AT NORTHPORT VILLAGE HALL

WHEREAS, the maintenance, inspection and repair of the mechanical system that services Village Hall and Police Dept. are required in order to facilitate efficiency of the system and prolong the life expectancy of the equipment; and

WHEREAS, this is a specialized technical service, for the maintenance, inspection and repair of the HVAC mechanical system; and

WHEREAS, Inter-County Mechanical Corp. 1600 Ocean Ave. Bohemia, NY 11716. At a cost of Twenty-Six Hundred and Nineteen Dollars (\$2,619.00) for a one-year contract for the maintenance of our HVAC Mechanical system in that Inter-County Mechanical Corp. has the technical familiarity and the fastest response time for servicing the system which is of critical importance to the Village; and

WHEREAS, the HVAC maintenance contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with Inter-County Mechanical Service Corp. for the maintenance of the HVAC system servicing Village Hall at 224 Main Street in the amount of \$2,619.00 further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

RESOLUTION 2023 - 96 ~ AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR MAINTENANCE OF THE MAIN FIREHOUSE ELEVATOR LOCATED AT 204 MAIN STREET

WHEREAS, the maintenance, inspection and repair of the Elevator that services the Northport Main Firehouse are required in order to facilitate efficiency of the elevator and prolong the life expectancy of the equipment; and

WHEREAS, this is a specialized technical service, for the maintenance, inspection and repair of the elevator; and

WHEREAS, TKE Elevator, 11 Oval Dr Suite 174, Islandia, NY 11749. At a cost of One Hundred and Seventy -Five Dollars (\$175.00) per month, for a 60-month contract for the maintenance of our elevator system in that TKE Elevator has the technical familiarity and the fastest response time for servicing the system which is of critical importance to the Northport Fire Dept. and

WHEREAS, the elevator maintenance contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with TKE Elevator for the maintenance, inspection and repair of the elevator servicing the Northport Firehouse at 204 Main Street in the amount of \$175.00 per month and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

RESOLUTION 2023 – 97 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR TREE MAINTENANCE AND/OR REMOVAL OF VILLAGE TREES WITHIN THE VILLAGE OF NORTHPORT

WHEREAS, the Tree Maintenance and/or Removal of Village trees provides support to the Village Highway Dept. which is required in order to facilitate safe passable access to Village Roadways, Facilities and Grounds and

WHEREAS, “Requests for Proposals” were advertised/requested through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled bid opening on March 3rd, 2023. The lowest qualified bid was submitted by Tim-A-Tree.

WHEREAS, Tim-A-Tree LLC, 6 Burrwood Ct., East Northport, NY 11731 submitted a bid for a two-year contract (March 1, 2023-February 28th 2025), and optional renewal for an additional 3rd year, for tree maintenance and removal services which includes the use of a boom truck for Village trees at a cost of One Thousand One Hundred and Fifty Dollars (\$1150.00) per day; and

WHEREAS, the Tree Maintenance and Removal contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with Tim-A-Tree for tree maintenance and removal of Village trees, and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

RESOLUTION 2023 - 98 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR AN ARBORIST FOR VILLAGE TREES WITHIN THE VILLAGE OF NORTHPORT

WHEREAS, the Arborist evaluate and provide critical information about the health of questionable Village trees, which will determine the maintenance or removal of hazardous trees located on Village Roadways, Facilities and Grounds and

WHEREAS, "Requests for Proposals" were advertised/requested through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled bid opening on March 3rd, 2023 at 11am. The lowest qualified bid was submitted by Dom's Lawn Makers Inc., DBA Dom's Tree Service.

WHEREAS, Dom's Lawn Makers Inc., DBA Dom's Tree Service, 101 Harbor Rd Port Washington, NY 11050, submitted a bid for a two-year contract, (March 1,2023-February 28th 2025) and optional renewal for an additional 3rd year, for evaluating and diagnosing trees for the Village at a cost of One Hundred and Thirty-Five Dollars (135.00) per hour; and

WHEREAS, the Arborist contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with Dom's Tree Service for evaluation of Village trees, and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

RESOLUTION 2023 - 99 ~ AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH J.R.HOLZMACHER P.E., LLC

BE IT RESOLVED, The Northport Village Board hereby authorizes the Mayor to execute a professional services agreement with J.R. Holzmacher P.E., LLC, for services outlined in the proposal dated January 9, 2023, at a cost not to exceed \$50,000.00, and authorizes the treasurer to make all appropriations for the purpose of funding the work contained in the proposal and said agreement is subject to attorney review for form and content.

WHEREAS, the execution of a professional service agreement for the Village is a type II action pursuant to 6 N.Y.C.R.R. Section 617.5 (18) and (21), and therefore no further SRQRA review is required

RESOLUTION FOR AN EXECUTIVE SESSION: if necessary, for personnel and/or litigation matters.

The next regular meeting of the Board of Trustees will be on Tuesday, April 18, 2023 at 6:00 p.m.

Respectfully submitted,
Georgina Cavagnaro
Village Clerk

JRH Consulting Engineers, D.P.C.

3555 Veterans Memorial Highway, Suite A, Ronkonkoma, New York 11779-7636

Tel: (631) 234-2220 Fax: (631) 234-2221 e-mail: dpcinfo@holzmacher.com

January 09, 2023

Hon. Donna Koch, Mayor
Inc. Village of Northport
224 Main Street
Northport, New York 11768

Re: Proposal for Engineering Services
Annual Retainer

Dear Mayor Koch:

J.R. Holzmacher P.E., LLC (JRH) is pleased to continue to provide professional engineering and consulting services to assist you with multiple Civil Engineering disciplines on an as needed/requested basis. The scope of services, period of services and cost proposal are as follows:

SCOPE:

The following work is anticipated to be provided:

Task 1 - Engineering Studies, Reports and Consultation:

Services related to Village operations and planning needs will be provided as requested. Tasks in this category would include the following:

- Studies or reports relating to Village wide or Wastewater Treatment Plant improvements, or regulatory compliance.
- Explanation of water quality data from the Wastewater Treatment Plant and preparation of charts or displays as requested.
- Value engineering review of construction and system operations for efficiency and opportunities for cost savings.
- Negotiations with the New York State Department of Environmental Conservation or other regulatory agencies including meetings, preparing letters and attending field inspections.
- Preparation of applications and exhibits for financial aid and environmental permits for projects.
- Preparation for and attendance at regulatory hearings, civic association or other meetings in regard to issues of concern to the Village.

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- Support to the Village Planning Board for review of application submittals.
- Consulting with the Operations staff on other than minor problems.
- Consulting with Village attorneys as requested.
- Consulting with Village Board of Trustees as requested.

Each of the services listed above, provided to the Village, will be identified with a sub-task number and description. Similar support services will be grouped into the identified sub-task.

Task 2 - Design and Construction Phase Services:

Services related to construction and capital improvement projects will be provided on a project-by-project basis when specialized capabilities or supplemental engineering staff is desired. Tasks in this category would include the following:

- Preparation of preliminary and final design plans and specifications.
- Assistance during bidding and award of construction contracts.
- Construction contract administration.
- Construction observation and quality monitoring.
- Assistance during start-up and regulatory inspections.

PERIOD:

Services under Tasks 1 and 2 will be performed promptly following the direction from Village staff. Authorization for a 1 year period, commencing February 1, 2023, is requested.

COST PROPOSAL:

The cost of the proposed work is as follows:

Task 1 - Time and expenses will be invoiced in accordance with the enclosed rate schedule. In addition, those assignments having a well-defined scope can be performed on a lump sum basis.

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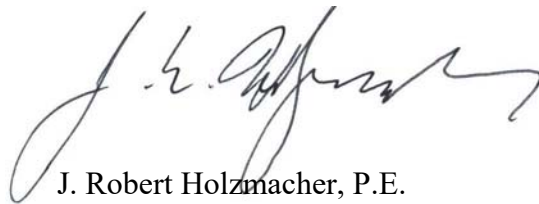
Task 2 - Negotiated fees with a letter proposal would be established upon commencement of each project.

We suggest that the initial budget allotment for services under Task 1 be in the amount of \$50,000. The Village administration would authorize work on subtasks against this budget as additional tasks become necessary. Recent practice has been to initiate and perform one or more capital projects under the Purchase Order for Task 1, and to apply invoices for separate projects to the Task 1 purchase order. We recommend that separate purchase orders be issued for capital projects in order to have better control of costs for services under both Tasks 1 and 2.

We look forward to working with you. Our standard Terms and Conditions of service are enclosed for your consideration.

Thank you for the opportunity to provide Engineering Support Service to the Village. You can authorize the work by signing the authorization below, or providing an appropriate Board Resolution or equivalent Purchase Order, and returning one copy to this office. Please call me if you have any questions.

Very truly yours,
JRH Consulting Engineers, D.P.C.



J. Robert Holzmacher, P.E.

Principal

Accepted by: _____

For: _____ Inc. Village of Northport

Date: _____

JRH:j

Encl.

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JRH Consulting Engineers, D.P.C.

Hourly Rates in Effect for 2023

<u>Personnel Classification:</u>	<u>Hourly Rate:</u>
Principals	200.00 – 375.00*
Architect	200.00 – 350.00*
Associates	150.00 – 315.00*
Project Managers	132.00 – 262.50*
Senior Engineers	140.00 – 315.00*
Engineers	105.00 – 193.50*
Senior Geologists / Hydrogeologists	110.00 – 315.00*
Geologists / Hydrogeologists	90.00 – 185.00
Sr. Environmental Scientists	120.00 – 180.00
Environmental Scientists	90.00 – 175.00
GIS/IT Specialist	90.00 – 175.00
Designer – Engineering Tech	95.00 – 125.00
Field Technicians	75.00 – 110.00
Support Staff	60.00 – 105.00

All hourly rates are based on straight time for a forty hour, five day work week and are charged for actual hours worked. Time spent in travel to project sites will be considered work related. For work requiring out-of-town travel and overnight stay, the minimum charge for work on the project will be eight hours per day. *Maximum rates reflect a 50% premium for deposition and testimony.

Travel, Subsistence, and Other Direct Expenses

Travel and subsistence expenses (excluding local mileage), long distance phone calls, printing, and other out-of-pocket expenses are to be paid for by the client at a cost plus ten percent markup. Travel and subsistence expense includes living and travel expenses of employees in visiting sites and attending conferences and performing services directly related to a project. Automobile expenses are calculated at a rate of \$0.585 per mile.

All subcontractor/vendor expenses, equipment rentals, outside reproduction expenses, and materials directly reimbursable to a project will be paid for by the client at a cost plus twenty percent basis.

JRH Consulting Engineers, D.P.C.

Standard Terms and Conditions of Service

JRH Consulting Engineers, D.P.C. (“Engineer”) and the Client hereby agree that the following will become binding upon the parties upon execution of the Proposal/Contract and will apply to all subsequent work order changes and/or amendments:

Services

The Services rendered to Client shall be as set forth in the attached written Proposal. No additional work will be performed without prior authorization from the Client. By authorizing such additional work, Client agrees to pay all reasonable and necessary additional fees and costs to perform such work. The attached schedule of “Hourly Rates in Effect for (current year)” is hereby made part of this agreement.

Confidentiality

The Engineer proposes to perform these services on a confidential basis on behalf of the Client. Our personnel and subcontractors involved in the Project shall be instructed about the confidential nature of these tasks, such that neither the nature of our work nor our findings will be disclosed to others without the Client’s permission, or unless legally required to do so. All work progress findings, reports, etc. will be delivered only to the Client or those persons designated by the Client.

CLIENT'S RESPONSIBILITIES - The Client shall:

- Designate in writing a person authorized to act as the Client's representative. The Client or his representative shall receive and examine documents submitted by the Engineer, interpret and define the Client's policies and render decisions and authorization in writing promptly to prevent unreasonable delay in the progress of Engineer's services.
- Furnish records data pertinent to the work proposed at the site including but not limited to surveys, maps, as-built drawings, reports, test borings, test pits, probings, subsurface exploration, soil bearing values, percolation tests, ground corrosion and resistivity test, as may be required for safe conduct of new work at the site.
- Guarantee full and free access for Engineer to enter upon all property required for the performance of Engineers services under this Agreement.
- Hold all required special meetings, serve and publish all required public and private notices, receive and act upon all protests and fulfill all requirements necessary in the development of the contracts and pay all costs incident thereto, including special application or regulatory fees for review of Project documents.

JRH Consulting Engineers, D.P.C.

- Provide the Engineer with standard bid documents required and advertise for Proposals from Bidders, open the Proposals at the appointed time and place and pay costs incidental thereto.

Insurance

Engineer shall maintain insurance coverage throughout the duration of this contract of the following types and limits of coverage:

- Professional Liability / Errors and Omissions in the amount of \$2,000,000 per claim. Client agrees to limit the Engineer's liability to the greater of the Engineer's fee or \$50,000, except for liability arising solely from negligent acts by the Engineer.
- Workmen's Compensation and Employer's Liability in amounts as required by law.
- General Liability Insurance in the amount of \$1,000,000 per occurrence / \$3,000,000 aggregate.
- Automobile Liability Insurance in the amount of \$1,000,000 per occurrence.
- Umbrella Liability Insurance in the amount of \$5,000,000 per occurrence / \$5,000,000 aggregate.

Client agrees to require, prior to the commencement of the construction work, that the Contractor and all Sub-Contractors shall submit evidence that he (they) have obtained for the period of the Construction Contract and guarantee period:

- Comprehensive general liability insurance coverage (including completed operations coverage). This coverage shall provide for bodily injury and property damage arising directly or indirectly out of, or in connection with, the performance of the work under the Construction Contract, and have a limit of not less than \$1,000,000 for all damages arising out of bodily injury, sickness or death of one person and an aggregate of \$2,000,000 for damages arising out of bodily injury, sickness and death of two or more persons in any one occurrence.
- The property damage portion will provide for a limit of not less than \$500,000 for all damages arising out of injury to or destruction of property of others arising directly or indirectly out of or in connection with the performance of the work under the Construction Contract and in any one occurrence including explosion, collapse, and underground exposures. Included in such coverage will be contractual coverage sufficiently broad to insure the provision of paragraph "Indemnity" below. The comprehensive general liability insurance will include as additional named insureds: the Client, the Engineer, and each of its officers, agents and employees.
- INDEMNITY: The Client will require that any Contractor or Sub-Contractor performing work in connection with Drawings and Specifications produced under this Agreement to hold harmless, indemnify and defend, the Client and Engineer, its consultants, and each of its officers, agents and employees from any and all liability claims, losses or damage arising out of or alleged to arise from the Contractor's (or Sub-Contractor's) negligence in the performance of the work described in the Construction Contract Documents, but not including liability that may be due to the sole negligence of the Client, Engineer, its consultants or officers, agents and employees.

JRH Consulting Engineers, D.P.C.

Billing and Payments

A retainer as specified in this proposal is required with the submission of the signed proposal. Only after receipt of such retainer will work commence. Said retainer will be credited against the total amount due on the final project invoice. Payment of invoices will be due within 30 days from the date of the invoice, unless other arrangements are made in writing. Payment on invoices for professional services or expenses incurred from outside contractors will be due upon receipt. Payment is not conditioned upon the Client's securing of mortgage monies, financing, or affirmative insurance coverage. Interest will accrue at the rate of 1 ½ % per month for overdue payments. Client acknowledges that payment of Engineer's invoices is not dependent on Client's securing of mortgages, financing or sale of assets. Any sales tax, value added tax, or similar tax levied on services or materials provided by the Engineer will be paid by Client in addition to all fees due to the Engineer.

Ownership of Documents

All Drawings, Specifications and other work product of the Engineer for the project are instruments of service for this project only and shall remain the property of the Engineer whether the project is completed or not. The Engineer grants Client the right to use these instruments of service for record keeping and maintenance purposes related to the scope of this project. Reuse of any of the instruments of service of the Engineer by the Client on extensions of this Project or any other Project without the written permission of the Engineer shall be at the Client's risk and the Client agrees to defend, indemnify and hold harmless the Engineer from all claims, damages and expenses, including attorney's fees arising out of such unauthorized reuse by the Client or others acting through the Client. Any reuse or adaptation of Engineer's instruments of service shall entitle Engineer to further compensation in amounts to be agreed upon by the Client and the Engineer.

Delegation of Duties

Neither the Client nor the Engineer shall delegate his duties under this Agreement without the written consent of the other.

Termination

This Agreement may be terminated by either party by seven days written notice in the event of substantial failure to perform in accordance with the terms of this Agreement by the other party through no fault of the terminating party. If this Agreement is terminated, Engineer shall be paid for services performed to the termination notice date including Reimbursable Expenses due plus Termination Expenses. Termination Expenses are defined as Reimbursable Expenses directly attributable to termination plus 15% of the total compensation earned to the time of termination to account for Engineer's rescheduling adjustments, reassignment of personnel and related costs incurred due to termination.

JRH Consulting Engineers, D.P.C.

Governing Law

Unless otherwise specified within this Proposal Statement, this Proposal Statement shall be governed by the law of the principal place of business of Engineer. Any dispute arising under this Agreement shall be resolved in the Courts of the State of New York.

Arbitration

Should litigation or arbitration occur between the parties relating to the provisions of this Statement, all litigation or arbitration expenses, collection expenses, witness fees, court costs and attorneys' fees incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party. Arbitration shall be non-binding on either party.

Unavoidable Delay

Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.

Severability

In the event any provisions of this Statement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

Interpretation of Subsurface Conditions

Client recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change with time. Data, interpretations and recommendations by the Engineer will be based solely on information available to the Engineer. The Engineer is responsible for those data, interpretations and recommendations, but will not be responsible for other parties' interpretations or use of the information developed. Services performed by the Engineer under this Agreement are expected by the Client to be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the engineering profession practicing contemporaneously under similar conditions in the locality of the project. Under no circumstances is any warranty, expressed or implied, made in the connection with the providing of engineering services.

JRH Consulting Engineers, D.P.C.

Construction Cost Opinions

Any opinion of the construction cost prepared by the Engineer represents its judgment as a design professional and is supplied for the general guidance of the Client. Since Engineer has no control over the cost of labor and material, or over competitive bidding or market conditions, Engineer does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to the client.

Construction Site Safety

Engineer has not been retained or compensated to provide design and construction review services relating to the Contractor's safety precautions or to means, methods, techniques, sequences or procedures required for the Contractor to perform his work, but not relating to the final or completed structure, omitted services include but are not limited to shoring, scaffolding, underpinning, temporary retainment of excavations and any erection methods and temporary bracing.

Hourly Rates of Compensation

Where hourly rates of compensation are proposed as the method of payment, they shall be those listed in the proposal for each individual or category. Hourly rates for testimony and deposition shall be calculated as 150% of the rate in effect for other services, but not outside the ranges indicated on the tabulation of hourly rates by job classification, to account for vacations, sick leave, holidays, insurance, taxes, pensions, other benefits, overhead and profit allowances for the number of hours that employees are directly employed on the project, including travel.

Sales Tax

Proposals include costs for Professional Services and listed expenses but do not include sales tax. Should the State of New York or other entity deem at some point in the future that sales tax is due, then the Owner will be responsible to pay such tax in addition to the fees listed in the proposal. The Owner will provide adequate documentation and certificates to support exemption from any such taxes which are not applicable to the Owner or its project.

General Ledger

Budget Adjustment Proof List

User: j.dorio@northportny.gov
Printed: 03/30/2023 - 5:52PM
Fiscal Year: 2023
Batch: 00002.03.2023 - BOT 0404023 - FYE 2022/2023



Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUND A0 - GENERAL FUND							
DEPT 1410 - VILLAGE CLERK							
EXPENSE							
Annual Budget							
A0-1410-0112-0000	VILLAGE CLERK PAID BENE	Annual	14,180.47	14,019.47	-161.00		Transfer to A0-1410-0400-0000
A0-1410-0400-0000	VILLAGE CLERK EXPENSES	Annual	43,368.25	43,529.25	161.00		Transfer from A0-1410-0112-0
Period Total:			57,548.72	57,548.72	0.00		
Expense Total:			57,548.72	57,548.72	161.00		
Revenue Total:			0.00	0.00	0.00		
Expense Total:			57,548.72	57,548.72	161.00		
DEPT 1410 - VILLAGE CLERK Net Amount:			57,548.72	57,548.72	0.00		
DEPT 1620 - BUILDINGS							
EXPENSE							
Annual Budget							
A0-1620-0409-0000	VILLAGE HALL BLDG. MISC	Annual	14,396.97	14,449.97	53.00		Transfer from A0-1620-0409-0
A0-1620-0409-0001	VILLAGE BUILDINGS - REPA	Annual	30,353.69	30,300.69	-53.00		Transfer to A0-1620-0409-0000
Period Total:			44,750.66	44,750.66	0.00		
Expense Total:			44,750.66	44,750.66	53.00		
Revenue Total:			0.00	0.00	0.00		
Expense Total:			44,750.66	44,750.66	53.00		
DEPT 1620 - BUILDINGS Net Amount:			44,750.66	44,750.66	0.00		
DEPT 3410 - FIRE PROTECTION							
EXPENSE							
Annual Budget							
A0-3410-0401-0000	FIRE DEPT UTILITIES	Annual	123,200.00	124,559.28	1,359.28		Transfer from A0-3410-0444-0
A0-3410-0444-0000	SUBSTATION EXPENSES	Annual	8,000.00	6,640.72	-1,359.28		Transfer to A0-3410-0401-0000
A0-3410-0444-0000	SUBSTATION EXPENSES	Annual	6,640.72	6,459.58	-181.14		Transfer to A0-3410-0445-0000
A0-3410-0445-0000	OUTSIDE TRUCK REPAIRS	Annual	12,000.00	12,181.14	181.14		Transfer from A0-3410-0444-0

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
DEPT 5142 - SNOW REMOVAL EXPENSE Annual Budget A0-5142-0405-0000	DEPT 3410 - FIRE PROTECTION	Period Total:	149,840.72	149,840.72	0.00		
		Expense Total:	143,200.00	143,200.00	1,540.42		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	143,200.00	143,200.00	1,540.42		
		DEPT 3410 - FIRE PROTECTION Net Amount:	143,200.00	143,200.00	0.00		
DEPT 5182 - STREET LIGHTING EXPENSE Annual Budget A0-5182-0401-0000	SNOW SUPPLIES, SALT, SAN	Annual	11,000.00	8,711.61	-2,288.39		Transfer to A0-5182-0401-0000
		Period Total:	11,000.00	8,711.61	-2,288.39		
		Expense Total:	11,000.00	8,711.61	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	11,000.00	8,711.61	0.00		
		DEPT 5142 - SNOW REMOVAL Net Amount:	11,000.00	8,711.61	-2,288.39		
DEPT 7140 - RECREATION EXPENSE Annual Budget A0-7140-0200-0000	STREET LIGHTING UTILITIE	Annual	60,800.00	63,088.39	2,288.39		Transfer from A0-5142-0405-0
		Period Total:	60,800.00	63,088.39	2,288.39		
		Expense Total:	60,800.00	63,088.39	2,288.39		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	60,800.00	63,088.39	2,288.39		
		DEPT 5182 - STREET LIGHTING Net Amount:	60,800.00	63,088.39	2,288.39		
DEPT 7140 - RECREATION EXPENSE Annual Budget A0-7140-0409-0000	PARK EQUIPMENT	Annual	49,615.91	49,240.91	-375.00		Transfer to A0-7140-0409-0000
		Annual	25,731.64	26,106.64	375.00		Transfer from A0-7140-0200-0
		Period Total:	75,347.55	75,347.55	0.00		
		Expense Total:	75,347.55	75,347.55	375.00		

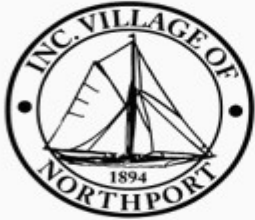
Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
DEPT 7180 - SPECIAL RECREATION FACILITIES EXPENSE Annual Budget A0-7180-0409-0000 A0-7180-0410-0000	DEPT 7140 - RECREATION Net Amount: DOCK MISC. EXP. - BUOYS E INSTALLATION/REMOVAL O	Revenue Total:	0.00	0.00	0.00		
		Expense Total:	75,347.55	75,347.55	375.00		
		DEPT 7140 - RECREATION Net Amount:	75,347.55	75,347.55	0.00		
		Annual	5,052.35	5,202.35	150.00		Transfer from A0-7180-0410-0
		Annual	12,850.00	12,700.00	-150.00		Transfer to A0-7180-0409-0000
		Period Total:	17,902.35	17,902.35	0.00		
		Expense Total:	17,902.35	17,902.35	150.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	17,902.35	17,902.35	150.00		
DEPT 9045 - LIFE INSURANCE EXPENSE Annual Budget A0-9045-0804-0000	DEPT 7180 - SPECIAL RECREATION FACILITIES Net A LIFE, DENTAL & OPTICAL	Revenue Total:	0.00	0.00	0.00		
		Expense Total:	17,902.35	17,902.35	150.00		
		DEPT 7180 - SPECIAL RECREATION FACILITIES Net A	17,902.35	17,902.35	0.00		
		Annual	85,112.00	88,187.31	3,075.31		Transfer from A0-9060-0807-0
		Period Total:	85,112.00	88,187.31	3,075.31		
		Expense Total:	85,112.00	88,187.31	3,075.31		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	85,112.00	88,187.31	3,075.31		
		DEPT 9045 - LIFE INSURANCE Net Amount:	85,112.00	88,187.31	3,075.31		
DEPT 9060 - HOSPITAL & MEDICAL INSURANCE EXPENSE Annual Budget A0-9060-0807-0000	DEPT 9045 - LIFE INSURANCE MEDICAL INSURANCE	Revenue Total:	0.00	0.00	0.00		
		Expense Total:	85,112.00	88,187.31	3,075.31		
		DEPT 9045 - LIFE INSURANCE Net Amount:	85,112.00	88,187.31	3,075.31		
		Annual	1,850,000.00	1,846,924.69	-3,075.31		Transfer to A0-9045-0804-0000
		Period Total:	1,850,000.00	1,846,924.69	-3,075.31		
		Expense Total:	1,850,000.00	1,846,924.69	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	1,850,000.00	1,846,924.69	0.00		
		DEPT 9060 - HOSPITAL & MEDICAL INSURANCE Net A	1,850,000.00	1,846,924.69	-3,075.31		

Account Number	Description	Period	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	2,345,661.28	2,345,661.28	7,643.12		
	FUND A0 - GENERAL FUND	FUND Net Amount:	2,345,661.28	2,345,661.28	0.00		
FUND G0 - SEWER							
DEPT 8120 - SANITARY SEWERS							
EXPENSE							
Annual Budget							
G0-8120-0200-0000	EQUIPMENT	Annual	29,000.00	21,744.64	-7,255.36		Transfer to G0-8120-0401-000
G0-8120-0401-0000	SEWER LINES UTILITIES	Annual	20,000.00	27,255.36	7,255.36		Transfer from G0-8120-0200-0
		Period Total:	49,000.00	49,000.00	0.00		
		Expense Total:	49,000.00	49,000.00	7,255.36		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	49,000.00	49,000.00	7,255.36		
	DEPT 8120 - SANITARY SEWERS	FUND Net Amount:	49,000.00	49,000.00	0.00		
		Revenue Total:	0.00	0.00	0.00		
		Expense Total:	49,000.00	49,000.00	7,255.36		
	FUND G0 - SEWER	FUND Net Amount:	49,000.00	49,000.00	0.00		

Accounts Payable

Voucher Approval Document

User: j.dorio@northportny.gov
Printed: 03/22/2023 - 8:46AM
Batch: 00010.03.2023 - 03232023 UTILITY BILLS



I hereby attest that the Board of Trustees for the Village of Northport certify that the vouchers on this abstract dated _____, and consisting of these _____ pages were audited and allowed in the amounts _____ shown.

Authorized Official Date _____

Authorization is hereby given and direction is made to pay each of _____ claimants

Georgina Cavagnaro Sign/Date _____
Village Clerk

Fund	Description	Amount
A0	GENERAL FUND	2,092.17
G0	SEWER	47.13
Report Total:		2,139.30

Accounts Payable

Voucher Approval Document

User: j.dorio@northportny.gov
Printed: 03/22/2023 - 9:02AM
Batch: 00011.03.2023 - 03232023 UTILITY BILLS



I hereby attest that the Board of Trustees for the Village of Northport certify that the vouchers on this abstract dated _____, and consisting of these _____ pages were audited and allowed in the amounts _____ shown.

Authorized Official Date _____

Authorization is hereby given and direction is made to pay each of _____ claimants

Georgina Cavagnaro Sign/Date _____
Village Clerk

Fund	Description	Amount
A0	GENERAL FUND	1,755.08
Report Total:		1,755.08

Accounts Payable

Voucher Approval List

User: j.dorio@northportny.gov
Printed: 03/30/2023 - 5:09PM
Batch: 00012.03.2023 - 04042023 GOVT FUNDS



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
208		AFLAC NEW YORK	MARCH SUPPLEMENTAL MEDICAL	A0-9060-0807-0000	941.08
209		ALTERNATIVE MICROGRAPHICS, INC	DOCUMENT SCANNING SERVICES	A0-1680-0400-0000	447.04
228		AMAZON CAPITAL SERVICES	ETHERNET CABLE	A0-1680-0400-0000	49.98
228		AMAZON CAPITAL SERVICES	JOY PRINTER	A0-1680-0400-0000	116.94
228		AMAZON CAPITAL SERVICES	SUPPLIES FOR THE MAYOR	A0-1410-0400-0000	51.00
210		ANDERSON FIRE EQUIPMENT	20 BEACH AVE INSPECTION OF FIRE EXTINGUISHERS	A0-1620-0409-0001	50.00
210		ANDERSON FIRE EQUIPMENT	224 MAIN ST INSPECTION OF FIRE EXTINGUISHERS	A0-1620-0409-0001	210.00
233		ANDERSON FIRE EQUIPMENT	FIRE EXTINGUISHERS WOODSIDE	A0-5110-0409-0000	160.00
207		B & L PC SOLUTIONS, INC.	MARCH ON-SITE SUPPORT SERVICE - POLICE	A0-3120-0211-0000	1,250.00
211		CANON FINANCIAL SERVICES	MARCH 2023 LEASE	A0-1410-0400-0000	401.00
212		CAROLYN FALANGO	COURT REPORTER 3/20/23	A0-1110-0400-0000	250.00
234		CHOICE DISTRIBUTION	RUBBERIZED UNDERCOATING	A0-5110-0409-0000	239.33
234		CHOICE DISTRIBUTION	MISC SUPPLIES HIGHWAY	A0-5110-0409-0000	347.61
213		CLARIS GROSS	SPANISH INTERPRETER 3/20	A0-1110-0400-0000	190.00
214		DOROTHEA WALSH	SPECIAL ELECTION 3/21/2023	A0-1450-0400-0000	160.30
215		DRUM INDUSTRIAL SALES CO	GARBAGE CAN LINERS	A0-1410-0400-0000	314.88
235		FEDERAL EXPRESS	POSTAGE	A0-1410-0400-0000	2.95
216		FIRST INTERNATIONAL TITLE AGENCY - RH	99 BAYVIEW AVE ADDITIONAL SEARCH (100 YEAR)	A0-1420-0400-0002	400.00
198		GATHMAN & BENNETT L.L.P.	APRIL 2023 RETAINER	A0-1420-0400-0000	10,416.67
236		GRAINGER	LEATHER GLOVES	A0-5110-0409-0000	179.50
237		HUNTINGTON PLUMBING	SHORT KEY F/METER COVER HIGHWAY	A0-5110-0409-0000	22.98
217		JANET HAYES	SPECIAL ELECTION 3/21/2023	A0-1450-0400-0000	160.30
199		KW REPORTING CORP	REPORTING SERVICES ARCHIES PUBLIC MTG	A0-8989-0400-0000	780.00
199		KW REPORTING CORP	REPORTING SERVICES ZONING PUBLIC MTG	A0-8010-0400-0000	177.00
218		LEONARD J. MARCHESE, CPA	MARCH CONSULTING SERVICES	A0-1325-0400-0000	2,916.67
219		MARILYN BARKER	SPECIAL ELECTION 3/21/2023	A0-1450-0400-0000	160.30
229		NASSAU-SUFFOLK COURT CLERK'S ASSC.	ANNUAL MEMBERSHIP DUES	A0-1110-0400-0000	50.00
220		NATIONAL GRID	GAS SERVICE FOR 20 BEACH AVE	A0-1620-0401-0000	290.66
230		NORTHPORT COPY	TIME CARDS	A0-1410-0400-0000	110.00
221		NORTHPORT COPY	JOB TICKETS FOR 3/21/23 ELECTION	A0-1450-0400-0000	117.00
222		NYS EMPLOYEES' HEALTH INSURANCE PENT	APRIL 2023 MEDICAL INSURANCE	A0-9060-0807-0000	170,899.45

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
231		OFFICE OF THE STATE COMPTROLLER	FEBRUARY REIMBURSEMENT OF FINES	A0-1110-0411-0000	578.00
223		PATRICIA NAPLES	SPECIAL ELECTION 3/21/2023	A0-1450-0400-0000	160.30
238		PAUL MINCIELI	CDL REIMBURSEMENT AS OF 3/17/2023	A0-5110-0409-0000	3,005.00
242		PSEG	FEBRUARY STREET LIGHTS	A0-5182-0401-0000	5,078.74
242		PSEG		A0-3410-0401-0000	3,362.88
200		PURCHASE POWER	METER REFILL	A0-1410-0400-0000	2,018.50
224		SALERNO BROKERAGE CORP	FIRE DEPARTMENT GROUP LIFE POLICY FOR 3/1/2023-2/28/24	A0-3410-0425-0000	42,100.06
239		SCATT MATERIALS CORP.	MISC PATCHING	A0-5110-0406-0000	176.53
239		SCATT MATERIALS CORP.	MISC PATCHING	A0-5110-0406-0000	223.95
239		SCATT MATERIALS CORP.	MISC PATCHING	A0-5110-0406-0000	177.40
240		SHERWIN-WILLIAMS COMPANY	FROG TAPE AND ROLLER	A0-5110-0409-0000	21.30
225		SUSAN RONNEBURGER	SPECIAL ELECTION 3/21/2023	A0-1450-0400-0000	160.30
241		TIFCO INDUSTRIES	RECHARGEABLE LED HEADLAMP	A0-5110-0409-0000	77.06
241		TIFCO INDUSTRIES	HOSE CLAMP PLIER	A0-5110-0409-0000	172.26
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 VILLAGE HALL	A0-1620-0409-0000	53.00
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 MAIN ST PIER	A0-7180-0409-0000	150.00
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 FIRE SUB	A0-3410-0444-0000	35.00
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 PARKING LOT #3	A0-7140-0409-0000	150.00
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 FIRE	A0-3410-0409-0000	44.00
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 STEERS PARK	A0-7140-0409-0000	75.00
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 LEWIS OLIVER	A0-7140-0409-0000	150.00
232		TNR EXTERMINATORS, INC.	EXTERMINATING 2/15/23 POLICE DEPARTMENT	A0-3120-0409-0000	60.00
245		TOTAL COLLECTION SERVICES INC.	MARCH GARBAGE	A0-8160-0400-0000	70,056.25
226		JEAN VALES	SPECIAL ELECTION 3/21/2023	A0-1450-0400-0000	160.03
227		WILLIAM CIESLA, JR	SPECIAL ELECTION 3/21/2023	A0-1450-0400-0000	160.30
244		WINTERS BROS WASTE SERVICES,LLC	CURBSIDE COLLECTION	A0-8160-0400-0000	727.75
203		CLEARBROOK		G0-8130-0405-0000	2,480.00
201		DRUM INDUSTRIAL SALES CO		G0-8130-0409-0000	196.19
202		EAGLE CONTROL CORP.		G0-8130-0400-0000	880.00
204		JAF INDUSTRIES LLC		G0-8120-0404-0000	675.00
205		MAXIMUM ENVIRONMENTAL MANAGEMENT		G0-8130-0404-0001	245.50
205		MAXIMUM ENVIRONMENTAL MANAGEMENT		G0-8130-0404-0001	245.50
242		PSEG	FEBRUARY SEWER PLANT	G0-8120-0401-0000	9,161.86
243		SUFFOLK COUNTY WATER AUTHORITY	GAS SERVICE TO BEACH AVE SEWER DEPART	G0-8120-0401-0000	1,034.98
206		USA BLUEBOOK		G0-8130-0404-0000	1,608.56
Warrant Total:					337,523.84

Accounts Payable
Voucher Approval List

User: j.dorio@northportny.gov
Printed: 03/22/2023 - 9:02AM
Batch: 00011.03.2023 - 03232023 UTILITY BILLS AUTO PAY



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
193		AT&T MOBILITY	FIRE AUTO PAY - FEBRUARY	A0-3410-0401-0002	398.88
197		VERIZON	FIRE MARCH	A0-3410-0401-0000	632.45
197		VERIZON	POLICE MARCH	A0-3120-0401-0000	723.75
Warrant Total:					1,755.08

Accounts Payable
Voucher Approval List

User: j.dorio@northportny.gov
Printed: 03/22/2023 - 8:46AM
Batch: 00010.03.2023 - 03232023 UTILITY BILLS



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
193		AT&T MOBILITY	POLICE - FEBRUARY	A0-3120-0401-0000	463.80
193		AT&T MOBILITY	DEPT HEADS - FEBRUARY	A0-3410-0401-0002	470.54
195		NATIONAL GRID	FIRE SUBSTATION GAS 2/13-3/15/23	A0-3410-0401-0000	1,055.89
194		OPTIMUM	FIRE SUBSTATION MARCH 2023	A0-3410-0401-0001	101.94
196		NATIONAL GRID	FIRE SUBSTATION GAS 2/13-3/15/23	G0-8120-0401-0000	47.13
Warrant Total:					2,139.30