

**REVISED AGENDA  
MARCH 5, 2024 – 6:00 PM  
MEETING OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF NORTHPORT  
REGULAR MEETING**

Meeting will be held live at Village Hall, 224 Main Street Northport, NY 11768 and will also be available via Zoom:

Register in advance to attend by Zoom only:

[https://us02web.zoom.us/meeting/register/tZMpce2trDksG9Lk48\\_Qq0v-ve\\_t-Pbjn-Xb](https://us02web.zoom.us/meeting/register/tZMpce2trDksG9Lk48_Qq0v-ve_t-Pbjn-Xb)

After registering, you will receive a confirmation email containing information about joining the meeting.

**OPEN MEETING:**

**SALUTE TO THE FLAG:**

**ANNOUNCEMENTS:**

**PRESENTATION:**

**PUBLIC HEARINGS:**

**PUBLIC PARTICIPATION:**

**BOARD APPROVAL OF WARRANTS:**

Prepay Governmental Funds Utility bills 2/22/24 in the amount of \$15,071.63

Fire bills 2/20/24 in the amount of \$60,361.54

Governmental Funds 3/5/24 Fiscal Year 2023-2024 in the amount of \$205,155.70

Governmental Funds 3/5/24 Fiscal Year 2024-2025 in the amount of \$345,609.19

Payroll week 2/23/24 General Fund \$317,593.86

Payroll week 2/23/24 Sewer Fund \$15,154.00

**BUSINESS/COMMISSIONERS REPORTS:**

**TREASURER REPORT:**

**CHIEF OF POLICE REPORT:**

**CORRESPONDENCE:**

**REQUESTS:** The Northport Chamber of Commerce is requesting permission to hold the Farmers Market on Saturdays, from June 1 – November 23, 2024. There will be no farmers market held on Saturday, September 21, 2024 Cow Harbor Day.

**RESOLUTIONS:**

**RESOLUTION 2024 – 30 ~ APPROVAL OF MINUTES**

**BE IT RESOLVED**, the minutes of the February 15, 2024 meeting are hereby accepted.

**RESOLUTION 2024 – 31 ~ ACCEPTANCE OF DONATION FOR VILLAGE COW HARBOR PARK BASKETBALL COURT RENOVATION**

**WHEREAS**, The Village of Northport seeks to improve Cow Harbor Park and renovate the existing basketball court; and

**WHEREAS**, the renovation will include the basketball court, fencing, french drain system and landscape maintenance improvements;

**WHEREAS**, the Village accepts the Eatons Neck Youth Club Inc. project donation of \$19,630.37.

**WHEREAS**, The Board of Trustees has considered this contribution, and has determined that that the acceptance of such gift(s) is in the best interest of the village, now therefore

**BE IT RESOLVED**, That the Village of Northport gratefully accepts the generous donation by Eatons Neck Youth Club Inc.

**FURTHER RESOLVED**, this is a type II action pursuant to 6 N.Y.C.R.R. section 617.5 (c) 26, and, therefore, no further SEQRA review is required.

**RESOLUTION 2024 – 32 ~ VILLAGE COW HARBOR PARK BASKETBALL COURT RENOVATION & LANDSCAPE MAINTENANCE**

**WHEREAS**, The Village of Northport seeks to improve Cow Harbor Park and renovate the existing basketball court; and

**WHEREAS**, the Phase 1 renovation will include the basketball court, fencing, french drain system and landscape maintenance improvements;

**WHEREAS**, the Treasurer has secured project donations of \$110,723.50 (\$65,600/\$25,493.13/\$19,630.37) and a DASNY Grant Agreement is in process for a \$75,000 award and will submit for reimbursement the capital cost associated with this project agreement.

**WHEREAS**, the contractor The LandTek Group, Inc. will be resourced from the Town of Huntington - General Construction Requirements Contract - ES 2022-04/O-E.

**WHEREAS**, this is a type II action pursuant to 6 N.Y.C.R.R. section 617.5 (c) 26, and, therefore, no further SEQRA review is required.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to execute an agreement with The LandTek Group, Inc. for \$159,986.00 and further authorizes the mayor or her designee to enforce the provisions of the agreement and all other relevant documents as deemed necessary by the Village Attorney.

**RESOLUTION 2024 – 33 ~ AUDITING FIRM**

**BE IT RESOLVED**, the firm of R.S. Abrams is hereby retained for independent audit services of the Village's financial statements, preparations of the Annual Financial Report (AFR) and audit of the Village Justice Court respectively,

- fiscal year 2024 ending 2/29/2024, in an amount not to exceed \$32,000.00 (Thirty-two Thousand dollars)
- fiscal year 2025 ending 2/28/2025, in an amount not to exceed \$33,000.00(Thirty-three Thousand dollars)
- fiscal year 2026 ending 2/28/2026, in an amount not to exceed \$34,000.00(Thirty-four Thousand dollars),

**BE IT FURTHER RESOLVED**, The Mayor is hereby authorized to execute any and all documents related to the audit.

**FURTHER RESOLVED**, the execution of an agreement is a Type II action pursuant to 6 N.Y.C.R.R. Section 617.5(c) (18)(21), and therefore no further SEQRA review is required.

**RESOLUTION 2024 – 34 ~ HOLD HARMLESS AGREEMENT**

**BE IT RESOLVED**, the mayor is hereby authorized to sign a hold harmless agreement between the First Presbyterian Church of Northport located at 330 Main Street and the Village of Northport to allow the installation and operation of new ADA compliant ramps at 330 Main Street Northport, NY; at no charge to the Indemnitee.

**FURTHER RESOLVED**, this is an unlisted Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

**RESOLUTION 2024 – 35 ~ PARAMEDIC**

**WHEREAS**, Cassidy Curtin has applied to be a per diem Paramedic for the Inc. Village of Northport, now therefore

**BE IT RESOLVED**, Cassidy Curtin is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Cassidy Curtin will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic, and

**BE IT FURTHER RESOLVED**, Paramedic Cassidy Curtin will work no more than 17.5 hours a week at a rate of pay of \$32.00 per hour.

**FURTHER RESOLVED**, this is Type II Action pursuant to 6 N.Y.C.R.R. Section 617.5 (c) 26, and, therefore, no further SEQRA review is required.

**RESOLUTION 2024 – 36 ~ APPOINTMENT OF VILLAGE PROSECUTOR**

**BE IT RESOLVED**, That Daniel Hallak is hereby retained as Village Prosecutor, for a term to begin on March 6, 2024 and end on April 3, 2024, at the rate of \$750.00 per court appearance excluding Trials which can be billed at the rate of \$225.00 per hour and is hereby authorized to prosecute violations of the Village Code and local laws in Village Justice Court. Said retention shall not be as an employee of the Village but as an appointee.

**FURTHER RESOLVED**, the retaining of an attorney is a Type II Action pursuant to N.Y.C.R.R. Section 617.5(c) 26, and, therefore, no further SEQRA review is required.

**RESOLUTION 2024 – 37 ~ MAIN STREET PIER REPAIR (PHASE II)**

**WHEREAS**, in response to a notice placed by the Village Clerk, RFP's and bid documents were issued for repairs to the Main Street Pier (Phase II) which have been deemed necessary by J. Pontieri PE Engineers and

**WHEREAS**, (3) Sealed bids were received on February 21st, 2024 at Northport Village Hall and based on the review of these bids by J. Pontieri, PE, the lowest responsible bidder was Brandt Marine Inc. located at 15 Electric St, Patchogue, NY 11722, with a bid for \$396,820.00 and

**BE IT RESOLVED**, The Mayor is hereby authorized to execute any necessary contracts with Brandt Marine Inc. for the supply and installation of all materials necessary for repair/replacement of the Main Street Pier (Phase II).

**FURTHER RESOLVED**, this a Type II Action pursuant to 6 N.Y.C.R.R. Section 617.5 (c) 31, and, therefore, no further SEQRA review is required.

**RESOLUTION 2024 – 38 ~ WASTEWATER TREATMENT PLANT DENITRIFICATION UPGRADE FILTER NO. 4**

**WHEREAS**, in response to a notice placed by the Village Clerk, RFP's and bid documents were issued for the installation of the Denitrification Filter No. 4 at the Village Wastewater Treatment Plant located at 1 Ketcham Place, which has been confirmed to be required by J.R. Holzmacher P.E., LLC and

**WHEREAS**, (4) Sealed bids were received on February 28th, 2024 at Northport Village Hall and based on the review of these bids by J.R. Holzmacher P.E., LLC, the lowest responsible bidder was R.J. Industries, Inc., located at 75 East Bethpage Road, Plainview, NY 11803, with a bid for \$224,700.00 and

**BE IT RESOLVED**, The Mayor is hereby authorized to execute any necessary contracts with R.J. Industries, Inc. for the installation of Denitrification Filter No. 4 equipment and all necessary components.

**FURTHER RESOLVED**, this a Type II Action pursuant to 6 N.Y.C.R.R. Section 617.5 (c) 31, and, therefore, no further SEQRA review is required.

**RESOLUTION 2024 - 39 ~ AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE NEW YORK SEA GRANT INSTITUTE TO DEVELOP AND SUBMIT A GRANT PROPOSAL FOR THE PURCHASE OF A PUMP-OUT VESSEL**

**WHEREAS**, the Village of Northport desires to submit a grant request and proposal to NYS CFA - DEC's water quality Improvement project, and

**WHEREAS**, there is no cost to the Village of Northport as New York Sea Grant will enter into an agreement with GEI Consultants, Inc., P.C. to assist the Village of Northport with the Grant request and proposal,

**WHEREAS**, entering into an agreement to submit a grant request is not an action pursuant to SEQRA,

**NOW THEREFORE BE IT RESOLVED**, the Mayor is authorized to enter into an agreement with New York Sea Grant for purposes of working with GEI Consultants, Inc., P.C. to submit the grant request for assistance in purchasing a sanitary pump-out vessel to improve water quality in Northport Harbor the Village of Northport.

**RESOLUTION 2024 - 40 ~ AUTHORIZING THE MAYOR TO EXECUTE AN IPS GROUP CUSTOMER AGREEMENT FOR THE PURCHASE OF PARKING TECHNOLOGY AND RELATED SERVICES**

**WHEREAS**, The Village of Northport seeks to improve downtown public parking technology and services on Main Street and at the west end of Northport Village; and

**WHEREAS**, the agreement will include two hundred and twenty-five Model MK5 895 single-space meters and sensors (215 installed & 10 spares); and

**WHEREAS**, the agreement will include the IPS GROUP - Park Smarter mobile app. for greater efficiency and a real-time web-based data management system application; and

**WHEREAS**, the agreement will include IPS GROUP client support to the Village at all levels of administration for public parking technology and services; and

**WHEREAS**, a “Sole Source” vendor IPS GROUP at 7737 Kenamar Court, San Diego, CA 92121 has been selected for the purchase of (225) single-space meters and sensors as per the agreement specifications at a cost not to exceed \$257,835.75

**WHEREAS**, the purchase of parking technology and related services is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to execute an agreement with IPS GROUP for the purchase of parking technology and related services in the amount of \$257,835.75 and further authorizes the mayor or her designee to enforce the provisions of the agreement and all other relevant documents as deemed necessary by the Village Attorney.

**RESOLUTION 2024 – 41 ~ BUDGET TRANSFERS**

**BE IT RESOLVED**, The Village Treasurer is hereby authorized to make the following budget transfers for fiscal year 2023-2024; see attached General Ledger Budget Adjustment Proof List.

The next meeting of the Board of Trustees will be Wednesday, March 20, 2024 at 6:00PM.

**RESOLUTION FOR AN EXECUTIVE SESSION**, if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Georgina Cavagnaro  
Village Clerk