

**AGENDA**  
**JANUARY 19, 2021 – 6:00 PM.**  
**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**  
**REGULAR MEETING**

**OPEN MEETING:**

**SALUTE TO THE FLAG:**

**ANNOUNCEMENTS:**

**PRESENTATIONS:**

Police Review Committee Workshop presentation given by Joe Schramm  
PBA Retirement Incentive presented by Leonard Marchese Village Treasurer

**PUBLIC HEARINGS: RESOLUTION 2021 – 11 ~ TENTATIVE BUDGET**

To consider the tentative budget for The Village of Northport for the fiscal year March 1, 2021 to February 28, 2022.

**BOARD APPROVAL OF WARRANT:**

Fiscal Year 2020/2021 General Fund bills in the amount of \$88,607.60  
Fiscal Year 2020/2021 Sewer Fund bills in the amount of \$26,001.37  
Fiscal Year 2020/2021 Fire Warrant bills in the amount of \$29,266.18  
Fiscal Year 2020/2021 Payroll Week (01/15/2021) General Fund in the amount \$283,320.39  
Fiscal Year 2020/2021 Payroll Week (01/15/2021) Sewer Fund in the amount of \$14,440.74

**BUSINESS/COMMISSIONERS REPORTS:**

**TREASURER REPORT:**

**CHIEF OF POLICE REPORT:**

**CORRESPONDENCE:**

**REQUESTS:**

Eagle Scout project request from Thomas Serra

**NOTICE:**

**RESOLUTION: 2021 – 12 ~ APPROVAL OF THE JANUARY 5, 2021 MINUTES**  
**BE IT RESOLVED:** The minutes of the January 5, 2021 meeting are hereby accepted.

**RESOLUTION 2021 – 13 ~ PARAMEDIC**

**BE IT RESOLVED:** Emily Edgar is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Emily Edgar will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic.

**WHEREAS:** Paramedic Emily Edgar will work no more than 17.5 hours a week at a rate of pay of \$26.00 per hour.

**RESOLUTION 2021 – 14 ~ PARAMEDIC**

**BE IT RESOLVED:** Joseph Galizia is hereby hired for the position of Paramedic for the Incorporated Village of Northport, and as with all applicants, Joseph Galizia will be subject to a background check and confirmation of all certifications necessary to hold the position of Paramedic.

**WHEREAS:** Paramedic Joseph Galizia will work no more than 17.5 hours a week at a rate of pay of \$26.00 per hour.

**RESOLUTION 2021 – 15 ~ NEW YORK LOCAL GOVERNMENT RECORDS (LGS1)**

**BE IT RESOLVED,** by the Board of Trustees of the Incorporated Village of Northport that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED,** that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**BE IT FURTHER RESOLVED** that the provisions of this resolution shall take effect immediately.

**RESOLUTION 2021 – 16 ~ SOFTWARE UPGRADE WITH KVS AKA SPRINGBROOK**

**BE IT RESOLVED:** That the Village has utilized KVS Financial Systems, aka Springbrook, for over 15 years and, whereas, the Village has standardized accounting policies around such systems and, whereas, the Village chooses to continue use of such systems and, whereas, the cloud-based application provides a more secure environment to host such critical financial systems.

**NOW THEREFORE, BE IT RESOLVED:** The Village approves the sole source use of Springbrook Financial Systems for the provision of integrated cloud-based software for Village Treasury operations.

**BE IT FURTHER RESOLVED:** The Mayor is authorized to execute an agreement with Springbrook Financial Systems to migrate current local server-based systems to a cloud based secure system. The initial amount shall not exceed \$23,293.08 for installation and training.

**RESOLUTION 2021- 17 ~ HIRING OF PART TIME EMPLOYEE TREASURER DEPARTMENT**

**BE IT RESOLVED:** That Sean Gathman is hereby hired to the part time position in the Treasurer's Dept at a rate of \$18.00 per hour, not to exceed 17.5 hours per week.

**RESOLUTION 2021 – 18 ~ PENFLEX SERVICE AGREEMENT**

**BE IT RESOLVED:** That the Mayor is authorized to sign the Penflex Service Award Program Agreement for a two-year period from 11/1/2000 to 10/31/2022 for a fee of \$6700.00 annually.

**RESOLUTION 2021 - 19 ~ SUFFOLK COUNTY HAZARD MITIGATION PLAN**

**WHEREAS,** The Village of Northport, has gathered information and has prepared the Suffolk County Hazard Mitigation Plan with the assistance of Suffolk County and the Suffolk County contractor Tetra Tech; and

**WHEREAS,** The Suffolk County Hazard Mitigation plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS,** The Village of Northport have reviewed the Plan and the Plan will be updated not less than every five years;

**BE IT RESOLVED** That the Northport Village Board hereby adopts the Suffolk County Hazard Mitigation Plan as the Northport Village's Natural Hazard Mitigation Plan and resolves to execute the actions in the Plan.

**BE IT FURTHER RESOLVED,** this is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

**RESOLUTION 2021 – 20 ~ NYS RETIREMENT STANDARD FOR JUDGE BIUNNO**

**BE IT RESOLVED:** That the Village Board of Trustees approves and posts a standard workday for Judge Mary Louise Biunno at 6 hours as per NYS Retirement Systems Standards.

**RESOLUTION 2021 – 21 ~ FIRE CONTRACT WITH THE TOWN OF HUNTINGTON**

**BE IT RESOLVED:** The Mayor is hereby authorized to execute an agreement with the Town of Huntington to provide fire protection services for fire protection District No. 1 for a period of one year from January 1, 2021 through December 31, 2022 in the amount of one million five hundred and fifty-seven thousand four hundred and ninety five dollars (\$1,557,495.00) and on such other terms and conditions as may be acceptable to the Village Attorney, subject to the approval of the volunteers of the Northport Fire Department as provided by law, and

**WHEREAS,** this is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5(c)(26), and, therefore, no further SEQRA review is required.

**RESOLUTION 2021 – 22 ~ BUDGET TRANSFERS**

**BE IT RESOLVED:** The Village Treasurer is hereby authorized to make budget transfers, see Schedule A.

**RESOLUTION 2021- 23 ~ FLUPSY**

**BE IT RESOLVED:** The Mayor is authorized to procure services and execute contract for services to Advanced Plastic Fabrications to construct 4 High Density polyethylene plastic FLUPSY boxes in support of the Village Aquaculture program, in the amount not to exceed \$1,520.00.

**BE IT FURTHER RESOLVED:** This is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

**RESOLUTION 2021- 24 ~ FLUPSY**

**BE IT RESOLVED:** The Mayor is authorized to procure services and execute contract for services to Advanced Plastic Fabrications to construct 4 High Density polyethylene plastic FLUPSY boxes in support of the Village Aquaculture program, in the amount not to exceed \$1,520.00.

**BE IT FURTHER RESOLVED:** This is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

**RESOLUTION 2021- 25 ~ FLUPSY**

**BE IT RESOLVED:** The Mayor is authorized to procure services and execute contract for services to Advanced Plastic Fabrications to construct High Density polyethylene plastic welded joints to construct FLUPSY boxes in support of the Village Aquaculture program, in the amount not to exceed \$710.00.

**BE IT FURTHER RESOLVED:** This is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

**RESOLUTION 2021 – 26 ~ WELLNESS PROGRAM**

**BE IT RESOLVED:** As a part of the continued Wellness Program, the Mayor is authorized to sign an agreement with Jen Tzimas subject to attorney review for Winter Yoga III at the Presbyterian Church for 10, one-hour sessions, at the rate of \$1500 for the ten sessions and,

**FURTHER RESOLVED:** The Mayor is also authorized to sign an agreement with the Presbyterian Church to secure use of the Hartt room, for ten, one-hour sessions.

**BE IT FURTHER RESOLVED,** this is a type II Action pursuant to 6 N.Y.C.R.R. Section 617.5, and therefore, no further SEQRA review is required.

**RESOLUTION 2021 – 27 ~ HIGHWAY/PARKS DEPARTMENT LABORER**

**BE IT RESOLVED:** Erik Englemann is hereby appointed to the position of Laborer for the Incorporated Village of Northport, and

**WHEREAS:** The Laborer position is a union position, and will be full-time at a rate of pay of \$22.63 per hour with the possibility of overtime. Erik Englemann will be subject to and must pass a full background check as well as complete a 6-month probationary period, as per the **Union Local 342/LISPSE Collective Bargaining Agreement.**

**PUBLIC PARTICIPATION:**

The next meeting of the Board of Trustees will be Tuesday February 2, 2021 at 6:00 PM. *Please note this meeting will be held via Virtual Zoom Conference.*

**RESOLUTION FOR AN EXECUTIVE SESSION:** if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Georgina Cavagnaro  
Deputy Village Clerk

