

**THE MINUTES FOR THE MARCH 14, 2023
BOARD OF FIRE COMMISSIONERS MEETING
OF THE INCORPORATED VILLAGE OF NORTHPORT**

PRESENT: Chairman Phil Weber, Commissioners Jim Hall, Jim Clark, Paul Latuso and Koch.
Chief Doug Pyne, 1st Asst. Tom Smalling, 2nd Asst. Chief Dan Cross, Sr. Fire House
Attendant John McKenna, Paramedic Tom McCarthy.

Meeting Called To Order At 7:00 PM.

Minutes From The February 14, 2023 Meeting Approved.

Fire Warrant Approved In The Amount Of \$29,237.47.

Chief Pyne:

House Committee requests a flat screen monitor. John Mckenna will obtain prices.
On Sunday, April 30th there will be an awards ceremony and brunch at the Firehouse.

Chief Smalling:

Gas meters were received and CO meters are still backordered.
eDispatches.com began the free 30-day trial to improve members receiving messages.
Problem still not receiving paperwork from the medical center that provides physicals for members.
John McKenna addressed this in his monthly report.

Paul Latuso:

Discussed the VA Hospital project.
The antenna has been installed but still waiting for the hardware by Motorola.

Terry Koch:

He will receive plans for the ambulance in a few weeks.

Tom McCarthy:

Request Purchase of a volume knob for speaker at Station One- **Board Approves.**
Paramedic Roster is working well.

John McKenna:

Please see attached detailed monthly report:
John proposes two ideas for storage needed at Station One-**Board Approves.**
John advised chiefs to fill out a voucher form to receive cell phone reimbursement.
He has not seen any vouchers submitted for this expense.

Meeting Adjourned At 8:00 PM.

Next Meeting Is Scheduled For Tuesday, April 11, 2023 At 7PM.

Board of Fire Commissioners Mtg: 03/14/2023

John McKenna reporting –

RE: talking points I was asked to follow up on from last month's meeting –

- 1.) A] eDispatches.com "free trial". The Village had a Department Heads meeting on the topic of cyber security and all Department Heads were required to attend the class. To sum up briefly, the Village does not want to experience the catastrophic "hack" that recently affected Suffolk County Government offices. The Village wants Department Heads to review programs/applications before authorizing placement into Village computers.
- B] As far as members "not getting texts", this problem was corrected by Alpine Software. The issue was not ours nor theirs. The issue was the major cell providers seeing the mass texts as potential spam and blocking the messages after 50 or 60. Through Alpine, we have now subscribed to a third party company that handles the text messaging for the department. This company precedes our outgoing text message with a "white paper" message that identifies the text message as a legitimate message going out to a prescribed distribution list (not random, not spam). This is required by the cell providers (ATT, Verizon, T-Mobil etc.) in order to send out messages to large quantities of recipients. Members "not hearing alarms" is almost a non issue. Construction of the new antennae site at the Northport VAMC has been ongoing – full speed ahead. Upon completion, nearly all areas within our protection/response district will be covered. (I'm sure Paul will be giving an update on same).
- C] Re. Chief not getting paper back or responses from the medical center (department physicals) – I spoke with Margarita at Northport Comprehensive Care. She said in 2023 only 4 people have come in for department physicals (2 in January and 2 in February). She said she sent an email to "tom@coarc.com" on January 31st and another email to the same address on February 21st. Both emails communicated information re. the firefighters that had physicals. She asked if it was a billing question or a communication question. She said if it was related to billing, that is handled by another office located out of town. If it's a communication question regarding members that were in, she usually sends notice sometime during the last week of the month. Perhaps, rather than email communications only, Margarita could provide the Chief a hard copy of same via regular postal service?
- D] Re. Intermittent WIFI at Station 1. The entire building's systems have been in a renovation/relocation process. On 2/8/2023, a memo was sent to the Medics and to the Village Administrator notifying them of the work that was being done. In the body of the letter was a statement indicating while work was in progress, the internet may be knocked out. If it were to occur, they could simply reboot the router after the contractors had left for the day.

- Stryker had serviced 295's patient pram and docking trolley last month, but had to be called back when it was noticed the newly replaced head piston was also leaking fluid. The tech returned and replaced the defective part. Covered under existing service contract.
- Sorry, but 297 is still awaiting delivery of filters for routine maintenance by Central Garage. All other supplies required for the service are in. The filters are still delayed by "supply chain" issues.
- The update of Station 1's security system and digital display bulletin boards is nearly complete. Few remaining items are delayed due to part availability. Dennis Machtel expects all will be done shortly.
- At the request of the Village Administrator, all items stored in Station 1's generator room have been removed. Nothing is to be stored in the room except for the building's operating systems (ie. generator, phone board, security computers etc.).
- A repair order has been submitted for the digital display sign outside Station 1. Service company advised the repair is covered under warranty. Repair will be made when parts become available.
- We have started the new fiscal period budget (2023-24).
- The volunteer fire department's House Committee continues to meet re: 2nd floor renovation. The flooring contractor came to provide an estimate, however, he submitted the estimate to the Northport/East Northport School District and listed the job as "Northport Fire Department". His pricing was based on a NYS Contract for school districts. I'm trying to find out if the Village is permitted to use a state contract intended for school districts ("piggy back"). Once the House Committee decides what they'd like done, we'll be able to have contractors come in for estimates. Again, as I've said before, we will not schedule a start date for the project until the committee has had an opportunity to describe the scope of the project with you all and you have given the authorization to proceed.
- At the request of the Village Administrator, the Housemen have wire brushed the loose paint and rust from the Village's generator housing in Municipal Lot #8 (between Headquarters and Village Hall). They began priming the surface in preparation for painting, however inclement weather has stopped the work for the time being. It is expected to be completed in the next few days.
- The gas main work continues to progress on Main Street and other village roads. The work has had no effect on the fire department's response to emergency calls.